

**COUDERSPORT BOROUGH COUNCIL  
REGULAR MONTHLY MEETING  
FEBRUARY 17, 2026  
5:55 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, February 17, 2026 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council Vice President Jack Keifer called the meeting to order at 5:55 pm and led all present in the Pledge of Allegiance.

**ROLL CALL**

Present at the meeting were Council Vice President Jack Keifer, Councilman Anthony Cowburn, Councilman John Wright, Councilman Dennis Goodenough, and acting Mayor Abigail Rossman.

Also present were Chief McClain, June Moore, Manager Todd G. Brown, Holly Hyde, Chuck Jewell, Todd W. Brown, Linda Gambino, Tim Foust, Craig Miller, Wayne Hathaway, Andy Dubots, Heidi Klutschkowski, Brenda Whitman, Judge Bryan Phelps, and Eric Foust.

**ADDITIONAL AGENDA ITEMS**

Pool Pass for the 6<sup>th</sup> Grade Bingo

**VISITOR'S REQUESTS AND COMMENTS**

Bryan Phelps wanted to thank the crew for their fast cleanup of the downtown snow this winter.

**APPROVAL OF MINUTES**

It was motioned by Councilman Wright, seconded by Councilman Cowburn to approve the minutes of the January 21, 2026 as presented. All in favor, motion carried.

**VOUCHER LIST**

It was motioned by Councilman Wright, seconded by Councilman Cowburn to approve the voucher list in the following amounts: General Fund \$87,573.49 Water Operating Fund \$41,370.22, Sewer Operating Fund \$38,304.43, Street Lighting Fund \$4,020.92, Fire Protection Fund \$4,811.00, Recreation Fund \$2,741.31, and Library Fund \$65.00. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

**REPORTS RECEIVED:** meeting notes, voucher list, fun balances, treasurer's report and police report.

**OLD BUSINESS**

## **2026 POOL FEE SCHEDULE**

Donation request letters have been sent to the surrounding Townships.

Borough Season Family Pass \$172.00	Non Borough Season Family Pass \$180
Borough Season Adult Pass \$103.00	Non Borough Season Adult Pass \$110.00
Borough Season Student Pass \$86.00	Non Borough Season Student Pass \$90.00
Borough Season Sr. Citizen Pass \$46.00	Non Borough Season Sr. Citizen Pass \$50.00
Daily Adult Pass \$5.50	Non Borough Daily Pass \$6.50
Daily Student Pass \$4.50	Non Borough Daily Student Pass \$5.50

## **2026 POOL PARTIES**

Up to 15 guests/two hours Borough \$140.00	Non Borough \$150.00
Up to 30 guests/two hours \$165.00	Non Borough \$175.00
Over 30 guests/ two hours w/ lifeguards \$200.00	Non Borough \$210.00

It was motioned by Councilman Wright, seconded by Councilman Goodenough to approve the 2026 Pool Fee Schedule and Pool Parties cost as proposed. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

## **ATV Route updates**

Manager Brown stated that letters have been sent to Penn Dot and they will be conducting a speed study to start at Mill Street to Park Avenue on East Second Street once the weather permits.

## **ATV ORDINANCE**

DCNR will cover the cost of the ATV signs on Route Six West and the Borough will have to cover the speed limit signs.

## **NEW BUSINESS**

Mayor appointment will be completed Friday February 20, 2026 at 5pm at the Borough Maintenance Building on Damascus Road. This meeting will not be adjourned but it will be recessed until Friday.

Councilman Wright updated the public that it has been a short time and the committee dropped the ball informing all the candidates to be in attendance.

## **RESOLUTION 2026-7 AMERICA 250 PA**

It was motioned by Councilman Cowburn, seconded by Councilman Goodenough to approve Resolution 2026-7 a resolution of the Borough of Coudersport of Potter County, Commonwealth of Pennsylvania Commission for the United States Semi quincentennial (AMERICA250PA). Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **HOUSE OF REPRESENTATIVES CITATION**

Abigal Rossman acting Mayor presented and read aloud the House of Representatives Citation to honor Andy Dubots for his years of service to Coudersport Borough as Mayor.

### **2026 GODS COUNTRY MARATHON**

A request was received for this year's marathon to be held on Saturday June 6, 2026. Same route with the runners coming in on Route Six, turning down Park Avenue to Allegany Avenue and onto North Main Street to the finish line just past the traffic light. They are requesting parking meters be bagged from Allegany Avenue to the finish line and assistance from the Police Department and the Fire Department for traffic control.

It was motioned by Councilman Goodenough, seconded by Councilman Cowburn to approve the 2026 Gods County Marathon request. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **SAINT EULALIA FESTIVAL**

The Saint Eulalia Festival will be held on July 18, 2026. They are requesting to close part of Maple Street from South Main Street to South East Street. They are asking for the closure of East Maple Street for the event.

