

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
DECEMBER 15, 2016  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, December 15, 2016 at the Maintenance Facility on Damascus Street.

Bill Krog called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Andy Dubots, Bill Krog, Gary Walaski and Mark Peet. Also present at the meeting were Gareth Gockley, Beverly Morris, and Holly Hyde.

**APPROVAL OF MINUTES**

It was motioned by Mark Peet, seconded by Andy Dubots to approve as amended the November 17, 2016 meeting minutes. Approved by voice vote

**MANAGER REPORT**

The proposed budget wording has been changed to legal fees.

It was motioned by Andy Dubots, seconded by Mark Peet to approve the proposed 2017 Coudersport Borough Authority budget. Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

Mr. Watson (Cabin Investments) property at 406 East Maple St has used 7,000 gal this last billing cycle.

Manager Morris attended the Triple Divide Source water monitors but the future cost is still being looked into. There will be another meeting at the Court House on January 11, 2017 at 11am.

Rate Increase will take effect in the January / February 2017 billing that will be due in March 2017.

It was motioned by Andy Dubots, seconded by Mark Peet to do a 2 % increase in water rates for 2017. . Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

**TREASURERS REPORT**

We are 92% through the year and have used 83% of the budget

**BILLS**

Requisition No 12-16 in the amount of \$1003.75

The recording secretary \$75 for the meeting and 1 hour prep time.

It was motioned by Mark Peet, seconded by Gary Walaski to pay said bills. Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

**SOLICITOR REPORT**

No Solicitor Present

**ENGINEER REPORT**

No Engineer present

**I. Requisition For Approval:**

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 12-16 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000037914	12/8/2016	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000037915	12/8/2016	JKLM North Wells Drilling	\$ 67.50
3	Uni-Tec Consulting Engineers, Inc.	1000037916	12/8/2016	Main Street SR0006 Relocation	\$ 761.25
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 1,003.75</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

**II. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

The following information is as reported by Scott Blauvelt of JKLM.

Drilling work is complete at the depths where our concern was highest. Deep drilling and fracking continues at depths that should not have any impact on the CBA wells.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

**III. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

No change since the November 2016 Board meeting. The contractor has complete the work south of the bridge on Main Street. The water main replacement work will resume in the spring and will be completed in 2017.

**IV. Water Sales to Gas Drillers – Leak Detection**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2017.

Please call me at the office 888-238-8223, ext 323 or at my cell number of 814-571-2867 if you have questions about this report.

**END OF REPORT**

Submitted by: \_\_\_\_\_

  
Patrick J. Ward, P.E.

**OLD BUSINESS**

We are in need of replacing 3 Fire Hydrants. Manager Morris will talk with Council to see if Coudersport Borough Authority and Council can come up with an agreement on purchasing the Hydrants. She will report back at next month's meeting.

Advertise again for a water operator

**ADJOURNMENT** at 7:00 pm

Respectfully submitted by,

Holly Hyde

