

**COUDERSPORT BOROUGH COUNCIL  
REORGANIZATIONAL MEETING  
JANUARY 5, 2026  
5:45 PM**

The Coudersport Borough Council held their reorganizational meeting on Monday, January 5, 2026 at the Coudersport Borough Maintenance Facility on Damascus Street.

Councilman Jack Keifer call the meeting to order and led all in the Pledge of Allegiance.

**ROLL CALL**

Present were Council members Abigail Rossman, Jack Keifer, Michael Spencer, Anthony Cowburn, and Dennis Goodenough.

Also present were Manager Brown, Bob Rossman, Holly Hyde, Chief McClain, Officer White, Craig Miller, Bryan Phelps, and John Wright.

**NOMINATIONS FOR PRESIDENT OF BOROUGH COUNCIL**

Jack Keifer asked for nominations for Coudersport Borough Council President. Councilman Spencer nominated Abigail Rossman for President. There were no other nominations. Roll call vote taken: Councilman Goodenough No, Councilman Cowburn Yes, Councilperson Rossman Abstained, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 3 Yes 1 Abstained, 1 No.

Councilman Keifer asked for nominations for Coudersport Borough Council Vice President. Councilman Goodenough nominated Jake Keifer for Vice President. There were no other nominations. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Abstained. Motion carried 4 Yes 1 Abstained.

Jack Keifer turned the meeting over the Borough Council President Abigail Rossman.

**2026 MEETING DATES AND TIMES**

It was motioned by Councilman Cowburn, seconded by Councilman Keifer to set the meeting for the third Wednesday of each month to begin at 5:45pm. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

It was motioned by Councilman Cowburn, seconded by Councilman Spencer to approve the publication of the Council meeting dates and times for 2026. Roll call vote taken: Councilman

Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

## **NEW BUSINESS**

### **RESOLUTION 2026-1 APPOINTMENTS**

It was motioned by Councilman Goodenough, seconded by Councilman Spencer to adopt Resolution 2026-1 appointing Adam Clinger to the Coudersport Borough Authority for a 5 Year term ending January 1, 2031, William Krog to the Coudersport Area Municipal Authority for a 5 year term ending January 1, 2031, Michael Larson to the Coudersport Zoning Hearing Board for a 5 year term ending December 31, 2031, James Snyder to the Coudersport Borough Zoning Hearing Board for a 5 year term ending December 31, 2031, Christopher Wilson to the Coudersport Zoning Hearing Board for a 5 year term ending December 31, 2031, Wayne Wentzel to the Coudersport Borough Shade Tree Commission for a 5 year term ending December 31, 2031, Jason Gibson to the Civil Service Commission for 6 year term ending January 19, 2032, Roger Bickleman as Sewage Enforcement Officer for 2026, Anne Leete as Borough Solicitor for 2026, Northwest Savings Bank as depository for 2026, Patrick Larsen as Zoning Hearing Solicitor for 2026, Andy Dubots as Emergency Management Officer for 2026, Wayne Hathaway as Vacancy Board Chairman for the year 2026. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

### **BOROUGH MANAGER, SECRETARY, TREASURER, ZONING OFFICER, OPEN RECORDS OFFICER, ORDINANCE OFFICER APPOINTMENT**

It was motioned by Councilman Spencer, seconded by Councilman Cowburn to appoint Todd G. Brown as Borough Manager, Secretary, Treasurer, Zoning Officer, Open Records Officer and Ordinance Officer for 2026. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

### **RESOLUTION 2026-2 TAX COLLECTOR**

It was motioned by Councilman Spencer, seconded by Councilman Goodenough to approved Resolution 2026-2 authorizing James Babcock the newly elected tax collector to be an authorized signer on the Tax Collection Bank Account. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

### **RESOLUTION 2026-3 Deputy Tax Collector**

It was motioned by Councilman Spencer, seconded by Councilman Cowburn to appoint Mary Davis as the Deputy Tax Collector for the Coudersport Borough in any incapacitation of James Babcock. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

### **RESOLUTION 2026-4 COUDERSPORT BOROUGH COUNCIL PRESEIDENT AND VICE PRESIDENT TO BE AUTHORIZED SIGNERS ON BOROUGH BANK ACCOUNTS.**

It was motioned by Councilman Cowburn, seconded by Councilman Goodenough to approved Resolution 2026-4 authorizing Council President and Vice president to be signers on the Borough bank account. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

It was motioned by Councilman Goodenough, seconded by Councilman Spencer to approve the changing of signatures for the PLGIT account. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer Yes. Motion carried 5 Yes 0 No.

### **2 YEAR TERM ON WARD 2 VACANCY**

It was motioned by Councilman Spencer, seconded by Councilman Cowburn to appoint John Wright for the 2 Year term for the ward 2 vacancy. Roll call vote taken: Councilman Goodenough Yes, Councilman Cowburn Yes, Councilperson Rossman Yes, Councilman Spencer Yes, and Councilman Keifer No. Motion carried 4 Yes 1 No.

Judge Phelps completed the swearing in of John Wright.

### **PUBLIC COMMENT**

Bryan Phelps wanted to state that he appreciates all the help from the Coudersport Borough Authority, Streets crew, and Police.

### **COUNCIL COMMENTS**

Councilman Cowburn stated how excited he is to be here.

### **ADJOURNMENT**

As there was no further business to discuss the meeting adjourned at 6:21 pm.

Respectfully submitted,

Holly Hyde