

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
APRIL 19, 2018
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, April 19, 2018 at the Maintenance Facility on Damascus Street.

Chairman Marty Fry called the meeting to order at 6:32 pm.

ROLL CALL

Present at the meeting were members Marty Fry, Bill Krog, Chris Ianson, Wayne Wentzel and Mark Peet. Also present at the meeting were Lonnie Hynds, Pat Ward, Gareth Gockley, Manager Morris, Holly Hyde, and George Stenhach.

APPROVAL OF MINUTES

It was motioned by Bill Krog, seconded by Chris Ianson to approve the March 15, 2018 meeting minutes as amended. Roll call vote taken: Marty Fry Yes, Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 5 Yes and 0 No.

SOLICITOR REPORT

Liens have been filed on Michael Dunn property at 7 Woodlawn Ave and Joe Majot property at 308 Route Six West where a trailer owned by Danielle Long sets.

MANAGER REPORT

2017 CCR Report has been completed and has been posted on the bills.

Chris Ianson has sent Manger Morris information on security cameras and Manger Morris hasn't had time to look it over so will go over it for next month's meeting.

Maple festival still has a charge for water /electric on their application for \$5.00. There was discussion on this amongst the board members. It was motioned by Marty Fry, seconded by Mark Peet to direct Bev to send a letter from CBA to Maple festival committee to remove the water fee off the application or CBA will consider charging the Chamber for the water service. Roll call vote taken: Marty Fry Yes, Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 5 Yes and 0 No.

TREASURERS REPORT

We are 25 % through the year and have used 20% of the budget

ENGINEER REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 04-18 Summary

Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000040526	4/10/2018	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000040527	4/10/2018	Water Rate Change Evaluation	\$ 830.00
3	Uni-Tec Consulting Engineers, Inc.	1000040528	4/10/2018	Bulk Loading Permit East Well 1	\$ 836.20
4	Uni-Tec Consulting Engineers, Inc.	1000040529	4/10/2018	DEP Chapter 110 Reporting	\$ 1,038.70
5	Uni-Tec Consulting Engineers, Inc.	1000039698	11/8/2017	New Souce Development	\$ 795.38
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 3,675.28

It was motioned by Chris Ianson, seconded by Bill Krog to approve Requisition No. 04-18 in the amount of \$3,576.28. Roll call vote taken: Marty Fry Yes, Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 5 Yes and 0 No.

II. Water Rates Changes Evaluation

Uni-Tec Project No. 0012-017-008

At the February 2018 Board meeting Uni-Tec was authorized to work with staff to evaluate a portion of the rate structure. The rate structure has a large increase when usage is between 26,000 gallons and 100,000 gallons. An evaluation will be presented at the April Board meeting.

III. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

IV. North Well Appraisal

Uni-Tec Project Number 0012-110-000

Hydro geologist Jim Casselberry has been on site to evaluate field conditions. He is in the process of preparing his findings in written form. He will provide me his findings to be added to my report to CBA. His schedule is to complete his analysis in about 30 days from now.

The study work is being completed in anticipation of future fracking activity in the vicinity of Coudersport and potential impacts on the North Spring.

V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

No change since the December 2017 Board meeting. I do not have anything to report on the project. Gareth and Bev can report on the status and on any financial billings from PENNDOT.

We have one final requisition to submit once we are done incurring costs. Completion should be confirmed by PENNDOT in the spring or early summer of 2018.

VI. PENNDOT Route 6 Dingman Run Bridge Utility Relocation

Uni-Tec Project Number 0012-108-000

Gareth will be moving about 60 feet of main in the spring/summer of 2018. He will provide an update

VII. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

At the December 2017 Uni-Tec was authorized to continue to work with Gareth to establish new levels of water loss based on the major leak repairs. Gareth and I have started this effort and will be completing it in conjunction with the completion of the DEP Chapter 110 reporting in March. We have determined that the lost water has been reduced from a high of about 60% to about 40%.

Once we receive bulk water permit I recommend we approach the DEP about selling water to the fracking industry.

VIII. Hospital Metering

Uni-Tec Project Number 0012-022-000

Manager Morris may have update information concerning CBA regulations and the sale of the hospital to UPMC.

IX. PADEP Bulk Water Loading Permit.

Uni-Tec Project No. 0012-083-002

All required information has been submitted to the DEP. We are waiting on the Operating Permit which should come in the next 2 weeks.

X. Cleaning North Well No. 1

Uni-Tec Project No. 0012-

No change since the December 2017 Board meeting. At the November Board meeting Gareth and Uni-Tec were authorized to proceed on the North Well No. 1 cleaning. We are planning on using a different process (less expensive and more effective) than we have used in the past. To date we have not done work on this. Gareth and I need to establish a schedule for doing this work. It will be in the spring or early summer of 2018.

Executive session called at 6:55pm to discuss real estate

Executive session ended at 7:10pm with no decisions reached

The board would like to direct Pat Ward Uni-Tec Engineer to contact UPMC Cole to secure their engineering department and discuss what arrangements can be made to meter the water to the hospital. Manager Morris and Pat (Engineer) to put a time frame on when this will need completed by.

Coudersport Borough Authority has a step 2 in place if needing to take further action.

BILLS

It was motioned by Mark Peet, seconded by Chris Ianson to pay the recording secretary \$85 for the March 15, 2018 meeting with two hours of prep time and a reimbursement in the amount of \$70.01 to Paul Latshaw due to both he and his tenant paying the water bill. Roll call vote taken: Marty Fry Yes, Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 5 Yes and 0 No.

NEW BUSSINESS

JKLM stake holder meeting will be held on April 27, 2018 at 9am at the Coudersport Golf Course

Just an update that Marlin Moore is not doing well but they will be sending him home soon.

Adjournment at 7:47 PM

Respectfully Submitted by,

Holly Hyde