

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
JULY 17, 2024
5:45 PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday, July 17, 2024 at the Coudersport Borough Maintenance Facility at 46 Damascus Road.

Council President Wayne Hathaway called the meeting to order at 5:45 pm and led all in the Pledge of Allegiance.

ROLL CALL

Present were Council members Wayne Hathaway, Martin Fry, Jack Keifer and Dennis Goodenough. Councilperson Abigail Rossman and Councilman Jesse Minor were absent. Also present were Mayor Andy Dubots, Police Chief Curt McClain, Police Officer Ian Creech, Manager Bev Morris, Wayne Wentzel, Misty Keifer, Donna Lasandra and Kelly Bruno.

ADDITIONAL AGENDA ITEMS

Councilman Fry motioned to add the contract adoption for the Chief of Police. This was seconded by Councilman Keifer. Motion unanimously carried.

VISITORS REQUESTS AND COMMENTS - NONE

APPROVAL OF MINUTES

It was motioned by Councilman Keifer, seconded by Councilman Goodenough to approve the minutes of June 15, 2024 as presented. Motion unanimously carried.

APPROVAL OF VOUCHER LIST

It was motioned by Councilman Fry, seconded by Councilman Goodenough to approve the voucher list in the following amounts: General Fund \$444,508.43, Water Operating Fund \$22,594.56, Sewer Operating Fund \$52,444.96, Street Lighting Fund \$3,624.88, Fire Protection Fund \$842.00, Recreation Fund \$25,218.45, Library Fund \$174.56, Act 13 Fund \$20,000.00. Roll call vote taken: Councilman Keifer Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes. Motion carried 4 Yes 0 No.

Monthly reports received were meeting notes, voucher list, fund balance, treasurer's report and police report.

OLD BUSINESS

It was noted that the agreed contract amount with the school district has been paid for 2024.

NEW BUSINESS

RESIGNATION OF COUNCILMAN JESSE MINOR - RESOLUTION 2024-4

It was motioned by Councilman Fry, seconded by Councilman Keifer to accept with regret and approve Resolution 2024-4 the resignation of Councilman Minor effective July 31, 2024. A letter of appreciation will be sent. Roll call vote taken: Councilman Keifer Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes. Motion carried 4 Yes, 0 No.

It was motioned by Councilman Keifer, seconded by Councilman Goodenough to authorize advertising for interested residents from Ward 2 to serve on council. Roll call vote taken: Councilman Goodenough Yes, Councilman Fry Yes, Councilman Hathaway Yes and Councilman Keifer Yes. Motion carried 4 Yes 0 No.

ROSS GLEN PROJECT PAY REQUEST #2

It was motioned by Councilman Keifer, seconded by Councilman Fry to approve pay request #2 in the amount of \$49,015.20 to Duffy, Inc for work performed on the Ross Glen Stormwater Project. Roll call vote taken: Councilman Keifer Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes. Motion carried 4 Yes, 0 No.

FUN FOOD FRIDAY'S

The Coudersport Chamber of Commerce is requesting permission to set up food trucks on Friday, July 12th, 19th, August 2nd, 16th 30th and September 13th along Third Street from 4pm till 8 pm and trash cans. It was motioned by Councilman Fry, seconded by Councilman Goodenough to approve the use of the parking spots for food trucks and the trash cans. Motion unanimously carried.

It was motioned by Councilman Goodenough, seconded by Councilman Keifer to approve the request of the Coudersport Volunteer Fire Department to set up a beer tent on Third Street during the Fun Food Friday's of August 30th and September 13th. No request was made for blocking off of the street. Motion unanimously carried.

BREAK THE CHAINS COALITION

Break the Chains Coalition is requesting having Third Street blocked off on July 26th and 27th for a stage to be set up during their event at the court house square from 11 am to 10 pm each day. It was motioned by Councilman Fry, seconded by Councilman Keifer to approve this request. Motion unanimously carried.

MANAGER'S REPORT

Manager Morris reported that CBA (water) monthly meeting will be held on Thursday, July 18 at 6:30 pm at the maintenance facility on Damascus Rd. and the CAMA (Sewer) monthly will be held on Monday, July 22, 2024 at 6:30 pm at the WWTP meeting room. All are welcome to attend.

MONITORING WELLS

DEP is reporting that there has been no contamination found in the second samples from the monitoring wells that are located on properties surrounding the property where Tractor Supply was constructed.

MAYOR'S REPORT – NONE

CHIEF OF POLICE

Chief McClain reported that a trail camera was purchased and installed at Mitchell Park pavilion and has been effective.

It was motioned by Councilman Fry, seconded by Councilman Goodenough to purchase two additional cameras at \$100 each and phone plans at \$20 each. Roll call vote taken: Councilman Keifer Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes. Motion carried 4 Yes, 0 No.

SOLICITOR'S REPORT

Projects in the works, nothing that needs any action.

COMMITTEE REPORTS

PERSONNEL/POLICE

CONTRACT WITH CHIEF OF POLICE

It was motioned by Councilman Fry, seconded by Councilman Keifer to approve the employment contract with the Chief of Police for the period January 1, 2025 to December 31, 2026. Roll call vote taken: Councilman Keifer Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes. Motion carried 4 Yes, 0 No.

UTILITIES, STREETS, BRIDGES AND TREES

PROPERTY AND EQUIPMENT

RECREATION/LIBRARY

NONE

FINANCE/ORDINANCE

No public comment, no council comments.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 6:10 pm.

Respectfully submitted,

Beverly Morris, Secretary