

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
NOVEMBER 21, 2018
6:30PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, November 21, 2018 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were Council members George Hults, Wayne Hathaway, Todd Husson, Gary Walaski, Brian Ruane, and April Castano.

Also present were Mayor Andy Dubots, Manager Beverly Morris, Solicitor Glassmire, Holly Hyde, Chief McClain, Minelle Snay, Todd Brown, Attorney Plummer, Hailey Kines, Laurie Barr, and Wayne Wentzel

APPROVAL OF MINUTES

Council President Hults asked if there were any changes or corrections to the minutes of the meeting of October 17, 2018. As there were none the minutes will stand as presented.

VOUCHER LIST

It was motioned by Councilman Husson, seconded by Councilman Ruane to approve the voucher list in the following amounts: General Fund \$80,209.21, Water Operating \$21,134.16, Sewer Operating \$35,737.52, Highway Aid Fund \$75,291.05, Street Lighting Fund \$3,191.92, Fire Protection \$1,270.00 Recreation \$5,814.37, Library \$75.00, and Pool Fund \$2,000.00. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

REPORTS RECEIVED Police, Meeting notes, Voucher List, Fund Balance, Treasurer's Report and 2019 proposed budget.

OLD BUSINESS

Appointment to the Coudersport Area Municipal Authority (CAMA)

After receiving all the letters of interest for the CAMA board, it was motioned by Councilperson Castano, seconded by Councilman Ruane to approve Minelle Snay to the CAMA board.

Councilman Hathaway made a motion to approve Wayne Wentzel. Motion withdrawn

It was discussed that Councilperson Castano wants new blood on the board. Councilman Husson stated that all the candidates were qualified. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway No, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 5 Yes 1 No.

RESOLUTION 2018-10

It was motioned by Councilperson Castano, seconded by Councilman Ruane to adopt Resolution 2018-10 approving Minelle Snay to fill Ed Eastons term until December 2022. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway No, and Councilman Hults Yes, Councilman Ruane Yes motion carried 5 Yes 1 No.

Bench at Mitchell Park

Shannon Lane has provided a sketch of the bench she would like to place at Mitchell Park behind the Library along the channel. Councilperson Castano would like to have all the benches be the same with plaque. This will also require a lease to be filled out.

NEW BUSINESS

Attorney Plummer presented an invoice for Tom Majot. It was motioned by Councilman Hathaway, seconded by Councilman Husson to approve Tom Majot to pay the invoice for Attorney Plummer. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

It was motioned by Councilman Ruane, seconded by Councilman Hathaway it's the position of Borough Council that the Caboose is owned by the Borough. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson No, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults No, Councilman Ruane Motion Yes carried 4 Yes 2 No.

Attorney Plummer states "I don't think it's necessary to worry about ownership of the caboose because if the only reason we would need to worry about this if the transaction does not go through." The Borough Council thinks they own the Caboose and Mr. Majot thinks he owns the Caboose. Both sides stand down from seeking a legal determination of ownership till such time it becomes necessary.

Solicitor Glassmire and Attorney Plummer had discussion on the caboose and will meet soon to work out any issues.

RESOLUTION 2018-11 Eliminating Police Officers Contributions to the Police Pension Fund for 2019

It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve Resolution 2018-11 for the Police contribution fund. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

2017 Audit and authorize publication

It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve publication and sign of representation of the 2017 Audit Report. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Yes, motion carried 6 Yes 0 No.

Advertise for bids on 2019 garbage, gas, and fuel

It was motioned by Councilman Hathaway, seconded by Councilman Ruane to authorize advertisement for bids on 2019 gas, fuel, and garbage.

