

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
JUNE 19, 2014
6:30PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday June 19, 2014 at the Maintenance Facility on Damascus Street.

Vice Chairman Marty Fry called meeting to order at 6:30pm

Present were members Gary Gunzburger, Phil Hershey, Andy Dubots, and Marty Fry. Also present were Solicitor George Stenhach, Pat Ward, Bev Morris, Holly Hyde, and Gareth Gockley.

Visitors present Kevin Mayer, Annie Mayer, and Dale Anderson.

Questions regarding landlord with tenants and policy with shorter notification time on the billing for delinquency. Dale Anderson asked about the resolution on having a meter for every dwelling.

APPROVAL OF MAY 13, 2014 MINUTES

Minutes approved as presented by Andy Dubots, seconded by Marty Fry. Roll call taken: Marty Fry Yes, Phil Hershey Yes, Andy Dubots Yes, and Gary Gunzburger Yes. 4 Yes and 0 No

SOLICITORS REPORT

No liens filed at this time.

TREASURER'S REPORT

Motion made by Phil Hershey seconded by Andy Dubots to approve the Treasurer's Report. Roll call taken: Marty Fry Yes, Phil Hershey Yes, Andy Dubots Yes, and Gary Gunzburger Yes. 4 Yes and 0 No

Motion made by Phil Hershey, seconded by Gary Gunzburger to pay the Recording secretary \$75 for May 13, 2014 minutes. Roll call taken: Marty Fry Yes, Phil Hershey Yes, Andy Dubots Yes, and Gary Gunzburger Yes. 4 Yes and 0 No

MANAGERS REPORT

The dead tree on East Second Street was turned over to insurance and Solicitor Stenhach feels that the statute of limitations has run out.

Gary has requested for a report on the water customers for a span of 5 years to see the difference in our customer base. Starting from 1995 through 2014.

ENGINEERS REPORT

I. Requisition No. 06-14:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000032842	6/3/2014	Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000032843	6/3/2014	Main Street SR0006	\$ 473.75
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 648.75
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

Motion made by Gary Gunzburger, seconded by Andy Dubots to approve Requisition No. 06-14 in the amount of \$648.75 . Roll call taken: Marty Fry Yes, Phil Hershey Yes, Andy Dubots Yes, and Gary Gunzburger Yes. Motion carried 4 Yes and 0 No

II. North Tank Leak Emergency Response

Uni-Tec Project Number 0012-065-001

There have been 7 patches welded, in need of another coat of paint, and a drain installed. Once all has been completed we will proceed to fill.

III. PENNDOT Main Street SR0006 Relocation Project

Uni-Tec Project Number 0012-089-000

- A. On May June 10th an Executive Committee meeting was held at the Gunzburger building followed by a PENNDOT conducted Design Field View. Pat Ward attended both of these meetings on behalf of CBA and CAMA.
- B. Schedule: PENNDOT continues to aim for a 1 year construction of the project in 2015. There was considerable discussion at both meetings about the schedule as to whether one construction season is enough to complete this project. The one season schedule is continuing to be followed but there are some growing doubts among PENNDOT staff (and their consultant Orth-Rogers) whether this can be done.

- C. There was some discussion about the water main on 2 aspects:
1. PENNDOT is reasonably confident that they will include the water main section previously excluded in the 75%/25% reimbursement program. This is not certain as of yet and will need to be blended with the CFA grant if received.
 2. There was some discussion about having the water main portion completed ahead of the road reconstruction work as the complications are significant. No decision was made on this.
- D. CFA Grant – we have made a grant application for a portion of the water main replacement. Grant awards will be announced July 8th.

Total Project Cost	\$147,000.00
Grant Requested	\$117,600.00
CBA Contribution	\$29,400.00

- E. Water main replacement design – It is time to begin the design of the water main replacement on this project. It is the plan with PENNDOT for Uni-Tec to prepare the design and incorporate it directly into the PENNDOT/Orth-Rogers CAD drawings for bidding and construction by PENNDOT. The engineering of this design by Uni-Tec will be included in the 75%/25% cost sharing with PENNDOT with some of the cost being reimbursed by the CFA grant as well (if awarded). Design costs will be presented at the Board meeting for consideration.

Motion made by Phil Hershey, seconded by Andy Dubots to accept the Engineers proposal for the Main Street SR00-Rt 6 project in the amount of \$30,000. The Solicitor recommends approval of this. Roll call taken: Marty Fry Yes, Phil Hershey Yes, Andy Dubots Yes, and Gary Gunzburger Yes. Motion carried 4 Yes and 0 No

NEW BUSINESS

Addressing rate increase at the end of the year, also need to look it during workshop. Set up meeting with Eulalia, Sweden Township and Council.

Gary request Executive Session on Litigation at 8:10pm

Executive session ended 8:40pm with no legal decisions made.

CORRESPONDANCE

Bill Krog will be attending a PMAA conference in Hershey on August 24,25,26.

We will be setting a date for a workshop when Bill Krog returns, discussion at next month's meeting.

Motion made by Andy Dubots, seconded by Phil Hershey to adjourn meeting at 8:45pm