

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
MAY 14, 2025
5:45 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, May 14, 2025 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President Marty Fry called the meeting to order at 5:45 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present at the meeting were Council members Martin Fry, Abigail Rossman, Dennis Goodenough, Chris Wilson and Jack Keifer.

Also present were Solicitor Daniel Glassmire, Mayor Andy Dubots, Police Chief Curt McClain, Officer Jared White, Manager Todd G. Brown, Todd Brown, and Chuck Jewell.

ADDITIONAL AGENDA ITEMS

Manger car to be replaced with the Police truck and have the car placed for sale.

Councilperson Rossman is requesting to add the closure of East First St to the alley for the firetruck to sit for Fun Fest on May 17, 2025.

Councilman Wilson wants to support Sprouts Pharmacy to bring them to our borough.

VISITOR'S REQUESTS AND COMMENTS

None

APPROVAL OF MINUTES

It was motioned by Councilman Wilson, seconded by Councilperson Rossman to approve the minutes of the April 16, 2025 meeting as presented All in favor, Motion carried.

VOUCHER LIST

It was motioned by Councilperson Rossman, seconded by Councilman Wilson to approve the voucher list in the following amounts: General Fund \$107,784.24, Water Operating Fund \$62,151.59, Sewer Operating Fund \$68,922.92, Capital Reserve Fund \$850.00, Street Lighting Fund \$299.15, Fire Protection Fund \$899.00, Recreation Fund \$8,574.93, and Library Fund \$25,065.00. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman

Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No.
Motion carried

REPORTS RECEIVED: meeting notes, voucher list, fun balances, treasurer's report and police report.

OLD BUSINESS

None

NEW BUSINESS

Council approved to charge \$45 per swim lesson for 2025 and to increase pool parties as follows:

1. Up to 15 guests/two hours for \$140.00
2. Up to 30 guests/two hours for \$165.00

They also approved to increase lifeguard wages to \$12 head lifeguard and \$10 for new lifeguards.

It was motioned by Councilperson Rossman, seconded by Councilman Goodenough to approve the costs for swim lessons, pool parties, and the wages for lifeguards. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

Councilman Goodenough will be publishing donations for swim lesson and ask the bigger companies for donations.

RESOLUTION 2025-5 STMP PHASE 2 GRANT

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve Resolution 2025-5 for phase 2 of the STMP grant and the appropriate signatures. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

MANAGER'S REPORT

Council meeting date change

It was motioned by Councilman Wilson, seconded by Councilperson Rossman to amend the Council meetings for the months of May, June, July, and September to the second Wednesday of the month instead of the third Wednesday of the month. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 5 Yes 0 No.

2025 PAVING BIDS

We have received 2 paving bids, and they are as follows.

1. IA Construction in the amount of \$103,653.95
2. Glen O Hawbaker in the amount of \$ 122,654.75

It was motioned by Councilman Keifer, seconded by Councilperson Rossman to accept the lowest bid which is IA Construction in the amount of \$103,653.95 for the paving of South West St from Route Six West to West Spruce Street, Mill Street from Maple Street to East Second St, and West Second St from East Second St to North West St. Solicitor Glassmire reviewed all the paperwork and all is in order. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

FALLING LEAVES FESTIVAL

The Falling Leaves Festival and parade held on September 26th & 27th, 2025 are requesting to have meters bagged and the turning on of water.

It was motioned by Councilperson Rossman, seconded by Councilman Goodenough to approve the request for the Falling Leaves Festival. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

RESOLUTION 2025-6 CIVIL SERVICE COMMISSION

It was motioned by Councilperson Rossman, seconded by Councilman Keifer to appoint Jason Gibson to the Civil Service Commission to fill the term of Eugene Neefe that will end on January 19, 2026. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

Manger Brown would like approval to move funds from the general account back to PLGIT account now that tax money has been received.

Transfer of funds

It was motioned by Councilman Goodenough, seconded by Councilman Wilson to approve the funds be moved from General back to PLGIT account in the amount of \$50,000 now that tax money has been received. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

Additional Agenda Items

Managers Vehicle

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the selling of the Managers Car which is the 2018 Dodge Charger with the request we can approve or decline all bids, and approve the Police truck Ford F150 to be given to the Borough Manager as his vehicle. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

Fun Fest

It was motioned by Councilman Keifer, seconded by Councilman Goodenough to close West First St by C & N bank to alley so they can park the firetruck. Roll call vote taken: Councilman Keifer Yes, Councilman Fry Yes, Councilman Wilson Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. 5 Yes 0 No. Motion carried

MAYOR'S REPORT

None

CHIEF OF POLICE REPORT

Nothing in addition to the report

SOLICITOR REPORT

There are several projects in the work but would like to address the Borough boundary lines. The original was done in 1848 and then augmented in 1985. There were questions in the Academy Hill area in 1993-1998 because they were not receiving the same utilities. This allowed them to pay the township taxes. John Nordquist has surveyed all the parameters and would like to correct the problem. **The Pennsylvania's Mansion-House Rule states If a property (including a "mansion") spans two counties, the property is typically assessed in the county where the main house (or "mansion house") is located.**

JUNIOR COUNCIL REPORT

None

COMMITTEE REPORTS

RECREATION/LIBRARY

The Service Club have started the work for additional batting cages at the CARP LL Field. The work is an ongoing project currently.

UTILITIES, STREETS, BRIDGES, AND TREES

Heath is back to work and will be sweeping streets, Beau has been sweeping but has not hit all the streets yet.

PUBLIC COMMENT

None

COUNCIL COMMENTS

Councilperson Rossman asked about the fire company doing the downtown washing. Manager Brown has sent an email to Mike Spencer letting him know that they are approved to go ahead with the washing. Manager Brown has not heard back from Mike.

The council is requesting Manager Brown to send a letter to Mike Spencer regarding the Fire Departments Budget.

Councilman Goodenough would like to speak on behalf of Jordan Leete who was not able to attend but Jordan has investigated grants for the dog park and Councilman Goodenough would like Manager Brown to work with Jordan on the grants for the dog park.

Councilman Goodenough reports the Food Fun Friday will be starting this Friday and run to September.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 6:25pm.

Respectfully submitted,

Holly Hyde

