

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
OCTOBER 20, 2016  
6:31 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, October 20, 2016 at the Maintenance Facility on Damascus Street.

Marty Fry called the meeting to order at 6:31 pm

**ROLL CALL**

Present at the meeting were members Marty Fry, Andy Dubots, Bill Krog, Gary Walaski and Mark Peet. Also present at the meeting were Gareth Gockley, Beverly Morris, Pat Ward, George Stenhach and Holly Hyde.

**APPROVAL OF MINUTES**

It was motioned by Bill Krog, seconded by Mark Peet to approve as amended the September 15, 2016 meeting minutes. Approved as amended by voice vote.

**TREASURERS REPORT**

We are 75% through the year and have used 64% of the budget

It was motioned by Mark Peet, seconded by Gary Walaski to approve the Treasurers Report as presented. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

**Water truck**

It was agreed by the Coudersport Authority for the final sale of the water truck to Clyde Dehart Auctions in the amount of \$ 10,750. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

**MANAGERS REPORT**

The Eulalia Cemetery Association has approached Council for funding to help with upkeep of the Cemetery. Council has tabled this until next month's meeting. The Cemetery Association would like to send a letter out with the water and sewer bills. It was motioned by Bill Krog, seconded by Gary Walaski to approve the Cemetery Association to include the letter in with the bills but it needs to state Coudersport Borough Authority and Coudersport Area Municipal Authority do not support or endorse this request on the letter. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Abstain, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 1 Abstained

April 2014 Bretz and Dunn wanted to hook into the water system but was told it would be \$18,000 to bore and couldn't front the money to have this done. Since the water table has been so low this year Mr.

Dunn has approached us and would like to have this done and would pay the \$18,000. Manager Morris has checked in to the pricing and 2016 would be \$25,000. The board would like Gareth to talk to Wending Creek about renting or purchasing their boring machine and report back at the next month's meeting.

### **WOOD PROPERTY**

Mrs. Wood property at 407 Ross St had used 35,000 gal from June 8, 2016 through August 8, 2016 and she states she has never used that much water. She had Mr. Gerner come and check her place for leaks and none were found, but she has a lot of hoses running around the property to water plants. Many of the hoses had duct tape around them. Manager Morris recommends that we decline her request for a reduction in the water bill. Her current water bill has dropped back down to her normal usage.

### **Mill Stream Cabins**

A letter was sent to the board from Gary Buchsen about the leak at 918 East Second St from the time frame of June 8, 2016 through August 8, 2016. The leak was found around August 29, 2016 and Gary Buchsen covered time and material on the emergency repair of his lines. He is asking for a break in the water billing for this time frame. His account is set up on direct pay and was automatically taken out of his account on September 12, 2016. Since the amount was paid the Coudersport Authority has requested that the next billing cycle be credited in the amount of \$1949.39.

It was motioned by Mark Peet, seconded by Bill Krog to decline the credit to Mrs. Woods account on 407 Ross St and to approve the credit of \$1949.39 to Gary Buchsens account on 918 East second St Cabins Coudersport, PA 16915. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

### **WATER INCREASE**

Discussion on an increase for 2017 water rates

Before the next meeting November 17, 2016 at 5pm if anyone is interested in taking a tour of the water plants, all are welcome.

### **SOLICITORS REPORT**

Conclude the last payment to Masters Contracting in the amount of \$3390.88. It was motioned by Bill Krog, seconded by Mark Peet to pay the last payment in the amount of \$3390.88. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

Notice of foreclosure on Gleason Property at 199 Route Six West. Liens are on this property and water has been shut off.

**ENGINEER REPORT**

**I. Requisition For Approval:**

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 10-16 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000037592	10/12/2016	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000037593	10/12/2016	JKLM North Wells Drilling	\$ 202.50
3	Uni-Tec Consulting Engineers, Inc.	1000037594	10/12/2016	Main Street SR0006 Relocation	\$ 1,566.25
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 1,943.75</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Andy Dubots, seconded by Mark Peet to approve Requisition# 10-16 in the amount of \$ 1,943.75. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

**II. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

JKLM’s drilling of pad number 115 has been under way. To date there have not been any incidents of concern. JKLM and their staff have remained diligent in their monitoring and reporting. The JKLM work will continue for some time. We are not certain of the time period. So indications are that all activities are in order.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

**III. PENNDOT Main Street SR0006 Relocation Project (CFA Part)**

Uni-Tec Project Number 0012-089-002

**A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation**

Uni-Tec Project Number 0012-089-002

No change since the March 2016 Board meeting. This project is in the hands of Solicitor Stenhach. Updates will be provided by the Solicitor. As a reminder there remains about \$3,400 to be paid on the project once issues are resolved.

**IV. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

Uni-Tec has been completing review of contractor information. We have also responded to information and clarification requests by the contractor and by PENNDOT. Construction is under way. To date any field issue has been well handled by Gareth. It is the intention of the contractor to complete the work south of the bridge on Main Street in 2016 and then resume work in 2017.

**V. Water Sales to Gas Drillers**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. I am not sure if this opportunity is still available. I have not yet contacted Mike Robinson to see if the opportunity still exists.

**VI. SCADA System Maintenance**

Uni-Tec Project Number 0012-084-000

Reporting on the system upgrade will be by Manager Morris and Operator Glockley.

**BILLS**

It was motioned by Mark Peet, seconded by Andy Dubots to pay the recording secretary \$75 for the meeting and 1 hour prep time. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaksi Yes. 5 Yes and No

Invoice for \$432.00 for Mark Peet's hotel room for the conference that the Borough put on the credit card. This would be to reimburse the Borough via card. It was motioned by Bill Krog, seconded by Andy Dubots to reimburse the Borough in the amount of \$432.00. Roll Call Taken: Marty Fry Yes, Mark Peet Abstain, Bill Krog Yes, Andy Dubots Yes, Gary Walaksi Yes. 4 Yes and 1 Abstained

**OLD BUSINESS**

Flushing was completed during the day from October 10, 2016 – October 17, 2016.

Three hydrants have been changed out and they are working on 3 more.

**ADJOURNMENT** at 7:46 pm

Respectfully submitted by,

Holly Hyde