

**COUDERSPORT BOROUGH COUNCIL  
REGULAR MONTHLY MEETING  
SEPTEMBER 16, 2015  
6:30PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday September 16, 2015 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council Vice President Eugene Neefe called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

**ROLL CALL**

Present were Council members Richard Neefe IV, Todd Husson, Eugene Neefe, Wayne Wentzel and Ron Angood.

Also present were Solicitor Glassmire, Police Chief McClain, Manager Morris, Mayor Whitman, Lou Karija, Wayne Wentzel, Renee McClain, Kim Kudrick, Christine Herzig, Brian Dinges, Todd Brown, Kelly Stemkowski, Tom Majot, Brian Whalers, Linda Karija, Grace Mintieer, Marge Shaffer, Kathy Kinard, Ted Parcel, Tom Buck, and Curt Barclay.

**VISITORS REQUEST AND COMMENTS**

Curt Barclay and Tom Buck are here from North Central today to do a brief demonstration on the GIS mapping that the Borough has been gathering. They explained what has been gathered and how North Central has processed it into the digital format. The Borough and employees have access to log in and check pole numbers off street lights, street signs, hydrants, drains and man hole for the sewer. They will continue to gather information on the curb boxes for the water. This is a great source of information that has and will come in very handy for the Borough.

Mrs. Minteer is here tonight to ask if there could be a handicap parking placing in front of the Buchanan Pharmacy on Main Street. The Manager and Police Chief will look further into having this done.

**Special Meeting on Arboretum**

Vice President Eugene Neefe would like to have a special meeting on September 30, 2015 at 6pm at the Borough maintenance building on Damascus Street, unless we need to move it to do to the amount of people present. This will be just to discuss the Arboretum and Sheets dealings.

Solicitor Glassmire has researched the terms and conditions of doing a land swap. He reads the Borough codes statutes 1201.1-1201.3. This states that a land swap and or leasing can be done if Borough Council agrees to go forward with the swap that Potter Lands LLC has presented in the August meeting. If Council decides there will be additional steps that will need to be taken.

Kathy Kinard brings up the crosswalk problem with in the Borough. Police Chief Curt McClain states it's an ongoing problem with in the state and will continue to be addressed.

### **APPROVAL OF MINUTES**

It was motioned by Councilman Todd Husson, seconded by Councilman Wayne Wentzel to revoke his motion from the last meeting about using the Civil Service Exam to hire a part time Police Officer, and to approve the August 19, 2015 minutes with the corrections. Roll call taken: Councilman R. Neefe IV Yes, R. Angood Yes, G. Neefe Yes, T. Husson Yes, and W. Wentzel Yes. 5 Yes and 0 No

### **VOUCHER LIST**

General Fund \$66,240.85, Water Operating Fund \$18,416.33, Sewer Operating Fund \$ 35,130.90, Street Lighting Fund \$4,449.31, Fire Protection Fund \$ 1,044.00, Recreation Fund \$ 15,393.16, Library Fund \$ 15,000.00, and Act 13 fund \$1,642.36. Motion made by Councilman T. Husson seconded by Councilman R. Angood to approve the Voucher list as presented. Roll call taken: Councilman R. Neefe IV Yes, R. Angood Yes, G. Neefe Yes, T. Husson Yes, and W. Wentzel Yes. 5 Yes and 0 No

**REPORTS RECEIVED:** Fund Balance, Treasurer's report, meeting notes, pool report, police report, and public works.

### **OLD BUSINESS**

It was motioned by Councilman R. Angood, seconded by Councilman W. Wentzel to approve the proposed plan from Gary Buchsen after Potter County Planning has made correction from garage to a gift shop. Roll call taken: Councilman R. Neefe IV Yes, R. Angood Yes, G. Neefe Yes, T. Husson Yes, and W. Wentzel Yes. 5 Yes and 0 No

### **NEW BUSINESS**

Falling Leaves Festival October 2, & 3, 2015.

It has been motioned by Councilman T. Husson, seconded by Councilman R. Angood to close Third Street to North East Street and North East to East Second St., to bag for no parking around the court house and picking up the garbage cans. The Parade has already been submitted and approved.

### **MANAGERS REPORT**

Do to the unfortunately passing of our Authority member Phil Hershey; we will be looking for another member.

McWaPEC meeting on September 24, 2015 they are looking for candidate for Vice President and Sec/ Treas.

Lou Karija will be retiring on October 1, 2015. We will be having a luncheon for Lou and the Borough crew at the Borough Maintenance building on October 1<sup>st</sup> at noon. There will be light refreshments held at the Borough office from 1 to 3pm for friends and family.

On behalf of the Borough Council we would like to thank you and all your hard work and dedication to the Borough through the past years. You are greatly appreciated and will be greatly missed.

The Coudersport Borough Office email has been changed to [coudyboro@gmail.com](mailto:coudyboro@gmail.com)

Gareth has drained some of the puddles and has been trimming back parts of the trail by the pool.

We have received a Thank you from the visitors association for all the help with the Marathon.

Volunteers have started scrapping and painting of the Borough Building.

## **PUBLIC WORKS**

Wilson's drain has been completed and fixed. The bridge wall by CARP has been looked at and Lou is waiting for the gentleman to call him back on the repairs.

## **POLICE CHIEF'S REPORT**

Chief McClain reported they completed the Drug take back program over the weekend and took in over 120 prescription medicines.

## **MAYOR REPORT**

I performed a wedding for Solingers on September 16, 2015 in the Arboretum.

The Toles Hollow bridge dedication will be held on Oct 3, 2015 at 11am for Lt. William E. Daisley.

A proclamation was set for September 16, 2015 as The American Legion Day

## **SOLICITOR REPORT**

Within a month or two the Storm Water Management will be revised.

## **UTILITIES, STREETS, BRIDGES, TREES**

Test Street light has been placed by Olga's. It was motioned by Councilman T. Husson to apply for the \$5,000 grant and matching funds for the Street lights. Roll call taken: Councilman R.

Neeff IV Yes, R. Angood Yes, G. Neeff Yes, T. Husson Yes, and W. Wentzel Yes. 5 Yes and 0 No

#### **FINANCE & ORDINANCE**

There has been a request from a citizen to waive the interest of taxes. This will be handled by Solicitor Glassmire.

A draft of 2015 Budget has been handed out to be reviewed.

#### **COUNCIL COMMENTS:**

It was motioned by Councilman T. Husson, seconded by Councilman R. Neeff IV to donate a family pool pass to the Library Auction on October 30, 2015. Roll call taken: Councilman R. Neeff IV Yes, R. Angood Yes, G. Neeff Yes, T. Husson Yes, and W. Wentzel Yes. 5 Yes and 0 No

ADJOURNMENT AT 8:13PM

Respectfully submitted,

Holly Hyde