

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
MAY 19, 2023
5:30 PM**

Coudersport Borough Council held its regular monthly meeting on Friday, May 19, 2023 at 5:30 pm at the Coudersport Borough Maintenance Facility on Damascus Road.

The meeting was called order by President Wayne Hathaway who led all in the Pledge of Allegiance.

ROLL CALL

Present were Council members Wayne Hathaway, George Hults, Todd Husson, Jack Kiefer, Jesse Minor and Marty Fry. Also present were Mayor Andy Dubots, Manager Beverly Morris, Police Chief Curt McClain, Police officer Ian Creech, Donna LeShander , Wayne Wentzel and Sol. Dan Glassmire.

AWARD

Council President congratulated Manager Beverly Morris on being awarded the Anthony J. Defilippi Award by PSAB for outstanding achievement in government affairs. The award will be presented at the PSAB Conference on June 5, 2023

VISITOR'S REQUESTS AND COMMENTS

Wayne Wentzel informed Council that new electric lines are being run to the stage in the Arboretum.

APPROVAL OF MINUTES

It was motioned by Councilman Hults, seconded by Councilman Kiefer to approve the minutes of April 21, 2023 as presented. Motion unanimously carried.

VOUCHER LIST

It was motioned by Councilman Fry, seconded by Councilman Minor to approve the voucher list in the following amounts General Fund \$88,180.35, Water Fund \$42904.37, Sewer Fund \$48,170.50, Street Lighting Fund \$3,679.38, Fire Protection Fund \$2,474.00, Recreation Fund \$11,288.16, Library Fund \$63.00 and Ambulance Fund \$13,000. Roll Call vote taken: Councilman Kiefer Yes, Councilman Husson Yes, Councilman Hathaway Yes, Councilman Hults Yes, Councilman Fry Yes and Councilman Minor Yes. Motion carried 6 Yes 0 No.

Monthly reports received were the activity report, voucher list, fund balance, treasurer's report and police report.

OLD BUSINESS - None

NEW BUSINESS - None

MANAGER'S REPORT

CBA held their meeting on Thursday, May 18, 2023 at 6:30 pm and CAMA will hold their meeting on Monday, May 22, 2023 at 6:30 pm.

Trout Unlimited Healing Waters Project will be traveling through Coudersport on Tuesday, May 23, 2032 around 2 pm.

Tractor Supply has requested a Zoning Hearing Board meeting for a variance on signage for the lot at Vine and Chestnut Streets. The corner sidewalk of Beech and South West is also being made into a handicapped accessible intersection.

The Coudersport Arboretum Committee is hosting a Senior Expo on July 31, 2023 in the Arboretum.

POOL PROJECT

The pool project is finishing up with the railings set for completion the week of May 22nd. Engineer Chris Ernst inspected the work and has given contractors a small punch list of items. The work has gone smoothly and has been very professional. The railing is extremely well made.

MAYOR'S REPORT

Mayor Dubots, in honor of Law Enforcement week, read a proclamation in honor of the Coudersport Borough Police Department.

POLICE CHIEF'S REPORT

Chief McClain reported that the Policies and Procedures manual has been updated and Mayor Dubots is reviewing.

SOLICITOR'S REPORT

Solicitor Glassmire reported on the proposed consent order and agreement with DEP for eight monitoring wells to be placed in Coudersport Borough's street rights of way. These wells are being placed as precautionary from low level contamination found at the former Potter County Redevelopment now the Tractor Supply site. It was motioned by Councilman Fry, seconded by Councilman Hults to approve this agreement after review by the Solicitor. Roll call vote taken Councilman Minor Yes, Councilman Fry

Yes, Councilman Hults Yes, Councilman Hathaway Yes, Councilman Husson Yes and Councilman Kiefer Yes. Motion carried 6 Yes 0 No.

Solicitor Glassmire stated that he has fully reviewed and approves the signing of these documents.

Solicitor Glassmire reported that he has been in contact with Eng. Chris Ernst concerning the close out of the pool project.

Councilman Husson asked about Academy Hill residents who are in the Borough but paying taxes in Eulalia Township. Sol. Glassmire stated he is working on that.

Solicitor Glassmire reported that he is hearing great comments about the Coudersport Police Department.

COMMITTEE REPORTS

PERSONNEL/POLICE

The position of sewer operator trainee has been advertised.

UTILITIES, STREETS, BRIDGES AND TREES - NONE

PROPERTY AND EQUIPMENT – NONE

RECREATION/LIBRARY

Pool Party Rates

It was motioned by Councilman Husson, seconded by Councilman Kiefer to raise the rates of pool parties by \$25 for each level. New rates will be \$125 for up to 15 guests for two hours, \$150 for up to 30 guest for two hours and \$175 for over 30 guest for two hours (additional lifeguard needed). Roll call vote taken Councilman Minor Yes, Councilman Fry Yes, Councilman Hults Yes, Councilman Hathaway Yes, Councilman Husson Yes and Councilman Kiefer Yes. Motion carried 6 Yes 0 No.

Pavilion Rentals for 2024

It was motioned by Councilman Fry, seconded by Councilman Minor to raise the rates for pavilion rentals beginning in 2024 to \$80 for the big pavilion at CARP, \$60 for the small pavilion at CARP and \$70 for the pavilion at Mitchell Park. Roll call vote taken Councilman Minor Yes, Councilman Fry Yes, Councilman Hults Yes, Councilman Hathaway Yes, Councilman Husson Yes and Councilman Kiefer Yes. Motion carried 6 Yes 0 No.

Pickleball

Lines for pickleball courts have been painted at CARP courtesy of Morgan AM & T. The courts are being used.

FINANCE & ORDINANCE - NONE

PUBLIC COMMENT – NONE

COUNCIL COMMENTS

The June Council meeting will be advertised to begin at 5:00 pm to allow for the Pennsylvania Economy League to give their presentation on their findings from the Strategic Management Program they have complete

ADJOURNMENT

As there was no other business the meeting adjourned at 6:08 pm.

Respectfully submitted,

Beverly Morris, Secretary