

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
MAY 17, 2018
6:30 pm**

The Coudersport Borough Authority held its regular monthly meeting on Thursday, May 17, 2018 at the Coudersport Borough Maintenance Facility on Damascus Street.

Vice Chairman Bill Krog called the meeting to order at 6:30 pm.

ROLL CALL

Present were members Bill Krog, Mark Peet, Chris Ianson and Wayne Wentzel. Also present were Manager Bev Morris, Eng. Pat Ward, Gareth Gockley, John Wright, Valerie Mosch, Gayla Yentzer, Lonnie Jo Hynds, and Adrian Bierlier.

APPROVAL OF MINUTES

It was motioned by Mark Peet, seconded by Chris Ianson to approve the minutes of April 19, 2018 as presented. Motion unanimously carried.

VISITORS REQUESTS AND COMMENTS

TWIN TIER LINEN

John Wright, representing the Potter Co. Redevelopment Authority, was present to discuss the fire at Twin Tier Linen and to see if it would be considered by the board an arrangement for the water charges to entice them to remain in Coudersport as an employer of approx 20 to 30 people.

The board discussed water service at no cost to Twin Tier and the existing delinquent water account. After discussion on this matter it is the consensus of the board to offer to Twin Tier Linen one year of no charge for water (begins the day a new water meter is installed), an agreement with the owner to pay the delinquent account over the next year and the option for Twin Tier to negotiate with CBA after 12 months on rates. They would also be required to eliminate the use of their current wells.

Lonnie Jo Hynds stated that this would be the Christian thing to do for this company and for the employees of this company.

She is also questioning the permit CBA received for the bulk water filling station and 80,000 gallons per day that can be taken from there. Engineer Pat Ward explained that water systems are always looking for ways to earn revenues and selling of bulk water is one of them. He also explained that 80,000 per day was not a lot for CBA's capacity. Pat also explained that under this permit what bulk water can be sold for, human consumption, pools, cement making, etc. This permit does not allow CBA to sell water for fracking of wells. Selling water for fracking is another permit with DEP and CBA is not eligible until they get the leaks in their system down.

MANAGER'S REPORT

Manager Morris reported on a customer, Mrs. Fink West Sixth Street who had a high water usage for November – December 2017 and January – February 2018. Meters were changed twice to try to find an issue. No water leaks were detected per the Fink family. The Authority wants to wait until a new

reading is gotten the first week of June and a determination on usage will be made at the next meeting in June. Manager Morris will contact the Fink family. Mrs. Fink has been paying her average usage.

Property at 366 East Second Street has been sold and is connecting into the water system.

Operating Budget and Financial report was reviewed. Budget is 33% of year gone and have used 29% of the budget.

Light on a panel at treatment plant was discussed.

ENGINEER’S REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 05-18 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000040716	5/4/2018	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000040717	5/4/2018	Water Rate Changes Evaluation	\$ 502.50
3	Uni-Tec Consulting Engineers, Inc.	1000040718	5/4/2018	Bulk Loading Facility East Well 1	\$ 313.75
4	Uni-Tec Consulting Engineers, Inc.	1000040719	5/4/2018	SCADA System Upgrades	\$ 67.50
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 1,058.75

IT WAS MOTIONED BY CHRIS IANSON, SECONDED BY MARK PEET TO APPROVE REQUISITION NO. 05-18 IN THE AMOUNT OF \$1,058.75. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes and Bill Krog Yes. Motion carried 4 Yes 0 No.

II. Water Rates Changes Evaluation

Uni-Tec Project No. 0012-017-008

At the February 2018 Board meeting Uni-Tec was authorized to work with staff to evaluate a portion of the rate structure. The rate structure has a large increase when usage is between 26,000 gallons and 100,000 gallons. An evaluation will be presented at the Board meeting.

III. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

IV. North Well Appraisal

Uni-Tec Project Number 0012-110-000

Hydrogeologist Jim Casselberry has been on site to evaluate field conditions. He is in the process of preparing his findings in written form. I am continuing to wait for the written report from the hydrogeologist Jim Casselberry. I do not have any additional update for this meeting. He should be completing his work soon.

V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

No change since the December 2017 Board meeting. I do not have anything to report on the project. Gareth and Bev can report on the status and on any financial billings from PENNDOT. We have one final requisition to submit once we are done incurring costs. Completion should be confirmed by PENNDOT in the spring or early summer of 2018.

VI. PENNDOT Route 6 Dingman Run Bridge Utility Relocation

Uni-Tec Project Number 0012-108-000

Gareth will be moving about 60 feet of main in the spring/summer of 2018. He will provide an update.

VII. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

No change since the April 2018 Board meeting. At the December 2017 Board meeting Uni-Tec was authorized to continue to work with Gareth to establish new levels of water loss based on the major leak repairs. Gareth and I have started this effort and will be completing it in conjunction with the completion of the DEP Chapter 110 reporting. We have determined that the lost water has been reduced from a high of about 60% to about 40%.

We now have the DEP permit for the bulk water facility with permission to sell 80,000 gallons per day. I will need to confer with Bev and Gareth to talk about expanding the bulk sales service.

VIII. Hospital Metering

Uni-Tec Project Number 0012-022-000

I have spoken to two individuals at UPMC. They are Edward Dudek and Dieter Reichmann. I have attached memo from my discussion with Mr. Dudek. He also put me in touch with Mr. Reichmann who apparently will be our next contact. The discussions were encouraging and we will need to wait on Mr. Reichmann for the next step.

IX. PADEP Bulk Water Loading Permit.

Uni-Tec Project No. 0012-083-002

The permit has been issued. CBA can sell up to 80,000 gallons per day.

X. Cleaning North Well No. 1

Uni-Tec Project No. 0012-

No change since the December 2017 Board meeting. At the November Board meeting Gareth and Uni-Tec were authorized to proceed on the North Well No. 1 cleaning. We are planning on using a different process (less expensive and more effective) than we have used in the past. To date we have not done work on this. Gareth and I need to establish a schedule for doing this work. It will be in the spring or early summer of 2018.

BILLS

It was motioned by Mark Peet, seconded by Chris Ianson to pay the recording secretary invoice for \$85 for the month of April, 2018. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes and Bill Krog Yes. Motion carried 4 Yes 0 No.

ADJOURNMENT

As there was no further business for the Authority the meeting adjourned at 8:02 pm.

Respectfully submitted,

Beverly Morris
Coudersport Borough Manager