

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
February 18, 2015
6:30 pm**

Coudersport Borough Council held their regular monthly meeting on Wednesday, February 18, 2015 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were council members George Hults, Ron Angood, Todd Husson, Gene Neefe, Richard Neefe and Mike Heroux.

Also present were Sol. Dan Glassmire, Manager Morris, Mayor Whitman, Police Chief Lee Gross, Lou Karija and Kelly Stemkowsky.

VISITORS REQUESTS AND COMMENTS

Potter Leader Enterprise editor Kelly Stemkowsky introduced herself to council.

APPROVAL OF MINUTES

It was motioned by Councilman Angood, seconded by Councilman Gene Neefe to approve the minutes of January 21, 2015 as presented. Motion unanimously carried.

VOUCHER LIST

After discussion on heating bills for Borough properties and how to make buildings more energy efficient, it was motioned by Councilman Husson, seconded by Councilman G. Neefe to approve the voucher list in the following amounts: General Fund \$134,398.95, Water Fund \$18,396.93, Sewer Fund \$32,055.82, Street Lighting Fund \$3,307.79, Fire Protection Fund \$3,758.00, Recreation Fund \$2,126.62, Library Fund \$68.00 and Act 13 Fund \$2,052.92. Roll call vote taken: Councilman R. Neefe Yes, Councilman Husson Yes, Councilman G. Neefe Yes, Councilman Heroux Yes and Councilman Angood Yes and Councilman Hults Yes. Motion carried 6 Yes 0 No.

NEW BUSINESS

RESOLUTION 2015-2 DEP GRANT AGREEMENT – FLOOD CONTROL CONDUIT VIDEO

Manager Morris presented a grant agreement with DEP for video of the levee conduits. It was motioned by Councilman Angood, seconded by Councilman G. Neefe to approve resolution 2015-2 a grant agreement in the amount of \$3,000 to video the levee conduits, to authorize signing of the documents by appropriate Borough officials, contingent upon review and approve of the Solicitor. Roll call vote taken: Councilman R. Neefe Yes, Councilman Husson Yes, Councilman G. Neefe Yes, Councilman Heroux Yes and Councilman Angood Yes and Councilman Hults Yes. Motion carried 6 Yes 0 No.

MANAGER'S REPORT

LEWIS AND CLARK CIRCUS

It was motioned by Councilman Heroux, seconded by Councilman Angood to approve the Lewis & Clark Circus using CARP on June 22, 2015, subject to the Borough Manager finding a suitable sponsor and the Solicitor reviewing the insurance of the circus. Roll call vote taken: Councilman Angood Yes, Councilman Heroux Yes, Councilman G. Neefe Yes, Councilman Husson Yes, Councilman R. Neefe Yes and Councilman Hults Yes. Motion carried 6 Yes 0 No.

PRAYER WALK

The local ministerium is requesting to have a prayer walk on April 1, 2015 that begins at the Episcopal Church, goes to the Presbyterian Church, Methodist Church, through town to St. Eulalia Church. It was motioned by Councilman Heroux, seconded by Councilman R. Neefe to approve the prayer walk. Roll call vote taken: Councilman Angood Yes, Councilman Heroux Yes, Councilman G. Neefe Yes, Councilman Husson Yes, Councilman R. Neefe Yes and Councilman Hults Yes. Motion carried 6 Yes 0 No.

PSAB ANNUAL CONFERENCE

The PSAB Annual conference will be in Lancaster April 26 – 29. Manager Morris is attending and need Council approval for being a voting delegate. It was motioned by Councilman G. Neefe, seconded by Councilman Angood to authorize Manager Morris as a voting delegate at the PSAB Annual Conference. Roll call vote taken: Councilman Angood Yes, Councilman Heroux Yes, Councilman G. Neefe Yes, Councilman Husson Yes, Councilman R. Neefe Yes and Councilman Hults Yes. Motion carried 6 Yes 0 No.

It was motioned by Councilman Husson, seconded by Councilman G. Neefe to have the manager purchase a Solicitor booklet. Roll call vote taken: Councilman Angood Yes, Councilman Heroux Yes, Councilman G. Neefe Yes, Councilman Husson Yes, Councilman R. Neefe Yes and Councilman Hults Yes. Motion carried 6 Yes 0 No.

Manager Morris informed Council of a water billing issue where there was an error in the billing in 2014 resulting in a group of customers to be undercharged. CBA is making a decision on how to handle this issue.

CAMA will be reimbursing CBA \$1,500 for water line installation last summer at Mitchell Park.

PUBLIC WORKS

PWD Lou Karija informed Council of the help we have received from Penn DOT in removing snow from the downtown area.

POLICE CHIEF'S REPORT

Police Chief Gross informed Council that all officers have been recertified.

MAYOR'S REPORT

Mayor Whitman reported that Snow Fest was a success and it will continue next year. Mayor Whitman suggested a "Life Park" – a place for a tree or bush to be planted in honor/memory of a deceased person.

SOLICITOR'S REPORT

ST. PAUL'S PARKING

It was motioned by Councilman Husson, seconded by Councilman Angood to authorize Solicitor Glassmire to advertise the revision to the parking ordinance to accommodate the request from St. Paul's Lutheran Church so they can pave their parking area. Roll call vote taken: Councilman Angood Yes, Councilman Heroux Yes, Councilman G. Neefe Yes, Councilman Husson Yes, Councilman R. Neefe Yes and Councilman Hulst Yes. Motion carried 6 Yes 0 No.

COMMITTEE REPORTS

PERSONNEL/POLICE

Gary Walaski's last day is February 20, 2015.

PROPERTY/EQUIPMENT

TOM LEETE NATURE TRAIL

A committee has been formed to see if there is any interest in or money available for a nature trail from the pool to Rt. 872. Natalie Stenhach has offered to draft a grant to DCNR and the committee would like the grant to be in the Borough's name.

It was motioned by Councilman R. Neefe, seconded by Councilman Angood to authorize the committee to continue with the DCNR grant and to have the Borough sponsor this grant application, contingent upon Council being able to review this grant application before it is submitted. Roll call vote taken: Councilman R. Neefe Yes, Councilman Husson No, Councilman G. Neefe Yes, Councilman Heroux Yes, Councilman Angood Yes and Councilman Hulst Yes. Motion carried 5 Yes 1 No.

FINANCE/ORDINANCE

For Council's consideration Manager Morris was asked by a committee of merchants and business owners to present some proposed changes to zoning in the historical district mostly pertaining to signage. Solicitor Glassmire suggested that before changes are made to look at the whole ordinance to see if other changes should be made. Manager Morris asked the Finance/Ordinance Committee to look over the ordinance and to schedule a meeting to discuss possible changes.

COUNCIL COMMENTS

Councilman Neefe brought to the attention of Council, Mayor Whitman and the police that someone may be making an ice skating rink on Mill Creek at the beginning of the channel in the debris basin. Councilman Neefe is concerned about safety. The police will look into this situation.

ADJOURNMENT

It was motioned by Councilman Heroux, seconded by Councilman Husson to adjourn the meeting at 7:30 pm. Motion unanimously carried.

Respectfully submitted,

Beverly Morris
Borough Secretary