

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
SEPTEMBER 15, 2016
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, September 15, 2016 at the Maintenance Facility on Damascus Street.

Bill Krog called the meeting to order at 6:31 pm

ROLL CALL

Present at the meeting were members Andy Dubots, Bill Krog, Gary Walaski and Mark Peet. Also present at the meeting were Gary Gunzburger, Gareth Gockley, Beverly Morris, Pat Ward and Holly Hyde. No solicitor present.

VISITORS PRESENT

Gary Gunzburger was present and has a few questions. The first question was is the hospital still receiving water from us? Gareth stated yes it will be a year in the end of September. Gary would like to know why we haven't per sued having them become a customer verse using their own system. Bill Krog stated we have been working on this and so has the engineer for several months. We are billing them for water and have been discussing installing a meter so we can have an exact count on the water usage.

He also was asking if all the surveys have been returned and was there any changes being made from the Authority? Bill Krog stated we are looking into this and found there wasn't as many as they had thought. The board is still looking into how to handle this going forward.

The bid on the water truck, Gary asked was it posted. How many bids were received and had we looked into what it was worth before accepting the bids? Bill explained that it was posted where we have always posted the bids and we had received one bid that will be opened during the meeting.

WATER TRUCK BID 2006 Ford 350 with plow

We received one bid from Clyde Dyheart? Auction in the amount of \$10,775, a cashier's check is included in the amount of \$1,775.50. The plow was not advertised correctly, it's a murry plow.

It was motioned by Mark Peet, seconded by Andy Dubots to reject the bid and readvertise the truck. Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

APPROVAL OF MINUTES

It was motioned by Gary Walaksi, seconded by Andy Dubots to approve the August 18, 2016 meeting minutes as presented. Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

TREASURERS REPORT

We are 67% through the year and have used 53% of the budget

It was motioned by Mark Peet, seconded by Gary Walaski to approve the Treasurers Report as presented.
Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

MANAGERS REPORT

We didn't qualify for the CBDG grant for Seventh St.

Gary Buschen had a leak at 918 East Second St the cabins. There was a leak found on his connection after the meter. Our crew dug and found the leak. Gary Buchsen was charged for time and materials and we have received the payment for this.

SOLICITORS REPORT

No Solicitor present

ENGINEER REPORT

I. Requisition For Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 09-16 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000037303	9/8/2016	JKLM North Wells	\$ 33.75
2	Uni-Tec Consulting Engineers, Inc.	1000037304	9/8/2016	Main Street Route 6 Relocation	\$ 1,794.32
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 1,828.07
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Mark Peet, seconded by Gary Walaski to approve Requisition No. 09-16 in the amount of \$1,828.07. Roll Call Taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 4 Yes and 0 No

II. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

JKLM's drilling of pad number 115 has been moved back to due to a delay in getting the pad constructed. They now project that they will begin drilling this pad about October 1, 2016. Pad 115 is the one that presents some concerns for CBA as it is in our watershed. JKLM continues to

keep us very well informed of their actions and the results of those actions. I believe the safeguards are in place to take appropriate action if any changes in water quality occur.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

III. Seventh Street Water Main Replacement Project (CDBG Funded)

Uni-Tec Project Number 0012-104-000

Manager Morris will give an update (if any) on this project and its funding.

IV. PENNDOT Main Street SR0006 Relocation Project (CFA Part)

Uni-Tec Project Number 0012-089-002

A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation

Uni-Tec Project Number 0012-089-002

No change since the March 2016 Board meeting. This project is in the hands of Solicitor Stenhach. Updates will be provided by the Solicitor. As a reminder there remains about \$3,400 to be paid on the project once issues are resolved.

V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

Glenn O. Hawbaker was awarded the work. Hawbaker has subcontracted the water main work to David Roman Construction of DuBois. Roman has submitted data on the materials he plans to use on the project. We have been reviewing the materials that Hawbaker/Roman has submitted for the project. We sent their initial submission back for changes and corrections. We have received a second set of submissions which are more in line with what we specified. There are still a number of issues to be resolved but we believe this will be accomplished without argument.

VI. Water Sales to Gas Drillers

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. I am not sure if this opportunity is still available. Should CBA be able to set aside some time I will contact Michael Robinson and see if the work can still be performed.

VII. SCADA System Maintenance

Uni-Tec Project Number 0012-084-000

Reporting on the system upgrade will be by Manager Morris and Operator Gockley.

BILLS

It was motioned by Mark Peet, seconded by Andy Dubots to pay the recording secretary \$85 for the meeting and 2 hour prep time. Roll Call Taken: Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaksi Yes. 4 Yes and No

There is a bill from Invensys in the amount of \$2,377.70 for a service call on 8/31/16.

It was motioned by Andy Dubots, seconded by Gary Walaski to pay Invensys for the service call in the amount of \$2,377.70. Roll Call Taken: Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaksi Yes. 4 Yes and No

Server for the new billing system and CBA would cover \$904.50 of the cost. It was motioned by Mark Peet, seconded by Andy Dubots to approve \$904.50 for the new billing system server. Roll Call Taken: Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaksi Yes. 4 Yes and No

OLD BUSINESS

We are moving along smoothly with the new billing system and plan on being live by end of year.

HYDRANTS

The plan is to replacing the one on Avenue C next week.

The DSA project on Reese Hollow Rd went well and had extra materials so they continues to the reservoir.

ADJOURNMENT at 7:34 pm

Respectfully submitted by,

Holly Hyde