

**COUDERSPORT BOROUGH COUNCIL  
REGULAR MONTHLY MEETING  
JANUARY 16, 2019  
6:30PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, January 16, 2019 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council Vice President Wayne Hathaway called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

**ROLL CALL**

Present were Council members George Hults, Wayne Hathaway, Todd Husson, Gary Walaski, Brian Ruane, and April Castano.

Also present were Mayor Andy Dubots, Manager Beverly Morris, Solicitor Glassmire, Holly Hyde, Jr. Council Member Hannah Taylor, Chief McClain, Todd Brown, Robert Wagner, Tom Majot, Attorney Mike Plummer, Minelle Snay, Wayne Wentzel, Robin Fink, and Hailey Kine.

**VISITORS REQUESTS AND COMMENTS**

Shannon Lane was present to ask about allowing her to place a granite bench in memory of her daughter in Mitchell Park along the channel behind the Coudersport Library.

It was motioned by Councilman Ruane to allow Shannon Lane to place the granite bench at Mitchell Park behind the Library along the channel and to move forward with an Ordinance for the next meeting. Solicitor Glassmire stated that is a compound vote and he ill advises and it needs to be made into two motions.

Councilman Ruane withdraws his motion.

It was motioned by Councilman Ruane, seconded by Councilman Hults to allow Shannon Lane to place a granite bench at Mitchell Park behind the Coudersport Library along the channel. Motion from Council is to have Shannon Lane take care of any general maintenance to the bench once it is in place. Roll call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano No, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 5 Yes and 1 No

Councilman Ruane will be working on a standard bench ordinance to have Solicitor Glassmire look over it before next month's meeting.

**APPROVAL OF MINUTES**

It was motioned by Councilman Walaski, seconded by Councilman Hults to approve the minutes from December 19, 2018. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson

Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

### **VOUCHER LIST**

It was motioned by Councilperson Castano, seconded by Councilman Hults to approve the voucher list in the following amounts: General Fund \$56,648.44, Water Operating \$19,148.95, Sewer Operating \$26,537.59, Street Lighting Fund \$2,849.57, Recreation \$3,992.95, and Pool Fund \$10,000.00. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

**REPORTS RECEIVED** Police, Meeting notes, Voucher List, Fund Balance, and Treasurer's Report.

### **NEW BUSINESS**

#### **Ordinance 621-Handicapped parking**

It was motioned by Councilman Ruane, seconded by Councilman Husson to adopt Ordinance 621 for a handicapped parking spot placed at 5 East First Street in front of Mrs. Snowman's residence. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

#### **Plummer Invoice**

It was motioned by Councilman Hults, Seconded by Councilman Ruane to approve Plummer invoice to be sent to Mr. Majot for payment. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

### **2019 ST. EULALIA COMMUNITY FESTIVAL**

St. Eulalia Community Festival is requesting to have East Maple St from South Main to South East Street closed during July 12 & 13 for the festival and for their banners to be put up.

It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve the request for the festival. There was discussion about the charging for the banners to be hung up. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

It was motioned by Councilman Husson , seconded by Councilman Walaski to charge \$50 for each banner to be hung above the Route Six West entrance and the East Second Street entrance.

Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

## **2<sup>nd</sup> Annual Ness Festival held on July 19- 21, 2019**

Councilman Ruane will be having a meeting to discuss road closure and report back at the next month's meeting.

## **MANAGERS REPORT**

CBA meeting will be held January 17, 2019

CAMA meeting will be held on January 28, 2019

Manager Morris stated she is working on an agreement for the Ambulance Association similar to the one with the Fire Department.

Manager Morris is requesting to have George Hults, Beverly Morris, and Jeff Schroeder listed as able to purchase from the Federal Surplus program. It was motioned by Councilman Walaski, seconded by Councilman Hathaway to approve the request. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

## **POLICE CHIEF'S REPORT**

Police Chief McClain stated that Officer Seipp has offered to become licensed in CPR. The cost would be \$300 plus mileage to Buffalo. It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve Officer Seipp for the CPR training. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

## **MAYORS REPORT**

Nothing to report at this time

## **SOLICITOR REPORT**

Solicitor Glassmire stated that the Coudersport School District has filed in court an action to challenge the assessment that responded to primarily the Redevelopment Authority. The commissioners have already made the decision which essentially said that the school district did not provide proof. This is being thrashed out in court. Solicitor Glassmire stated to the Council that they need to sit this one out and the courts will make the decision.

## **JR. COUNCIL REPORT**

Hannah has nothing to report at this time. Manager Morris stated that Hannah has been elected President of her class.

## **PROPERTY AND EQUIPMENT**

The water operator position will be posted until February 5, 2019

## **UTILITIES, STREETS, BRIDGES, TREES**

There is a couple gentleman from DEP that are here working on the leak detection program.

## **PROPERTY & EQUIPMENT**

### **TIMBER SALES ON THE OLD DUMP PROPERTY**

#### **TIMBER SALES BIDS**

Zurick lumber \$12,100

Kimes lumber \$16,450

It was motioned by Councilperson Castano, seconded by Council Ruane to accept the timber bid from Kimes in the amount of \$16,450. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

Ford 550 dump truck has been having hydraulic issues. It's been looked at and checking a few other options before fixing it.

## **RECREATION/LIBRARY**

Contractor for the pool will be here January 21, 2019 to work in the pump house. Currently the funding to pay the contractors has been coming from the pool fund and we can get half the cost from DCNR. The pool construction bid is more than the grant and donations. The Borough will need to borrow approximately \$100,000. Manager Morris has been working on the unit debt act and working with the Auditors. We have been receiving lifeguard applications and if we can get 4 or more to take the class with the YMCA they will only charge them \$225 a piece.

## **FINANCE & ORDINANCE**

There is an assessment request from Potter Lands to prorate a portion of the taxes in the amount of \$903.24 for 2018 because of the fire. It was motioned by Councilman Husson, seconded by Councilman Ruane to accept the assessment requested from Potter Lands. Roll Call vote taken:

Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

Manger Morris has been working on 2019 Volunteer Firemen workers comp with the Insurance company and as soon as she has all the numbers would like to have Councils permission for her to make the decision. It was motioned by Councilman Ruane, seconded by Councilperson Castano to approve authorizing Manger Morris to use her discretion on the workman's comp. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

### **POLICE CONTRACT 2019-2022**

It was motioned by Councilman Walaski, seconded by Councilman Hults to approve the Police Officers pay scale. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hults Yes, Councilman Hathaway Yes, and Councilman Ruane Yes. 6 Yes and 0 No

### **COUNCIL COMMENTS**

There has been discussion on bidding out the concession stand at the pool. Solicitor Glassmire will look into this and report back at next month's meeting.

### **ADJOURNMENT**

It was motioned by Councilman Husson, seconded by Councilman Walaski to adjourn at 7:29pm

Respectfully submitted,

Holly Hyde

