

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
APRIL 16, 2025
5:45 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, April 16, 2025 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President Marty Fry called the meeting to order at 5:45 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present at the meeting were Councilmembers Martin Fry, Abigail Rossman, Dennis Goodenough, Craig Miller, Chris Wilson and Jack Keifer.

Also present were Solicitor Daniel Glassmire, Mayor Andy Dubots, Police Chief Curt McClain, Officer Jared White, Manager Todd G. Brown, Aliyah Dipiato, Joanna Chen, Todd Brown, Dayvid Stone, Donna Leschander, Chuck Jewell, and Jordan Leete.

The new Borough Manager Todd G. Brown introduced himself to the public and Council.

VISITOR'S REQUESTS AND COMMENTS

Jordan Leete provided Council with information on a dog park at the back side of CARP where he plans on doing trainings.

APPROVAL OF MINUTES

It was motioned by Councilman Keifer, seconded by Councilman Wilson to approve the minutes of the March 19, 2025 and March 30, 2025 meetings as presented all in favor. Motion carried.

VOUCHER LIST

It was motioned by Councilman Miller, seconded by Councilperson Rossman to approve the voucher list in the following amounts: General Fund \$82,206.77, Water Operating Fund \$29,661.47, Sewer Operating Fund \$36,762.42, Street Lighting Fund \$3,551.83, Fire Protection Fund \$899.00, Recreation Fund \$3,589.71, and Library Fund \$65.00. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

OLD BUSINESS

SCHOOL RESOURCE OFFICER

The personnel sub-committee has reviewed the request by the Coudersport School District to provide Security Resource Officer (SRO) services. Let it be stated that all of us are in total support of ensuring our schools are safe for all students and staff states Dennis Goodenough.

It was motioned by Councilman Miller, seconded by Councilman Keifer to maintain the current level of support which is a 3 minute or less response time to the Coudersport School District by the Coudersport Borough Police Department. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilman Rossman Yes. Motion carried 6 Yes 0 No.

NEW BUSINESS

Recording Secretary for the Coudersport Borough Authority has offered to help Manager Brown with the Coudersport Borough Minutes at the going rate of \$120 for attending meeting and completing the minutes. It was motioned by Councilman Goodenough, seconded by Councilperson Rossman. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilman Rossman Yes. Motion carried 6 Yes 0 No.

FUN FEST

Councilperson Rossman spoke on the Fun fest, stating that this is for the children. There will be obstacle courses, bounce houses, and will be around the Court house and along sidewalks. Their request to close First Street on May 17, 2025, from 10 am-2 pm. It was motioned by Councilman Goodenough, seconded by Councilman Keifer. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

UPMC Cole Foundation Gala

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to provide a family pool pass for the UPMC Cole Foundation Gala. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

CAEA 5K Run

It was motioned by Councilperson Rossman, seconded by Councilman Miller to approve the CAEA 5K run that will start and end at the Coudersport elementary school beginning at 9am on May 17, 2025. They will have all the street crossings covered by volunteers and we will unlock

bathrooms at Mitchell Park. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilman Rossman Yes. Motion carried 6 Yes 0 No.

MANAGER'S REPORT

The Coudersport Borough Authority will meet on April 17, 2025, at the Maintenance Facility beginning at 6:30 pm.

The Coudersport Area Municipal Authority will hold their regular meeting on Monday April 28, 2025, at 6:30 pm at the meeting room on Toles Hollow.

PSAB Conference will be held June 1-4 in Hershey Pa.

It was motioned by Councilman Goodenough, seconded by Councilman Wilson to approve Manager Brown to attend the PSAB conference with the cost of the registration, lodging and milage paid by the Borough. If a vehicle is not taken the Milage will be paid out at the IRS rate. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No

McWaPEC

The McWaPEC meeting will be held in Youngsville, April 24, 2025 at 5:30 pm

Signatures at Northwest Bank

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the New Manager Todd G. Brown, Chairman Martin Fry, Vice Chairman Craig Miller for signatures on the Northwest Bank Accounts and removing Beverly Morris, and Wayne Hathaway, and George Hults names simultaneously. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No

PLGIT ACCOUNT

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the New Manager Todd G. Brown, Chairman Martin Fry, Vice Chairman Craig Miller for signatures on the PLGIT account and removing Beverly Morris, Wayne Hathaway, and George Hults name simultaneously. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No

CREDIT CARD

It was motioned by Councilperson Rossman, seconded by Councilman Goodenough to approve a credit card for the new Manager Todd G. Brown. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilman Rossman Yes. Motion carried 6 Yes 0 No

MAYOR'S REPORT

Nothing to report

CHIEF OF POLICE REPORT

They will be bagging meters August 9th for the Model A cars on North Main Street the by Ness Museum. It was motioned by Councilperson Rossman, seconded by Councilman Miller to approve the bagging of meters on both sides of North Main Street by the Ness Museum. Roll call vote taken: Councilman Keifer Yes, Councilman Miller Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilman Rossman Yes. Motion carried 6 Yes 0 No

SOLICITOR REPORT

Solicitor Glassmire has spoken with Bev and Todd about social security for the police. Manager Brown has spoken with the Bourgh's CPA Calliari and Meholick and they are hands off. Todd has spoken with a state agent and will be providing him with the ins and outs of the police social security. Once we have a handle on everything it will be a matter of dealing with the new officers and the older officers.

Solicitor Glassmire states the transition for the new Manager is going smoothly.

JUNIOR COUNCIL REPORT

Alyiah and Joanna reported that they had an amazing time in Spain, The FFA went to regionals in Williamsport, PA. Prom will be held at Denton Go on May10, 2025, Teacher appreciation week is coming up and the students will be having treats for the teachers during this week. PSSA and Keystones testing will be coming up as well for all the students.

COMMITTEE REPORTS

PERSONNEL/POLICE

We have purchased a broom for sweeping from Cleveland Brothers and some additional parts have been ordered. Beau has been working on it and hoping to get out on the street next week.

Manager Brown will inform the Fire Department that Penn Dot has swept from East Second to South Main Street so that they can spray down the Main Street sidewalks when ready.

RECREATION/LIBRARY

BALL FIELDS AT CARP

Kyle Maxon is working on the boundary lines at CARP near the batting cage.

COUNCIL COMMENTS

Councilperson Rossman would like to get the streets, alleys, and Academy Hill pushed forward. Solicitor Glassmire would like to have her come to his office and discuss these problems

Councilman Goodenough spoke on the Maple Festival sponsored by the Chamber of Commerce, which will be held May 2 & 3, 2025. There will be 40 plus vendors from food trucks to an extended parade.

Beverly Morris retirement party will be held May 17, 2025 from 1-4 at Denton Go.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 6:27pm.

Respectfully submitted,

Holly Hyde