

**COUDERSPORT BOROUGH COUNCIL
REORGANIZATIONAL MEETING
JANUARY 2, 2024
6:30 PM**

The Coudersport Borough Council held their reorganizational meeting on Tuesday, January 2, 2024 at the Coudersport Borough Maintenance Facility on Damascus Road.

Mayor Dubots call the meeting to order and led all in the Pledge of Allegiance.

ROLL CALL

Present were Council members Wayne Hathaway, Jesse Minor and Jack Keifer. Councilman Fry was absent.

Also present were Abigail Rossman, Dennis Goodenough, Bob Rossman, Douglas Couture and Manager Morris.

Mayor Dubots preformed the swearing in of Abigail Rossman and Dennis Goodenough as Council members.

NOMINATIONS FOR PRESIDENT OF BOROUGH COUNCIL

Mayor Dubots asked for nominations for Coudersport Borough Council President. Councilman Keifer nominated Wayne Hathaway for President. There were no other nominations. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilperson Rossman Yes, Councilman Goodenough Yes and Councilman Hathaway Abstained. Motion carried 4 Yes 0 No 1 Abstention.

Mayor Dubots asked for nominations for Coudersport Borough Council Vice President. Councilman Minor nominated Martin Fry for Vice President. There were no other nominations. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilperson Rossman Yes, Councilman Goodenough Yes and Councilman Hathaway Yes. Motion carried 5 Yes 0 No.

Mayor Dubots turned the meeting over to Borough Council President Wayne Hathaway.

2024 MEETING DATES AND TIMES

It was motioned by Councilman Minor, seconded by Councilman Goodenough to set the meetings for the third Wednesday of each and every month and to begin at 5:45 pm. No workshop will be held. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilperson Rossman Yes, Councilman Goodenough Yes and Councilman Hathaway Yes. Motion carried 5 Yes 0 No.

NEW BUSINESS

Resolution 2024-1 APPOINTMENTS

It was motioned by Councilman Minor, seconded by Councilman Keifer to adopt Resolution 2024-1 appointing Wayne Wentzel to the Coudersport Borough Authority for a 5 year term ending January 1, 2028, Jeff Wilcox to the Civil Service Commission for a 6 year term ending January 19, 2029, Helen Pryslak to the Coudersport Borough Planning Commission for a 4 year term ending May 10, 2028, Rich Neefe IV to the Coudersport Borough Planning Commission for a 4 year term ending May 10, 2028, Roger Bickleman as Sewage Enforcement Officer for the year 2024, Dan Glassmire as Borough Solicitor for 2024, Northwest Savings Bank as depository for 2024, Patrick Larsen as Zoning Hearing Solicitor for 2024, Andy Dubots as Emergency Management Officer for 2024, George Hults as Vacancy Board Chairman for the year 2024. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilperson Rossman Yes, Councilman Goodenough Yes and Councilman Hathaway Yes. Motion carried 5 Yes 0 No.

BOROUGH MANGER, SECRETARY, TREASURER, ZONING OFFICER, OPEN RECORDS OFFICER, ORDINANCE OFFICER APPOINTMENT

It was motioned by Councilman Keifer, seconded by Councilperson Rossman to appoint Beverly Morris as Borough Manager, Secretary, Treasurer, Zoning Officer, Open Records Officer and Ordinance Officer for 2024.

Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilperson Rossman Yes, Councilman Goodenough Yes and Councilman Hathaway Yes. Motion carried 5 Yes 0 No.

2024 FEE SCHEDULE

It was motioned by Councilperson Rossman, seconded by Councilman Goodenough to approve the 2024 Fee Schedule with an increase in the cost of rental of the big pavilion at CARP to \$100 per day. All other fees will remain the same. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilperson Rossman Yes, Councilman Goodenough Yes and Councilman Hathaway Yes. Motion carried 5 Yes 0 No.

NEW COUNCIL TRAINING

PSAB is offering Council training at the Gunzburger building February 23 and 24, 2024. Councilperson Rossman, Councilman Goodenough and Councilman Keifer have requested to be registered for this training.

STATE ETHICS STATEMENT OF FINANCIAL INTEREST

Manager Morris handed out the form to be completed and returned to the Borough office by May 1, 2024. This form is for the year 2023.

OLD BUSINESS

Discussion was held on the status of the Hotel Crittenden and blighted properties. Mayor Dubots requested that an ordinance for fire escrow insurance be adopted by Borough Council.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 7:11 pm.

Respectfully submitted

Beverly Morris, Secretary