It was motioned by Councilman Goodenough, seconded by Councilman Cowburn to approve the request of the road closure of East Maple Street on July 18, 2026. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **POOL PASS DONATION- SCHOLORSHIP FUNDRAISER AND 6<sup>TH</sup> GRADE BINGO**

The Scholarship Fundraiser Committee and 6<sup>th</sup> grade bingo for their Washington trip are requesting pool passes for these fundraisers. It was motioned by Councilman Wright, seconded by Councilman Goodenough to approve two pool passes one for scholarship fundraiser and the 6<sup>th</sup> grade bingo. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **TRUCK DECALS**

It was motioned by Councilman Wright, seconded by Councilman Cowburn to approve no more than \$500 for decals on the Borough trucks. John Lennox has done decals for the water trucks and his includes installation and warranties for them. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **STMP GRANT PHASE II**

It was motioned by Councilman Goodenough, seconded by Councilman Cowburn to approve the advertisement of a formal bid due to the purchasing of certain items under the grant that fall above the threshold of \$24,500. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **FLOODPLAIN AMANGEMENT SERVICES**

ERB has submitted the 2025 report.

Currently Coudersport Borough will need to either assume responsibility for performing these determinations and obtain FEMA certification or contract with another qualified company.

### **McWaPEC MEETING**

The McWaPEC meeting is being hosted by Port Allegany Borough and will be held February 26, 2026 and there will be five Council members, and the Borough Manager will be attending.

### **100 YEAR ELLIOT NESS MUSEUM DAYS**

Stephen Green requested the meters be bagged on the block by Elliot Ness Museum from West Second Street and Third Street for the Elliot Ness Museum Days on August 22, 2026.

It was motioned by Councilman Cowburn, seconded by Councilman Wright to approve the request to bag meters on the block of the Eliot Ness Museum from intersection of West Second Street and Third Street. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **MANAGER'S REPORT**

#### **PLGIT ACCOUNTS**

Borough interest \$697.40

Liquid Fuels interest \$356.48

We will need to move funds from the PLGIT account to the general fund until we receive tax money in the amount of \$75,000.

It was motioned by Councilman Cowburn, seconded by Councilman Goodenough to approve the fund to be moved from the PIGIT account to the general fund until funds come in from taxes. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

### **PSAB Conference May 31-June 3, 2026**

The Borough Manager would like to attend the PSAB Conference being held in Hershey, PA .

It was motioned by Councilman Goodenough, seconded by Councilman Cowburn to approve Manager Brown to attend the PSAB Conference May31-June 6, 2026 and will cover the conference fees, room, travel, and meals. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

## **CHIEF OF POLICE REPORT**

Police Chief McClain would like Council to approve Officer White to attend firearms instructor training in Mansfield PA. This would have him certified to qualify members with pistols and shotgun.

It was motioned by Councilman Cowburn, seconded by Councilman Goodenough to approve Officer White to attend the firearms instructor training class and the Borough will cover the \$725 plus ammo. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilman Wright Yes, 4 Yes 0 No. Motion carried.

## **COUNCIL COMMETS**

Councilman Cowburn would like to have AED machines in both police cars and having the Chief of Police check into the pricing.

Executive session called at 6:56 pm to discuss personnel

Executive session ended at 7:30 pm with no decisions reached

## **COUDERSPORT BOROUGH COUNCIL REGULAR MONTHLY MEETING RECONVENED FEBRUARY 20, 2026 5:00 PM**

Council Vice President Jack Keifer called the meeting to order at 5:00 pm and led all present in the Pledge of Allegiance.

## **ROLL CALL**

Present at the meeting were Council Vice President Jack Keifer, Councilman Anthony Cowburn, Councilman John Wright by phone, Councilman Dennis Goodenough, Councilman Spencer, and acting Mayor Abigail Rossman.

Also present were Chief McClain, Officer Creech, Todd G. Brown, Todd W. Brown, Linda Gambino, Tony Gambino, Brenda Whitman, Judge Bryan Phelps, and Todd Wetzel.

## **NEW BUSINESS**

## **MAYOR NOMINATIONS**

It was motioned by Councilman Cowburn, seconded by Councilman Spencer to appoint Todd Wetzel as the Coudersport Borough Mayor. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn

Yes, Councilman Goodenough Yes, Councilman Spencer Yes, and Councilman Wright Yes, 5 Yes 0 No. Motion carried.

Judge Phelps swore Todd Wetzel in as the new Coudersport Borough Mayor.

**RESOLUTION 2026-6 Appointing to fill a vacancy in the office of Mayor**

It was motioned by Councilman Goodenough, seconded by Councilman Wright to approve Resolution 2026-6 Appointing a mayor to fill a vacancy in the office of mayor. Roll call vote taken: Councilman Keifer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, Councilman Spencer Yes, and Councilman Wright Yes, 5 Yes 0 No. Motion carried.

**ADJOURNMENT**

As there was no further business to discuss the meeting adjourned at 5:04 pm.

Respectfully submitted,

Holly Hyde