

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
FEBRUARY 20, 2019
6:30PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, February 20, 2019 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were Council members George Hults, Wayne Hathaway, Todd Husson, Brian Ruane, and April Castano.

Also present were Mayor Andy Dubots, Manager Beverly Morris, Solicitor Glassmire, Holly Hyde, Jr. Council Member Hannah Taylor, Chief McClain, Todd Brown, Robert Wagner, Wayne Wentzel, Valerie Mosch, Laurie Barr, Chris Herzig, Nash Delp, Mike Delp and Hailey Kine.

VISITORS REQUESTS AND COMMENTS

Chris Herzog asked Council if they would like a report from the Arboretum committee each month. President George Hults stated that a written report each month would be nice.

Nash Delp presented his Eagle project to Council. He is asking permission to place a gaga ball pits in Mitchell park and or CARP. They are 8' long and 24" high and will cost about \$1500. Nash would like approval to place these in a approved place in the park and this would be a donation to the parks from the boy scouts. The Eagle project is a project that the scout would do that would benefit the community. The scout would also purchase a few balls to be used for the gaga ball pit.

It was motioned by Councilman Ruane, seconded by Councilman Hathaway to allow the pit to be placed at either park. Discussion Manager Morris would like to speak to the parks department and see if there is a good place for it once snow melts and to see what stipulations there are from the state.

It was motioned by Councilman Ruane, seconded by Councilman Hathaway to allow the pit to be placed at either park contingent a pone meeting PA Specs. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Robert Wagner has a question for the Solicitor, while we are waiting for judge's decision on the arboretum, somewhere in the contract Solicitor Glassmire had put something about a non appealable order. Solicitor Shaffer stated if the parties disagree whatever ruling Judge Williamson would be a final un-appealable order is that what you're asking? Mr. Wagner states that what it says in the agreement and it was signed by both parties. Solicitor Shaffer has not reviewed the agreement so will check with Solicitor Glassmire.

APPROVAL OF MINUTES

Council President Hults asked if there were any changes or corrections to the minutes of the meeting of January 16, 2019. As there were none the minutes will stand as presented.

VOUCHER LIST

It was motioned by Councilman Hathaway, seconded by Councilman Ruane to approve the voucher list in the following amounts: General Fund \$72,925.41, Water Operating \$22,360.76, Sewer Operating \$28622.09, Street Lighting Fund \$2,902.95, Recreation \$3,564.29, Library Fund \$123.00, and Pool Fund \$2,500.00. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

NEW BUSINESS

Plummer Invoice

It was motioned by Councilman Husson, Seconded by Councilman Ruane to approve Plummer invoice to be sent to Mr. Majot for payment. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

MAPLE FESTIVAL

Maple Festival will be held on May 3 & 4, 2019 requesting banners be hung, trash cans, police assistance, no parking covers placed around the court house, closing of Third St from Main Street to North East St. and from North East to Second St. Parade will start at Allegany St and end at Fourth St. It was motioned by Councilman Ruane, seconded by Councilperson Castano to approve the request for Maple Festival. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

It was motioned by Councilman Hathaway, seconded by Councilman Ruane to place a maximum amount on the charge of the banners of \$100 and a minimum of \$50. So placement of one banner would be \$50 and for two or more the charge would be \$100. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

2018 AUDITOR ENGAGEMENT LETTER

Engagement letter for year end 2018 for Calliari, Meholick & CO and payment of \$10,900. It was motioned by Councilperson Castano, seconded by Councilman Ruane to approve the report and payment in amount of \$10,900. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Disposal of old records

Manger Morris would like approval to dispose of 2003-2010 records and 2006-2009 receipts. It was motioned by Councilman Husson, seconded by Councilperson Castano to dispose of the old records. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

MANAGERS REPORT

CBA meeting will be held February 21, 2019

CAMA meeting will be held on February 25, 2019

Manager Morris would like to go to the PSAB conference in June 9-12 and receive approval from Council to pay for the conference and hotel stay. It was motioned by Councilman Husson, seconded by Councilman Hathaway to approve the Manager to attend the conference and the cost. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

McWaPEC meeting will be held at the Vets club in Emporium on March 14, 2019 if anyone would like to go.

POLICE CHIEF'S REPORT

All Police officers have been certified this week.

Chief McClain would like to send officer Wenzel to a rifle certification course in August, 2019, the only cost would be the hotel cost. It was motioned by Councilman Ruane, seconded by Councilman Husson to approve the request for rifle instructor certification course and payment of hotel. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

MAYORS REPORT

Mayor spoke to some residence about snow blowing into the street.

SOLICITOR REPORT

Solicitor Shaffer will need authorization for a letter of intent to borrow funds to complete pool project. It was motioned by Councilman Husson, seconded by Councilperson Castano to approve the letter of intent for funding. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

JR. COUNCIL REPORT

Nothing to report

PERSONNEL/ POLICE

Manager Morris would like to advertise again for a Water Operator. The one qualified candidate that interviewed would like to be just in the water plant and not doing meter changes or laying pipe. It was motioned by Councilman Husson, seconded by Councilman Hathaway to readvertise for a Water Operator. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

PROPERTY & EQUIPMENT

Ford 550 dump

Manager Morris will be receiving more information on the Ford 550 dump

Mowing Bids

It was motioned by Councilman Hathaway, seconded by Councilman Ruane to advertise for mowing bids for Arboretum, cul de sac on Market St., and the Maintenance building. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Sidewalk Bids

It was motioned by Councilman Hathaway, seconded by Councilman Ruane to advertise for sidewalk bids. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

RECREATION/LIBRARY

Advertisement for concession stands at the Coudersport pool.

It was motioned by Councilperson Castano, seconded by Councilman Ruane to advertise for renting out the concessions at the pool. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Pool Construction

The contractors have been working on the pump house and our crew has been working on the bathhouse, with the donated time and expertise from Kevin Saulter.

We are still receiving applications for lifeguards.

FINANCE & ORDINANCE

Charter Communication shares

Manager Morris stated that the Coudersport Borough was gifted 46 shares that were originally on property Time Warner and now Charter Communications. There are no dividends on these shares. Manager Morris would like to research with the Solicitor and review our options. It was motioned by Councilman Husson, seconded by Councilman Ruane to proceed with the request of the Manager. Roll Call vote taken: Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 0 No

COUNCIL COMMENTS

Councilman Ruane would like to set up a meeting with the Ordinance committee about a landlord policy after meeting with Solicitor Glassmire.

Councilperson Castano would like to announce the Coudersport pool fundraiser for March 30, 2019 at 6pm sponsored by the CVFD and Bones n Banter.

ADJOURNMENT

It was motioned by Councilman Husson, seconded by Councilman Ruane to adjourn at 7:19pm

Respectfully submitted,

Holly Hyde