

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
MARCH 15, 2018
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, March 15, 2018 at the Maintenance Facility on Damascus Street.

Vice Chairman Bill Krog called the meeting to order at 6:30 pm.

ROLL CALL

Present at the meeting were members Bill Krog, Chris Ianson, Wayne Wentzel and Mark Peet. Also present at the meeting were Lonnie Hynds, Pat Ward, Gareth Gockley, Manager Morris, Holly Hyde, and George Stenhach.

APPROVAL OF MINUTES

It was motioned by Wayne Wentzel, seconded by Chris Ianson to approve the February 15, 2018 meeting minutes as amended. Roll call vote taken: Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 4 Yes and 0 No.

MANAGER REPORT

Maple Festival will be held in May, they will want access to the hydrant.

There will be a Ness Fest coming in July as well and haven't heard yet but will probably like access to the water supply as well.

The Vice Chairman stated that CBA will be helping the community to provide water.

Dingman Bridge is still on for August

Manager Morris stated she has been in contact with ERB Inspectors (Building Code Officers). They will take a look at some locations in the Borough to confirm they are no longer a single family home. Once they report back to the Manager she will report back to the board at the next's months meeting.

The Potter County Redevelopment Authority will be putting trailers on South West and Beech and will connect to the sewer and water for the months of June- August.

Sweden Valley Manor will be adding an addition; this will be in our recharge area. There is a form that will need signed and will also need approved. This addition will be near Wayne's.

It was motioned by Mark Peet, seconded by Chris Ianson to authorize Uni-Tec to look over the Sweden Valley Manor plans. Roll call vote taken: Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 4 Yes and 0 No.

Manager Morris mentioned security cameras for the water plants. There was much discussion on this topic and will be brought back to next's months meeting after further research.

TREASURERS REPORT

We are 17% through the year and have used 11% of the budget

BILLS

Quarterly Payment made on 4/1/18

Secretarial bill for \$85

It was motioned by Mark Peet, seconded by Wayne Wentzel to pay said bills. Roll call vote taken: Wayne Wentzel Yes, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 4 Yes and 0 No.

SOLICITOR REPORT

Liens have been filed on John and Mary Pierce 11 Woodlawn Ave and also have been satisfied.

Joseph Tomkinson at 801 South Main St

Ronald Schroder at 106 West Beech St

Required hookup to the Hospital since changed to UPMC

1. The Authority could send a letter and let them know they have 90 Days to hook into our water system
2. They have their own water system ordinance but does not apply for hybrid systems

After much discussion on the mater there will be a letter sent directly to UPMC in Dubois

ENGINEER REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 03-18 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000040335	3/12/2018	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000040336	3/12/2018	Bulk Loading DEP Permit App	\$ 800.00
3	Uni-Tec Consulting Engineers, Inc.	1000040337	3/12/2018	SCADA System Upgrades (Annual)	\$ 101.25
4	Uni-Tec Consulting Engineers, Inc.	1000040338	3/12/2018	Dingman Run Bridge	\$ 150.00
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 1,226.25

It was motioned by Mark Peet, seconded by Chris Ianson to approve Requisition No.03-18 in the amount of \$1,226.25. Roll call vote taken: Wayne Wentzel, Bill Krog Yes, Mark Peet Yes, Chris Ianson Yes, 4 Yes and 0 No.

II. Water Rates Changes Evaluation

Uni-Tec Project No. 0012-017-008

At the February 2018 Board meeting Uni-Tec was authorized to work with staff to evaluate a portion of the rate structure. The rate structure has a large increase when usage is between 26,000 gallons and 100,000 gallons. This work is not complete. An evaluation will be presented at the April Board meeting.

III. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

IV. JKLM North Well Appraisal

Uni-Tec Project Number 0012-110-000

I have met with hydro geologist Jim Casselberry to initiate his study work on the opportunities for developing a new water source. Most of this work will be completed by Casselberry. His schedule is to complete his analysis in about 60 days from now.

The study work is being completed in anticipation of future fracking activity in the vicinity of Coudersport and potential impacts on the North Spring. I have attached a memo I prepared outlining initial study activities and parameters.

V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

No change since the December 2017 Board meeting. I do not have anything to report on the project. Gareth and Bev can report on the status and on any financial billings from PENNDOT. We have one final requisition to submit once we are done incurring costs. Completion should be confirmed by PENNDOT in the spring or early summer of 2018.

VI. PENNDOT Route 6 Dingman Run Bridge Utility Relocation

Uni-Tec Project Number 0012-108-000

PENNDOT had requested review of some of minor bridge design changes. The changes had no impact on the water main. Gareth will be moving about 60 feet of main in the spring/summer of 2018.

VII. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

At the December 2017 Uni-Tec was authorized to continue to work with Gareth to establish new levels of water loss based on the major leak repairs. Gareth and I have started this effort and will be completing it in conjunction with the completion of the DEP Chapter 110 reporting in March. We will have a report for the Board at the April Board meeting.

VIII. Hospital Metering

Uni-Tec Project Number 0012-022-000

Manage Morris may have update information concerning CBA regulations and the sale of the hospital to UPMC.

IX. PADEP Bulk Water Loading Permit.

Uni-Tec Project No. 0012-083-002

The DEP inspection of the bulk water loading station was conducted yesterday (March 14, 2018). Generally, it went well although DEP is having some issues with the backflow prevention device that was installed. There is some question whether or not the device meets the required NSF 61 standard. Gareth and I are researching this issue. Until we resolve this issue the DEP will not allow us to use the station.

X. Cleaning North Well No. 1

Uni-Tec Project No. 0012-

No change since the December 2017 Board meeting. At the November Board meeting Gareth and Uni-Tec were authorized to proceed on the North Well No. 1 cleaning. We are planning on using a different process (less expensive and more effective) than we have used in the past. To date we have not done work on this. Gareth and I need to establish a schedule for doing this work. It will be in the spring or early summer of 2018.

Executive session called at 7:25 pm to discuss real-estate

7:38 pm Executive session ended with no decisions reached

NEW BUSINESS

The Fire Department was very pleased with the water pressure at Twin Tier Linen fire.

The Grant application has been submitted for the water line replacement under Mud Moore's home.

This grant will be announced on July 17th 2018

Adjournment at 7:47 PM

Respectfully Submitted by,

Holly Hyde

