

WATER OPERATOR IN TRAINING

Coudersport Borough is accepting applications for the position of Water Operator in Training until February 5, 2019. This is a full time position that requires rotating weekends, holiday and "on-call" duties. Appropriate licenses preferred or ability to obtain within 3 years. Coudersport Borough is an EOE and offers a competitive benefit package. Interested candidates may obtain more information by visiting our website at www.coudersportborough.org under "Employment Opportunities.

Please send resume, letter of interest and list of references to Coudersport Borough, 201 South West Street, Coudersport, PA 16915.

Job Description: Water/Sewer Operator in Training

TERMS OF EMPLOYMENT

This is a full time hourly position that requires occasional weekend, holiday and on-call duties. There are instances when afterhours work and/or overtime will be necessary.

RESPONSIBILITIES AND DUTIES:

- Assist certified operators with daily tasks required to operate and maintain the water and/or wastewater system
- Willingness to go to training and school to advance knowledge for the department and personal development both within and outside normal business hours.
- Interact professionally with citizens, outside agencies and co-workers concerning questions, complaints, procedures, standards and specifications.
- Perform certified operator's duties, with use of SOP's, when operator is not available.
- Meter reading, replacement and troubleshooting.
- Leak detection
- Water/sewer main and service line repair/replacement
- Building and grounds maintenance/upkeep
- Plant and pumping stations operation and maintenance
- Record and analyze data
- Assess problems to come up with solutions and alternatives
- Any duties assigned by the Chief Operator and/or Borough Manager

SPECIAL QUALIFICATIONS

- Vision and hearing must be adequate to perform the job duties listed above
- Minimum High School Graduate, or GED equivalent
- Must be able to work outdoors and in all weather conditions
- Must be able to use a variety of hand and power tools, auditory detection devices and lab equipment
- Must be able to lift and carry/push/pull a minimum of 75 pounds
- Must be able to use Microsoft Word, Excel and ARC GIS
- Must be able to work independently
- Must have a valid Pennsylvania Driver's license
- Must maintain a valid Pennsylvania Operator Certification
- Operator-in-training must obtain one of the following Pennsylvania Operators Certifications within 3 years of employment,
 Water – B – 7, 8,9,11
 Or
 Wastewater – C – Class C for activated sludge