Lease with Service Club

The Service Club is now under the leadership of Jake Taylor and he has agreed to and signed the lease for the new sign at the baseball field. It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve the new sign at the little league field. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

COUDERSPORT BOROUGH PLANNING COMMISSION

The Planning Commission met to review the property add on to the Staiger property from Arthur Dubois Estate on Fourth Street. This was to establish a common boundary line. Copys of the plan have been dispersed and will need to be approved. It was motioned by Councilman Ruane, seconded by Councilperson Castano to approve the transfer of the property submitted by planning. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

MANAGERS REPORT

CBA meeting was held November 20, 2018

CAMA meeting will be held November 26, 2018 at Waste Water Treatment Plant meeting room

RESIGNATION FROM PLANNING COMMISSION

We have received a resignation from Merv Bowers from the Planning board. It was motioned by Councilman Walaski, seconded by Councilperson Castano to accept the resignation of Mr. Bowers with regret. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

The Potter County Education Council is requesting funding for the Tech School program in Port Allegany. Manager Morris stated that they would have to come to the meetings in the summer because the budget has already been approved for 2019.

Zito's rates will be increasing in December

POLICE CHIEF'S REPORT

Nothing further

MAYORS REPORT

The crew bagged meters around the Courthouse

Trunk or Treat was great and had a great turn out.

Mayor Dubots has a wedding on November 25th and had completed one on Halloween.

SOLICITOR REPORT

Report was covered in the beginning of the meeting.

PERSONNEL / POLICE

The Personnel committee and the Union have come to an agreement. The Union voted to approve the agreement. It was motioned by Councilman Husson, seconded by Councilman Walaski to approve the Union agreement. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

UTILITIES, STREETS, BRIDGES, TREES

We have received a request from the Friends of the Arboretum to put lights on the birch tree that is in the Arboretum. It was motioned by Councilman Ruane, seconded by Councilman Ruane to allow the friends of the arboretum decorate the birch tree. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

PROPERTY AND EQUIPMENT

TIMBER

There is a timber prospectus from Carts Forestry for the dump property. The property has not been timbered in the past 13 year. Mr. Carts will take care of all the bidding, contract, inspection and rehab of this site. His commission is 10%. He has worked with the Borough for a very long time. It was motioned by Councilman Walaski, seconded by Councilman Hathaway to approve Jeff Carts for timber bidding on the dump property. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

DRAIN PROPOSAL

Drain issues on Ross Glen that affects Mill, Maple, and Oak Streets. Chris Ernst of E & M Engineering have submitted a proposal that is an hourly rate not to exceed \$4500. E & M Engineer do all the engineering, preparations, and look for funds. It was motioned by Councilman Husson, seconded by Councilman Ruane to table this until next month's meeting. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

SALT SPREADER FOR RECREATIONS TRUCK

Through Costars the estimate from Ben's garage is \$5,300 for a Honda gas engine salt spreader. It was motioned by Councilman Walaski, seconded by Councilman Ruane to approve the purchase of a salt spreader for the Recreations truck. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

RECREATION/ LIBRARY

Pool construction has been completed for this year

FINANCE & ORDINANCE

2019 PROPOSED BUDGET

There was a lot of discussion on whether to raise taxes. Ambulance Association is asking for funding and will need to raise taxes in order to cover the costs. It was motioned by Councilman Ruane, seconded by Councilman Walaski to raise General from 13.5 to 14 mill and dedicated a ½ mill to the Ambulance Association making it a total of 20.5 mill. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hults Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

It was motioned by Councilman Ruane, seconded by Councilman Walaski to advertise the 2019 Budget. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hulst Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

CHRISTMAS EMPLOYEE GIFT

It was motioned by Councilman Ruane, seconded by Councilman Walaski to give the employees a half of ham and a \$25 gift card from local businesses. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Hulst Yes, Councilman Ruane Motion Yes carried 6 Yes 0 No.

COUNCIL COMMENTS

Councilman Walaski wants to discuss the alleys in the Borough unless they have been abandoned. We have maintained most of the alleys since 1986. Solicitor Glassmire asked if they are ordained, but the answer was no. Solicitor Glassmire stated he would like to look into this and have all the alleys named or numbered. Councilman Walaski will work with the streets crew on the alleys that have been plowed and maintained in the past.

ADJOURNMENT

It was motioned by Councilman Husson, seconded by Councilman Walaski to adjourn at 7:55pm

Respectfully submitted,

Holly Hyde