

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
WEDNESDAY, FEBRUARY 21, 2024
5:45 PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday, February 21, 2024 beginning at 5:45 pm at the Coudersport Borough Maintenance Facility on Damascus Road.

The meeting was called to order by President Wayne Hathaway who led all present in the Pledge of Allegiance.

MEMBERS PRESENT

Present were Council members Wayne Hathaway, Abigail Rossman, Dennis Goodenough, Martin Fry, Jesse Minor and Jack Keifer.

Also present were Mayor Andy Dubots, Manager Bev Morris, Solicitor Dan Glassmire, Chief Curt McClain, Todd Brown and Wayne Wentzel.

ADDITIONAL AGENDA ITEMS

It was motioned by Councilman Fry, seconded by Councilman Minor to add to the agenda the following items: the 4th Annual Duck Race and ATV use of Route 6 in two locations within the Borough. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

VISITORS REQUESTS AND COMMENTS – NONE

APPROVAL OF MINUTES

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the minutes of January 17, 2024 as presented. Motion unanimously carried.

VOUCHER LIST

It was motioned by Councilman Fry, seconded by Councilman Minor to approve the voucher list in the following amounts: General Fund \$108,617.01, Water Operating Fund \$34,644.80, Sewer Operating Fund \$47,361.98, Capital Reserve Fund \$29,001.00, Street Lighting Fund \$3,756.79, Fire Protection Fund \$4,433.00, Recreation Fund \$4,500.42, Library Fund \$65.00 and Act 13 Gas Well Fund \$15,000.00. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

Monthly reports received were the meeting notes, voucher list, fund balance, treasurer's report and police report.

Councilman Goodenough asked Chief McClain if he is noticing an increase in any type of criminal activity. Chief McClain stated that activity will increase as the weather warms but the majority of cases involves CYS.

OLD BUSINESS

Councilman Fry stated that the request from Sweden Township Supervisor Kevin Saulter for police services has been dropped.

Sol. Glassmire praised Council for listening to this request and handling this properly.

NEW BUSINESS

WINE WALK

It was motioned by Councilman Keifer, seconded by Councilman Goodenough to approve the 3rd Annual Wine Walk on Saturday, April 27, 2024 from 3 pm to 7 pm. This includes having East First Street from Main St. to the alley and West First Street from Main to the alley closed off for food vendors and for Dan's Whiskey Wagon to serve alcohol. Roll call vote taken: Councilperson Rossman Abstain, Councilman Goodenough Yes, Councilman Fry Abstain, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 4 Yes 0 No and 2 Abstentions.

PEDESTRIAN WALK SIGNAL DAMAGE

It was motioned by Councilman Minor, seconded by Councilman Keifer to approve appropriate officials to sign the General Release of Liability to West Penn Energy Services, LLC for damage to the pedestrian walk sign at the corner of East Second and Main St. The repair of this signal will be paid by West Penn Energy Services, LLC in the amount of \$1,400. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

MEMORIAL DAY PARADE

It was motioned by Councilman Fry, seconded by Councilman Goodenough to approve the request for the Memorial Day Parade on Monday, May 27, 2024 beginning at 11 am. Line up is on Allegany Avenue with the parade route being Main Street to the courthouse square. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

CASD SCHOLARSHIP REQUEST

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the request for a family season pool pass for their fundraiser. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

MANAGER'S REPORT

Manager Morris reported that CBA held their monthly meeting on Thursday, February 15, 2024 and CAMA will hold their monthly meeting on Monday, February 26, 2024.

Councilman Hathaway and Councilman Rossman and Manager Morris attended an EMS Task Force meeting with Rep. Causer in Smethport. Discussion was held on the importance of financially supporting EMS locally as they are all struggling.

Manager Morris will be attending the PSAB Annual Conference in Hershey from June 2 – 5, 2024.

MONITORING WELLS/TRACTOR SUPPLY

A report from DEP states that no contaminates were found in the December testing of the monitoring wells located in various locations around the current Tractor Supply area. Another test will be done in March, 2024.

4TH ANNUAL DUCK RACE

It was motioned by Councilman Fry, seconded by Councilperson Rossman to approve the request for the 4th Annual Duck Race sponsored by the Black Forest Youth Trap Team on Saturday, August 20, 2024 and to allow them the use of the pavilion at CARP at no cost from 10 am until 1 pm. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

MAYOR'S REPORT

Mayor Dubots reported on a letter of commendation (from the fire department for Officer Creech who assisted the fire department at a garage fire. Mayor Dubots stated that he will also be giving Officer Creech a letter of commendation.

POLICE CHIEF'S REPORT

Chief McClain requested permission to attend the Chief's of Police Association conference in Erie in July. The cost is \$400 for registration plus 3 nights in hotel. It was motioned by Councilman Minor, seconded by Councilperson Rossman to approve this request to have the Borough pay for registration and housing. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

SOLICITOR'S REPORT

Nothing further to report as every item has been discussed.

COMMITTEE REPORTS

PERSONNEL/POLICE - NONE

UTILITIES, STREETS, BRIDGES AND TREES

The 2024 paving project is out for bid and results will be opened at the March meeting.

Bids for the Ross Glen stormwater project is out for bids. There is a March 6, 2024 pre bid meeting and the bids will be opened at the March council meeting.

PROPERTY AND EQUIPMENT

EQUIPMENT AUCTION RESULTS

SWEEPER

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to accept the high bid of \$3,600 for the 2000 sweeper/vac. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

COMPRESSOR TRAILER

It was motioned by Councilman Keifer, seconded by Councilperson Rossman to accept the high bid of \$380 for the compressor trailer. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

PLOW BLADE

It was motioned by Councilman Fry, seconded by Councilman Goodenough to offer the plow to the highest bidder for \$60 (bid was \$10). If the bidder did not want to pay \$60 then the plow was to be taken to Kightlinger's for scrap at a price of \$.06 per pound. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

KUBOTA MOWER

It was motioned by Councilman Fry, seconded by Councilman Keifer to accept the high bid of \$4,950 for the Kubota Mower. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

TRUBIDITY SILT CURTAIN

It was motioned by Councilman Keifer, seconded by Councilman Minor to accept the high bid of \$2,600 for the silt curtain. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

2023 FORD F550

Manager Morris mentioned that the 2023 Ford F550 has been received and has been put into service.

RECREATION/LIBRARY – NO REPORT

FINANCE/ORDINANCE

CVAA/COUDERSPORT REGIONAL ALS CONTRACT

It was motioned by Councilman Keifer, seconded by Councilperson Rossman to authorize signing the 2024 contract for services for the ½ mil of taxes. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

COUNCILMAN COMMENTS

Councilman Goodenough wanted to discuss the East Seventh Street property and what the Borough can do to speed up the clean up process. He has spoken to Sol. Glassmire who gave various options to Council and the approximate costs involved. Sol. Glassmire stated that if Council wanted to move forward the first step would be to determine who the actual owner is by checking the deed. It was motioned by Councilman Fry, seconded by Councilperson Rossman to authorize Sol. Glassmire to check the deed and report on this at the next meeting. Roll call vote taken: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Minor Yes, Councilman Keifer Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

Councilman Goodenough reported on his conversation with Sol. Glassmire concerning a Fire Insurance Escrow ordinance. They are both interested in discussing this further.

ADJOURNMENT

It was motioned by Councilman Fry, seconded by Councilman Minor to adjourn the meeting at 6:50 pm. Motion unanimously carried.

Respectfully submitted

Beverly Morris, Secretary