

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
NOVEMBER 15, 2017
6:30PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday, November 15, 2017 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:32 pm and led all present in the Pledge of Allegiance.

Present were Council members George Hults, Bryan Welsh, Todd Husson, Richard Neefe IV, Eugene Neefe, and Andy Bristol.

Also present were Mayor Whitman, Chief McClain, Beverly Morris, Solicitor Glassmire, Holly Hyde, Wayne Wentzel, Hannah Taylor, Tom Majot, Kathy Majot, Mike Plummer, Wayne Hathaway, Christine Herzig, Gary Gunzburger, Todd Brown, and Andy Dubots.

APPROVAL OF MINUTES

It was motioned by Councilman Todd Husson, seconded by Councilman Andy Bristol to approve the October 18, 2017 meeting minutes. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

VOUCHER LIST

General Fund \$251,169.47, Water Operating Fund \$35,213.63, Sewer Operating Fund \$56,470.66, Highway Aid Fund \$113,212.36, Street Lighting Fund \$4,897.26, Fire Protection Fund \$195.00, Recreation Fund \$7,867.22, Library Fund \$79.00. It was motioned by Councilman Todd Husson, seconded by Councilman Gene Neefe to approve the Voucher list as presented. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

REPORTS RECEIVED: police, meeting notes, voucher list, fund balances, and treasurer's report, and 2018 proposed budget.

OLD BUSINESS

Tom Leete Trail

It was motioned by Councilman Bryan Welsh, seconded by Councilman Andy Bristol to approve the consultant Jeffery Reem to start the study of the Tom Leete Trail. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes,

Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

PennDOT and plenty Walsh want us to sign the sidewalk agreement. Solicitor Glassmire would like some time to review this with Council.

NEW BUSINESS

Advertise for bids on 2018 garbage, gas, fuel, and sidewalk

It was motioned by Councilman Eugene Neefe, seconded by Councilman Todd Husson to authorize advertisement for bids on 2018 gas, fuel, garbage, and sidewalks. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

2016 Audit and authorize publication

It was motioned by Councilman Bryan Welsh, seconded by Councilman Andy Bristol to approve publication and sign of representation of the 2016 Audit Report. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

MANAGERS REPORT

CBA meeting is on November 16, 2017 at the Borough Maintenance building.

CAMA meeting is on November 27, 2017 at the Sewer plant.

PSAB training for new elected and current officials for a boot camp 2 day class and will be held in Coudersport in March 2018.

State building permits fee will be increasing from \$4.00 to \$4.50.

Tree Trimming

Councilman Gene Neefe would like a list of the residents so he can stop by to ask them to trim their trees before we pay the crew to complete the jobs. Councilman Todd Husson states we need to charge if the crew has to complete the tree trimming for residence and then bill the residence for the service. Council will discuss this more and has tabled it till next's months meeting.

POLICE CHIEF REPORT

Our speed test results are in for Beech St and the Max speed was 28MPH. Police will be placing the speed box on Park Ave next.

MAYOR REPORT

Trunk or Treat went over very well again this year we had approximately 325 children and 20 trunks.

Senior Citizens BINGO night was a great time had by all and raised \$207

Mayor normally asks to bag the parking meters from Thanksgiving through the New Year but Manager Morris stated that we will be putting the meters up at the beginning of the year.

Information on the Emergency Shelter has been placed in the packets and Cole Memorial would like to be added to the contacts.

It was motioned by Councilman Gene Neefe, seconded by Rich Neefe IV to add the Emergency Management Shelter to the Borough plan. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

Tim Morey has asked to participate in 2018 Snow Fest that will be held at CARP on February 24, 2018 from 1-4pm

Mayor Whitman would like to designate a spot in the Arboretum for a place that the public can put hats, scarves, gloves for people who may need them. They can be placed on the Christmas tree that is in front of the Borough building that was donated by Wending Creek Farms.

SOLICITOR REPORT

Solicitor Glassmire stated the Ordinance for Jake Brake approval and advertisement will be ready at the next month's meeting.

UTILITIES, STREETS, BRIDGES, TREES

DEP will be here December 5, 2017 to inspect the flood channel.

PROPERTY, EQUIPMENT

Manager Morris stated there will be more clean up in spring on Main Street and the timing on the lights have not been set yet.

Mitchell Park has been completed and Carp is done but will need to finish clean up in the spring.

The Redevelopment Authority has removed the house on 11 Eulalia St this week and will be moving forward with 14 South Main St the old Bruzzi property.

FINANCE & ORDINANCE

2018 Proposed Budget

It was motioned by Councilman Todd Husson, seconded by Councilman Andy Bristol to authorize publishing the 2018 proposed budget. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

2018 Fireman's Contract

It was motioned by Councilman Todd Husson, seconded by Councilman Andy Bristol to approve the 2018 Fireman's Contract in the amount of \$44,684.25. Roll call taken: Councilman B. Welsh Yes, Councilman A. Bristol Yes, and Councilman T. Husson Yes, Councilman George Hults Yes, Councilman R. Neefe IV Yes and Gene Neefe Yes. 6 Yes and 0 No

ADJOURNMENT

Motion to Adjourn 7:01pm

Respectfully Submitted by,

Holly Hyde