

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
MAY 15, 2024
5:45 PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday, May 15, 2024 at the Coudersport Borough Maintenance Facility at 46 Damascus Road.

The meeting was called to order by Council President Wayne Hathaway who led all in the Pledge of Allegiance.

ROLL CALL

Present were council members Wayne Hathaway, Marty Fry, Jack Keifer, Jesse Minor, Abbi Rossman and Dennis Goodenough.

Also present were Mayor Andy Dubots, Sol. Dan Glassmire, Police Chief Curt McClain, Manager Beverly Morris, Donna Leschander and Mike Pepper.

ADDITIONS TO THE AGENDA

It was motioned by Councilman Fry, seconded by Councilman Minor to add to the agenda a quote for power washing the office and an executive session at the end of the meeting. Motion unanimously carried.

VISITORS REQUESTS AND COMMENTS

Mike Pepper, resident of Allegany Avenue, was present to voice his frustration with his neighbor, Jeff Myers, who is running a motorcycle business/repair shop out of his home. His home is zoned a residential area. The noise created and the fumes are making a nuisance to the neighborhood. Police Chief McClain stated that the police have talked to Mr. Myers a few times. A question asked by Councilman Goodenough was if nothing is done, does this worsen the position of enforcing ordinances. This matter was referred to Sol. Glassmire who will report back to Council once he has investigated the matter.

APPROVAL OF MINUTES

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve the minutes of April 17, 2024 as presented. Motion unanimously carried.

VOUCHER LIST

It was motioned by Councilman Fry, seconded by Councilman Keifer to approve the voucher list in the following amounts: General Fund \$97,426.61, Water Operating \$67,490.02, Sewer Operating \$68,591.96, Highway Aid \$6,105.57, Street Lighting \$3,703.94, Fire Protection \$2,823.53, Recreation Fund \$7,638.71, Library Fund \$8,065.00. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

Monthly reports received by Council were the activity report, voucher list, fund balance, treasurer's report and police report.

OLD BUSINESS NONE

NEW BUSINESS

MAHER USE OF RIGHT OF WAY AGREEMENT

It was motioned by Councilman Minor, seconded by Councilperson Rossman to approve signing the use of right away agreement for the Maher property parcel number 062-003-089. This agreement has been reviewed and approved by Solicitor Glassmire. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

307 EAST SECOND STREET REPOSITORY SALE

It was motioned by Councilman Goodenough, seconded by Councilman Keifer to approve the repository sale of 307 East Second Street to Michael Balmer, 3890 Old Joseph Road, York, PA 17408 in the amount of \$300. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

MANAGER'S REPORT

CBA (water) meets on Thursday, May 16, 2024 at 6:30 pm in the maintenance facility meeting room and CAMA (sewer) meets on Monday, May 20, 2024 at 6:30 pm at the waste water treatment plant on Toles Hollow. All are welcome to attend.

ROSS GLEN STORMWATER PROJECT

Stone has been placed in culvert and new drain pipe is in place across Maple Street and the entrance of the pool parking lot.

POWERWASHING OF OFFICE

It was motioned by Councilman Fry, seconded by Councilman Keifer to approve the quote of \$800 from GrayMac Softwash to power wash the office. Roll call vote: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Hathaway Yes, Councilman Minor Yes and Councilman Keifer Yes. Motion carried 6 Yes 0 No.

MAYOR'S REPORT

Mayor Dubots reminded all that school will be ending soon and the kids are already out and about and that blowing grass clippings onto the street is not legal.

POLICE CHIEF'S REPORT

Chief McClain stated that he has reminded a few residents not to blow grass onto the street.

SOLICITOR'S REPORT

Solicitor Glassmire is working on the Fire Insurance Escrow. He has also been in contact with Eng. Chris Ernst about right of way issues.

COMMITTEE REPORTS

PERSONNEL/POLICE

Manager Morris recommends hiring John Fitzgerald for the position of water operator trainee and Eli Davis as sewer operator trainee beginning a 90 day probationary period with wages per the union contract. It was motioned by Councilman Fry, seconded by Councilperson Rossman to approve these hiring's. Roll call vote: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Hathaway Yes, Councilman Minor Yes and Councilman Keifer Yes. Motion carried 6 Yes 0 No.

UTILITIES, STREETS, BRIDGES AND TREES - NONE

PROPERTY AND EQUIPMENT

2014 FORD F550

It was motioned by Councilman Minor, seconded by Councilman Keifer to authorize the sale of the 2014 Ford F550 through Municibid. Motion unanimously carried.

RECREATION AND LIBRARY

FREE SWIM LESSONS

It was motioned by Councilman Minor, seconded by Councilman Keifer to have a cut off date of June 1, 2024 for enrollment in swim lessons at a discounted rate using monies donated for free swim lessons by community members. Motion carried 5 Yes 1 No.

FINANCE AND ORDINANCE

2023 REPRESENTATION LETTER FOR AUDIT

It was motioned by Councilman Keifer, seconded by Councilman Goodenough to authorize appropriate borough officials to sign the representation letter for Calliari, Meholick & Co for the 2023 audit in the amount of \$13,000 plus out of pocket expenses. Roll call vote taken: Councilman Keifer Yes, Councilman Minor Yes, Councilman Hathaway Yes, Councilman Fry Yes, Councilman Goodenough Yes and Councilperson Rossman Yes. Motion carried 6 Yes 0 No.

TRANSFER OF FUNDS TO PLGIT

It was motioned by Councilman Fry, seconded by Councilperson Rossman to transfer up to \$45,000 from the General Fund to the PLGIT account. Roll call vote: Councilperson Rossman Yes, Councilman Goodenough Yes, Councilman Fry Yes, Councilman Hathaway Yes, Councilman Minor Yes and Councilman Keifer Yes. Motion carried 6 Yes 0 No.

PUBLIC COMMENT

Mike Pepper, Veteran's Administrator praised Council for hiring a military veteran.

Donna Leschander from the Leader Enterprise stated that the paper print the article from the "Friends of the Pool" requesting donations for free swim lessons. Council thanked the "Friends" for their efforts and community support.

EXECUTIVE SESSION

Council recessed into executive session at 6:40 pm to discuss a personnel matter. This session ended at 7:04 pm with no decisions reached.

ADJOURNMENT

It was motioned by Councilman Fry, seconded by Councilman Goodenough to adjourn the meeting at 7:04 pm. Motion unanimously carried.

Respectfully submitted,

Beverly Morris, Secretary