

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
JUNE 11, 2025
5:45 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, June 11, 2025 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President Marty Fry called the meeting to order at 5:45 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present at the meeting were Council members Martin Fry, Abigail Rossman, Dennis Goodenough, Chris Wilson, Craig Miller, and Jack Keifer.

Also present were Solicitor Daniel Glassmire, Mayor Andy Dubots, Police Chief Curt McClain, Officer Jared White, Manager Todd G. Brown, Todd Brown, and Chuck Jewell.

ADDITIONAL AGENDA ITEMS

Removal of trees at CARP behind visitors' bleachers.

VISITOR'S REQUESTS AND COMMENTS

None

APPROVAL OF MINUTES

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the minutes of the May 14, 2025 meeting as presented All in favor, Motion carried.

VOUCHER LIST

It was motioned by Councilman Keefer, seconded by Councilman Wilson to approve the voucher list in the following amounts: General Fund \$89,149.27, Water Operating Fund \$36,855.84, Sewer Operating Fund \$46,967.33, Capital Reserve Fund \$0.00, Street Lighting Fund \$3,638.31, Fire Protection Fund \$31,050.19, Recreation Fund \$23,364.53, Library Fund \$65.00, and Volunteer Ambulance \$15,000.00. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

REPORTS RECEIVED: meeting notes, voucher list, fun balances, treasurer's report and police report.

OLD BUSINESS

None

NEW BUSINESS

Manger Brown stated he has a Resolution for purchase of electric supply but would like to table it until the July meeting and receive some additional information. He has contacted Julie with PSAB and Stretch Reed from Emporium Borough. PSAB has a broker that aids in the purchase of an electric supplier. Solicitor Glassmire has worked with Todd and feel that working with other Boroughs and PSAB they should have a decision for next months meeting. It was motioned by Councilman Miller, seconded by Councilperson Rossman to table the purchase of an electric supplier until July's meeting. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

RESOLUTION 2025-7 COUNTY AID

It was motioned by Councilman Goodenough, seconded by Councilman Keefer to approve Resolution 2025-7 for County Aid for paving. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

MANAGER'S REPORT

There will be a flood management class at the Gunzburger building October 21-23, 2025. Manager Brown will be attending this class to certify him in the flood management. Manager Brown is still looking for Engineering to help with the flood management.

McWaPEC meeting will be held in Johnsonburg, PA on June 26, 2025

Calliari & Meholick started the Audit June 2-5 and will report back as soon as it has been completed.

Manager Brown stated he attended the PSAB conference in Hershey and learned a lot.

Elliot Ness Museum is having Corvette Day on June 12, 2025 and is requesting parking spots on both sides of the street in front of the Museum be bagged. President Fry stated Police Chief McClain will bag meters this evening that he sees fit.

The Arboretum Committee will be fixing up the sign in the front of the Arboretum and removing several dead bushes and trees.

Steve Gerner and Manager Brown went to CARP and looked at approximately 30 trees that are overgrown behind the visitor side bleachers at the stadium. Steve wanted Councils approval to remove the trees. Steve has the approval from the school that they will cover the cost because it is a safety hazard.

DUNKIN DONUT

Manager Brown states that they do not have HOP yet. Manager Brown has talked with Will Hunt at the Planning office and received a proposed drive-thru plan that is like McDonalds drive-thru. This is the request from the County and Council agrees.

It was motioned by Councilperson Rossman, seconded by Councilman Goodenough to have Manager Brown and Will Hunt from the County approach Dunkin about their drive thru not to have a single lane, but to have a drive thru lane and then a single lane for traffic. We are not approving their current plan. This approval is conditional to them approving the current request from the County and Borough on the traffic flow. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes, Craig Miller Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried

POOL DONATIONS

We have received \$1475 in swim lesson donations and will cover 32 lessons at this time. Dr. Rigas has also paid for 4 or 5 swimming lessons for a family.

MAYOR'S REPORT

Mayor Dubots states kids are out of school and please be on the look out for them.

Mayor Dubots also stated he has spoken to several residents about blowing their grass into the roadways.

CHIEF OF POLICE REPORT

Nothing in addition to the report

SOLICITOR REPORT

Solicitor Glassmire spoke on the impact of flooding and the burden on the upstream areas to reduce surface water by going into the drains to avoid flooding. We are the ones that need to go over with our property owners about the flooding. Our Flood Plan is up to date, and our ordinance is up to date with the legislative and state regulations. Manager Brown has a current map in his office. Solicitor Glassmire would like a map and digital version of the flood plain.

JUNIOR COUNCIL REPORT

None

COMMITTEE REPORTS

RECREATION/LIBRARY

Service Club has started the work for the additional batting cages at the LL Field and the work is an ongoing project currently. Manager Brown will keep pushing them to get this completed.

UTILITIES, STREETS, BRIDGES, AND TREES

PUBLIC COMMENT

None

COUNCIL COMMENTS

None

PERSONNEL/POLICE

Executive session was called at 6:23 pm about personnel

Executive session ended at 6:53 pm with no decisions made.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 6:57 pm.

Respectfully submitted,

Holly Hyde