

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
MAY 13, 2014
6:30PM**

The Coudersport Borough Authority held their regular monthly meeting on Tuesday May 13, 2014 at the Maintenance Facility on Damascus Street.

Chairman Bill Krog called meeting to order at 6:31pm

Present were members Bill Krog, Andy Dubots, and Marty Fry.
Also present were Solicitor George Stenhach, Pat Ward, Bev Morris, Holly Hyde, Lou Karija, Gareth Gockley, and George Hults.

APPROVAL OF MINUTES

Motion made by Marty Fry, seconded by Andy Dubots to approve the April 16, 2014 minutes.
Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

SOLICITORS REPORT

The signed agreement on the Route 872 Bridge Relocation Project contract from Penn Dot has been received.

Motion made by Marty Fry, seconded by Andy Dubots to have the Borough Manager notify Mr. Anderson about rears on water accounts ,if the amounts are above \$250. There will be a letter to go out to the property owner to set up a payment arrangement with the Borough Manager. Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

Received an email from Donald and Carol Jackson more than two years ago there was repairs done on his property to a water line and disturbed tree roots, intern causing the tree to die. They are asking the tree to be removed. The Borough Manager has referred them to contact our Insurance Company. Waiting on a response from the Insurance Company.

TREASURER'S REPORT

Motion made by Andy Dubots, seconded by Marty Fry to approve the Treasurer's Report and Financial Report as presented. Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

FINANCIAL REPORT

Motion by Andy Dubots, seconded by Marty Fry to pay the recording secretary \$85 with 2hrs prep time. Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

MANAGERS REPORT

Motion made by Andy Dubots, seconded by Marty Fry to authorize the Borough Manager to make adjustments to water bills up to \$100.00. If over that amount the customer or a representative should appear before the authority to state their case and explain to the authority why they need an adjustment. All adjustments will be considered based on hardship or cause. Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

Commissioner Susan Kefover has denied the Act 13 funds requested by the Authority.

ENGINEERS REPORT

I. Requisition No. 05-14:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000032619	5/8/2014	Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000032620	5/8/2014	Main Street SR0006	\$ 1,458.42
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 1,633.42
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

Motion made by Andy Dubots, seconded by Marty Fry to approve the requisition No. 05-14 in the amount of \$1633.42. Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

At the last Board meeting we were authorized to submit a grant application to DCED CFA for money to do the replacement of this portion of the water main. The grant application has been

submitted – a full copy will be brought to the Board meeting. It breaks down this way:

Total Project Cost	\$147,000.00
Grant Requested	\$117,600.00
CBA Contribution	\$29,400.00

At the suggestion of Gary Gunzburger I also spoke with Thomas Zurat of PENNDOT to ask his support to have this portion of the water line included in the PENNDOT project. Mr. Zurat told me that PENNDOT was working on getting it included but could not be sure it would happen. If PENNDOT participated it would be at the 75%/25% share method like the remainder of the project.

Standard Resolution and agreement the needs passed and will table till next meeting.

Motioned by Andy Dubots, seconded by Marty Fry to approve the Cost Sharing Resolution for Route 6 subject to Solicitors approval said motion shall include authorization of the appropriate signature now but only to be released with the approval of the Solicitor. Roll call taken: Bill Krog Yes, Andy Dubots Yes, and Marty Fry Yes. Motion carried 3 Yes and 0 No

NEW BUSINESS

Engineer wanting us to look at a small rate increase toward the end of the year. Having a small rate increase every year.

Coudersport Borough Office to contact and inviting Eulalia and Sweden Townships to meet.

Meeting adjourned at 7:32pm