

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
JULY 9, 2025
5:45 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, July 9, 2025 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President Marty Fry called the meeting to order at 5:45 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present at the meeting were Council members Martin Fry, Abigail Rossman, Dennis Goodenough, Chris Wilson, Craig Miller, and Jack Keifer.

Also present were Solicitor Daniel Glassmire, Mayor Andy Dubots, Police Chief Curt McClain, Manager Todd G. Brown, Todd Brown, Jordan Leete, Commissioner Robert Rossman, and Chuck Jewell.

ADDITIONAL AGENDA ITEMS

None

VISITOR'S REQUESTS AND COMMENTS

Jordan Leete was present to ask how the dog park was coming along. Jordan provided information on grants for the dog park as well. It was referred to have the recreation committee set up a meeting with Jordan about the dog park.

Commissioner Robert Rossman was present to discuss the approved ATV route. He was looking to have the approval to add parts of the state highway so that the ATV could access the gas stations in town. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

It was motioned by Councilman Keifer, seconded by Councilman Wilson to declare a moratorium in enforcement with new routes to the state police to honor the moratoriums. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

APPROVAL OF MINUTES

It was motioned by Councilman Miller, seconded by Councilperson Rossman to approve the minutes of the June 11, 2025 meeting as presented All in favor, motion carried.

VOUCHER LIST

It was motioned by Councilman Keefer, seconded by Councilman Wilson to approve the voucher list in the following amounts: General Fund \$61,373.66, Water Operating Fund \$39,539.43, Sewer Operating Fund \$33,887.23, Capital Reserve Fund \$0.00, Street Lighting Fund \$147.03, Fire Protection Fund \$1,238.00, Recreation Fund \$23,200.05, Library Fund \$65.00, and Volunteer Ambulance \$0.00. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

REPORTS RECEIVED: meeting notes, voucher list, fun balances, treasurer's report and police report.

OLD BUSINESS

None

NEW BUSINESS

New Electric and Gas rates

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve Freepoint Energy Solutions at a rate of .07/kWh which will save the Borough 20-25% on electric costs. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve UGI at a rate of \$6.39/DTH for the boroughs gas supplier. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

RESOLUTION 2025-8 Chief Administrative Officer

It was motioned by Councilman Keifer, seconded by Councilman Wilson to approve Resolution 2025-8 for the manager to be appointed the Chief Administrative Officer for its Police and non-Uniformed Pension Plans. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

MANAGER'S REPORT

Dunkin Donut is progressing and will be following the proper route for traffic like the McDonalds drive thru.

There was metal installed in the rafters, but the outsides was left open. June found 6 kids in the rafters and on top of the metal that had been installed. Manager Brown has contacted Ivan Yoder that had installed the metal and has requested a quote to have the soffit finished. This will hopefully stop any kids from accessing the rafters.

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the Manager to spend \$2000 up to 3 times a year. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

Unsightly Properties

Solicitor Glassmire and Manager Brown have been working on the ins and outs of what the process of law is for several properties in the borough. Solicitor Glassmire states there are 3 or 4 ways this can be handled. The simplest way is to work with the property owner, the next step would be to have the police send letters and if no response then cite the owner. Then with Council permission they would either have the crew clean up or hire someone to clean up the property and file liens. Solicitor Glassmire state it's up to the Council what the budget can handle.

Mr. Weaver who owns 16 Woodlawn Ave has been in the office several times asking what is being done with 17 Woodlawn Ave. Prior to recently he was last in in September and spoke with the Chief of Police and previous Borough Manager. This property is in foreclosure and is in the hands of USDA. Beverly had been in contact with Glen Thompsons office because it's so hard to contact an actual person with USDA. Mr. Weaver is very adamant that we should and could be doing something and we are not. Mr. Weaver is requesting that we provide him with the steps we have and are taking. Solicitor Glassmire would like to send Mr. Weaver a letter stating that he needs to make an appointment with the manager and possibly have police present and to show Not to just show up at the office unannounced without appointment to address his concerns. They are requesting to have Manger Brown contact Glen Thompsons office again to see if there is any more information on this property.

Removal of trees along the Rigas baseball field and sand volleyball courts.

Manager Brown contacted Barry Snyder and didn't receive a quote back. He also contacted Ray Remodeling and was provided with a quote from batting cages to outfield fence for \$11,679 and the outfield to trail by volleyball courts for \$ 6,780.

It was motioned by Councilperson Rossman, second by Councilman Keifer to request 2 to 3 more quotes for the removal of the hazard tree within the next 2 weeks. Move forward if the quote is if does not exceed \$12,500. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

MAYOR'S REPORT

Please keep track of any elderly neighbors in this heat.

CHIEF OF POLICE REPORT

Nothing in addition to the report

SOLICITOR REPORT

Solicitor Glassmire stated he's working on many projects. There is a significant lawsuit filed in the Federal court with Hans (New Adventures the Old Crittenden property) and one or more insurance companies. There is a scheduling order by the federal judge on its way that states what needs to be done to be trial ready. Attorney Bill Heeby is bringing the action for Hans. Solicitor Glassmire is hoping within the paperwork there will be an estimate for the repairs provided by Hans contractors. Solicitor Glassmire would like to work with Council, the manager and committee to try to use a carrier stick approach. This will allow Solicitor Glassmire to try and make a deal for the overall public good.

JUNIOR COUNCIL REPORT

No one present. Councilperson Rossman stated that Joanna Chen is attending the Governor's School for the Sciences at Carnegie Mellon University from June 22 to July 26, 2025. Council would like to present her with a certificate for her achievements from the Mayor and Council.

COMMITTEE REPORTS

RECREATION/LIBRARY

The Service club is asking for help with the removal of the stumps. The council would like to have the manager talk to the crew to see if this is something they can handle. If the crew feels it's something they can do, then Council is on board with having this be completed.

Councilperson Rossman has spoken with Beau and Heath and feel the bike racks are too large for the sidewalks and have received permission from the commissioners to put some on the courthouse square.

UTILITIES, STREETS, BRIDGES, AND TREES

PUBLIC COMMENT

Council would like to have the recreation committee meet with Jordan Leete to go over the dog park .

COUNCIL COMMENTS

None

PERSONNEL/POLICE

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 7:21 pm.

Respectfully submitted,

Holly Hyde