

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
NOVEMBER 16, 2017
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, November 16, 2017 at the Maintenance Facility on Damascus Street.

Chairman Marty Fry called the meeting to order at 6:30 pm.

ROLL CALL

Present at the meeting were members Marty Fry, Gary Walaski, Bill Krog, Andy Dubots, and Mark Peet. Also present at the meeting were Pat Ward, Gareth Gockley, Holly Hyde, Beverly Morris, Solicitor Stenhach, and Kris Bretz.

VISITOR REQUEST AND COMMENTS

Tracy Bretz is here to ask the Authority for a break in his water bill for the months of September and October. Tracy stated that there was a toilet leaking in the basement and went unrecognized till the Borough office called stating that his water bill was climbing and to test the toilets. Once they put dye in the toilets he found the one that had been leaking. Tracy has also mentioned they have blown out a few hot water tanks and have a pressure tank in place and has blown it out as well. Gareth will stop next week and take a look at the meter and possibly replacing it or moving it to another location in the home.

It was motioned by Mark Peet, seconded by Andy Dubots to do an adjustment of 50% of the amount of the bill for September and October. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

It was motioned by Mark Peet, seconded by Gary Walaski to do an adjustment of \$64.03 from billing period July and August when the leak had started. The total adjustment to the account will be \$354.76. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

APPROVAL OF MINUTES

It was motioned by Bill Krog, seconded by Andy Dubots to approve the October 19, 2017 as presented.

SOLICITOR REPORT

Nothing at this time

MANAGERS REPORT

DEP has sent the results of one of the test that has been taken from a resident's home and all test results are good. DEP stated there will be one more test run.

We will need 2 more members to CBA starting in 2018.

TREASURERS REPORT

We are 83% through the year and have used 75% of the budget

2018 BUDGET

It was motioned by Bill Krog, seconded by Andy Dubots to approve the 2018 Operating Budget in the amount of \$367,850. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

It was motioned by Mark Peet, seconded by Gary Walaski to approve the 2018 proposed Coudersport Borough Authority Budget. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

ENGINEER REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 11-17 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000039695	11/8/2017	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000039696	11/8/2017	North Wells 2 & 3 Permits	\$ 202.50
3	Uni-Tec Consulting Engineers, Inc.	1000039697	11/8/2017	Bulk Loading DEP Permit App	\$ 1,135.00
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 1,512.50
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Mark Peet, seconded by Andy Dubots to approve Requisition 11-17 in the amount of \$1,512.50. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

II. **Bulk Water**

The bulk water permit has been prepared with the appropriate signatures and submitted to DEP.

III. **SMALL WATER GRANT**

Unit-Tec will be working with Gareth and Beverly on getting the grant submitted. There was discussion on what to use the grant money for.

IV. **JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

V. JKLM North Well Area Future Fracking

Uni-Tec Project Number 0012-110-000

In anticipation of JKLM possibly creating a future impact on the CBA North Spring, I am advising CBA to undertake a pre-feasibility assessment of the opportunities and costs of CBA developing a new source to replace the North Spring. It is my understanding that JKLM will reimburse CBA for the cost of completing the assessment. My proposal to CBA is attached. I am recommending that CBA move forward with this work once CBA receives confirmation that JKLM will provide the reimbursement for the full cost of the assessment.

RECOMMENDED BOARD ACTION: Conditionally approve the study proposal. Request reimbursement from JKLM before incurring costs.

VI. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

I do not have anything to report on the project. Gareth and Bev participated in a PENNDOT substantial completion inspection and may have more to report. Some insights as to the status of the work related to the water main.

RECOMMENDED BOARD ACTION: None Required.

VII. PENNDOT Route 6 Dingman Run Bridge Utility Relocation

Uni-Tec Project Number 0012-108-000

On my recommendation, the Board decided to complete the necessary work without pursuing a reimbursement agreement with PENNDOT. The action was taken because it was determined that the cost of seeking the reimbursement would exceed the benefit of the reimbursement amount.

We were recently notified that PENNDOT (through its agent Walsh Granite) has revised its plans for the bridge replacement and now requires more extensive utility work. This change raises the question as to whether CBA should re-enter the PENNDOT reimbursement process. If it is to be done it should be done by the end of the year.

Manager Morris is preparing the necessary PENNDOT forms for Board consideration.

TABLED TILL NECT MONTH MEETING

VIII. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2018.

I have had contact with some other leak detection manufacturers who I am attempting to get to do a free demonstration project.

On a side note: Gareth did find and fix a second large leak in the north system. Gareth can report on the magnitude of the leak.

IX. Hospital Metering

Uni-Tec Project Number 0012-022-000

No change since the October Board meeting. We hold out some hope that the hospital will consider CBA for its water. This opportunity may improve once UPMC takes control of the facility.

X. Other Items of Interest

The Board may recall that North Well No. 1 has ongoing issues with iron and manganese. The metals foul the well over time and cause CBA to have to pay for specialized cleaning services. I have been in contact with a company (Aqua Smart, Inc.) that produces a special product called SeaQuest. One of its uses is for well cleaning. It may be a better solution and less expensive than the process we have been using.

It was motioned by Gary Walaski, seconded by Andy Dubots to approve the Purchase of SeaQuest for control of the Iron and Magnesium at the North Well 1. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

BILLS

It was motioned by Mark Peet seconded by Andy Dubots to pay the recording secretary \$85 for 2 hour prep time. Roll call taken: Bill Krog Yes, Mark Peet Yes, Marty Fry Yes, Gary Walaski Yes, and Andy Dubots Yes. Motion carried

OLD BUSINESS

Robbie has been placing more radios on resident's homes so it will be easier for the guys who read meters to gather reads.

Gareth stated that he has opted out of the conductivity.

Adjournment at 7:23 PM

Respectfully Submitted by,
Holly Hyde

