

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
OCTOBER 15, 2025
5:45 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, October 15, 2025 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President Marty Fry called the meeting to order at 5:45 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present at the meeting were Council members Abigail Rossman, Marty Fry, Chris Wilson, Craig Miller, Dennis Goodenough, and Jack Keifer.

Also present were Solicitor Daniel Glassmire, Mayor Andy Dubots, Chief McClain, Officer Jared White, Manager Todd G. Brown, Wayne Wentzel, Tammy Gepfer, Michael Spencer, Bryan Phelps, and Donna LeSchander.

ADDITIONAL AGENDA ITEMS

Drop Program

CARP Pavilion for Spooktacular Event October 18, 2025

VISITOR'S REQUESTS AND COMMENTS

Fire Chief Bryan Phelps wanted to thank Councilman Marty Fry and Manager Brown for meeting with him for a meeting earlier today and wanted to let Council know if they have any questions to please let him or any fire member know.

APPROVAL OF MINUTES

It was motioned by Councilman Keifer, seconded by Councilman Miller to approve the minutes of the September 10, 2025 meeting as presented All in favor, motion carried.

VOUCHER LIST

It was motioned by Councilman Wilson, seconded by Councilperson Rossman to approve the voucher list in the following amounts: General Fund \$228,018.78 Water Operating Fund \$46,065.01, Sewer Operating Fund \$64,561.82, Capital Reserve Fund \$9,800.00, Street Lighting Fund \$7,096.90, Fire Protection Fund \$1,238.00, Recreation Fund \$6,426.12, and Library Fund \$65.00. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry

Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

REPORTS RECEIVED: meeting notes, voucher list, fun balances, treasurer's report and police report.

NEW BUSINESS

Salt Bids for 2025-2026 Winter Season

American Rock Salt in the amount of \$78.70 per ton

Mid Atlantic in the amount of \$135.00 per ton

It was motioned by Councilman Keifer, seconded by Councilman Goodenough to approve American Rock Salt bid in the amount of \$78.70 per ton. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

ANTI SKID BIDS

Andrulonis Enterprises LLC in the amount of \$25.84 per ton delivered

Glenn O. Hawbaker Inc. in the amount of \$22.77 per ton delivered

IA Construction Corporation in the amount of \$20.80 per ton delivered

It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve IA Construction Corporation in amount of \$20.80 per ton of anti-skid delivered up to 400 ton. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

RESOLUTION 2025-10 Elimination Police Office Contribution to Police Pension

It was motioned by Councilman Wilson, seconded by Councilman Miller to approve Resolution 2025-10 the Elimination Police Office Contribution to Police Pension. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

RESOLUTION 2025-11 STREET SWEEPER (LSA GRANT)

It was motioned by Councilman Wilson, seconded by Councilman Miller to approve Resolution 2025-11 the LSA Grant in the amount of \$429,132.00 for a street sweeper. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

RESOLUTION 2025-12 Locust Street drainage project (LSA Grant)

It was motioned by Councilman Keifer, seconded by Councilman Miller to approve Resolution 2025-12 the LSA Grant in the amount of \$428,125.00 for a street sweeper. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

MANAGER'S REPORT

Christmas Concert

The Rotary Club is requesting police presence for the Christmas concert held at the Consistory on December 6, 2025 at the release at 9pm. It was motioned by Councilman Goodenough, seconded by Councilperson Rossman to approve police presence for traffic control at the end of the concert on December 6, 2025 at 9pm. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

Teachers Pet Rescue are requesting the CARP pavilion with bathrooms on October 18, 2025 at no charge. It was mentioned by Councilman Goodenough, seconded by Councilman Keifer to approve the reservation of CARP pavilion at no charge. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

Drop Program

The Drop program would allow the Borough Police to retire on paper, but continue to work and have their contributions go into separate account until the official retirement date. This would allow them to claim the funds or roll to an IRA. This would lock the pension price in and not cost the Borough any additional money. It was motioned by Councilperson Rossman, seconded by Councilman Wilson to approve a proposal from the Borough Police then to have it reviewed by Thomas J. Anderson & Associates before being brought back to council to be approved. Roll call vote taken: Councilman Keifer Yes, Councilman Wilson Yes, Councilman Fry Yes, Councilman Miller Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes. 6 Yes 0 No. Motion carried.

Coudersport Pharmacy

The Chamber of Commerce will be holding a ribbon cutting ceremony for Coudersport Pharmacy at 101 North Main Street on October 23, 2025 at 11 am.

Thank You

The Marzo family would like to thank Council and other personal donations for Joe who is dealing with health issues.

MAYOR'S REPORT

Trunk or Treat coming up and anyone planning on attending make sure you have candy for at least 400 kids.

CHIEF OF POLICE REPORT

Nothing in addition to the report

SOLICITOR REPORT

Solicitor Glassmire will call executive session at the end of the meeting to discuss personnel.

Solicitor Glassmire stated that Manager Brown acted properly with a tree on a residence property.

Solicitor Glassmire stated that he is still working on several projects.

COMMITTEE REPORTS

PERSONNEL/ POLICE

Union Contracts have not been accepted

FINANCE & ORDINANCE

The Ordinance Committee has not had the chance to meet to discuss short term rentals.

COUNCIL COMMENTS

Coudersport was recognized by the Pennsylvania Route 6 Alliance and was named the Heritage Community of the year. This award was presented in September and was accepted on behalf of Coudersport by Shelly Butler the president of The Chamber of Commerce. Councilman Goodenough states they sited signature events like Christmas in a Small Town, Frosty Hollow Festival, Potter County first makers mark, Potter County Artisan Center, and a gateway to Cherry Springs Dark Skys program.

Executive session called at 6:19 pm to cover personnel matters

Executive session ended at 7:20 pm with no decisions reached

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 7:21 pm.

Respectfully submitted,

Holly Hyde