

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
OCTOBER 20, 2023
5:45 PM**

The Coudersport Borough Council held their regular monthly meeting on Friday, October 20, 2023 beginning at 5:45 pm at the Coudersport Borough Maintenance Facility on Damascus Road.

The meeting was called to order by President Hathaway who led all present in the Pledge of Allegiance.

MEMBERS PRESENT

Present were members Wayne Hathaway, George Hults, Jack Keifer, Jesse Minor, Marty Fry and Todd Husson.

Also present were Mayor Dubots, Sol. Dan Glassmire, Manager Beverly Morris, Donna LeSchander, Wayne Wentzel, Denny Goodenough, Penny and Jim Thomas and Bill Daly.

ADDITIONAL AGENDA ITEMS - NONE

SOLICITOR'S REPORT

Solicitor Glassmire was granted permission from Council President Hathaway to move his report to the beginning of the agenda.

TRACTOR SUPPLY

Solicitor Glassmire has reviewed the consolidation plans for the Tractor Supply lot and the consolidation plans for the Tractor Supply lot for the signage. Solicitor Glassmire approves these plans and approves signing by appropriate officials.

STMP

Solicitor Glassmire would like contact information for DCED to discuss this program but does approve council approve the report

POOL GRANT CLOSEOUT

Solicitor Glassmire has been working with Manager Morris on the certification that is being requested by DCNR for the pool grant close out.

It was motioned by Councilman Fry, seconded by Councilman Husson to authorize appropriate officials to sign all documentation concerning the pool closeout. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

CONSOLIDATION OF TRACTOR SUPPLY LOTS

It was motioned by Councilman Fry, seconded by Councilman Keifer to approve signing the lot consolidation for the lot consolidation for the Tractor Supply building (401 Vine Street) and the lot

consolidation for the lot that the sign is on (corner of Vine and Chestnut). Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

STRATEGIC MANAGEMENT PLANNING PROGRAM REPORT

It was motioned by Councilman Fry, seconded by Councilman Keifer to approve the Strategic Management Planning Program Report as presented. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

Solicitor Glassmire has finished his report and asked Council to be excused. Council complied.

VISITORS REQUESTS AND COMMENTS

Penny Thomas, Tom Thomas and Bill Daly were present to speak to Council about Pickleball. Pickleball has been a success at CARP and they want to advance the program. They feel that the court needs to be resurfaced and painted. They would also like to see permanent nets.

Councilman Husson responded that they will need to raise half of the money for any grant that is applied for. There was some discussion on finding a grant.

Penny Thomas explained that the courts would be a benefit to all as this draws people from all over the area and also visitors.

APPROVAL OF THE MINUTES

It was motioned by Councilman Hults, seconded by Councilman Keifer to approve the minutes of September 15, 2023 as presented. Motion unanimously carried.

VOUCHER LIST

It was motioned by Councilman Keifer, seconded by Councilman Hults to approve the voucher list in the following amounts: General Fund \$94,338.12, Water Operating Fund \$57,696.90, Sewer Operating Fund \$51,101.69, Street Lighting Fund \$7,244.37, Fire Protection Fund \$5,790.67, Library fund \$63.00 and Veteran's Wall \$1,885.00. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

The monthly reports received in the packet were the meeting notes, voucher list, fund balance, treasurer's report, police report and 2024 proposed budget and narrative.

OLD BUSINESS

2024 FIRE CONTRACT

It was motioned by Councilman Fry, seconded by Councilman Husson to approve the 2024 contract with the Coudersport Volunteer Fire Dept. in the amount of 59,302.70. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

NEW BUSINESS

RESOLUTION 2023-3 ELIMINATION OF CONTRIBUTIONS FROM POLICE FOR POLICE PENSION FUND

It was motioned by Councilman Fry, seconded by Councilman Minor to approve resolution 2023-3 the elimination of members contributions to the police pension fund as the pension fund does meet all of the requirements for elimination. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

MANAGER'S REPORT

Manager Morris reported that CBA held their monthly meeting on Thursday, October 19, 2023 and CAMA will hold their meeting on Monday, October 23, 2023.

REAL ESTATE TAX EXEMPTION

A letter was received from the Potter County Tax Assessment stating that Valarie Darrin, 6 West Fourth Street does qualify for tax exemption beginning in 2024.

TOWNSHIP CONVENTION

The Potter County Township Officials Convention will be held on Saturday, November 4, 2023 at the fire department training facility beginning at 8:00 am. All are invited.

MAYOR'S REPORT

Mayor Dubots reminded all that Trunk n Treat will be held at the Borough office on Saturday, October 28, 2023 beginning at 4 pm. Trick or Treat will follow until lights out.

POLICE CHIEF REPORT NONE

COMMITTEE REPORTS

PERSONNEL/POLICE NONE

UTILITIES, STREETS, BRIDGES AND TREES

REPAIR OF CHANNEL WALL

A quote was received from Miller and Richard's Masonry for repair of the channel wall at the Main Street crossing in the amount of \$9,800. It was motioned by Councilman Husson, seconded by Councilman Hults to approve this quote in the amount of \$9,800. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

GARBAGE DISPOSAL

LaForge Disposal is proposing extending the current trash removal contract of the past three years for another three years until December 2026. The amount for 2024 will be 642.70 per month, 2025 will be \$655.55 per month and 2026 will be \$688.66 per month. This includes pick up from the two water plants, sewer plant, shop, borough office and arboretum, downtown containers, parks and pool. Council was informed that they do have the choice of accepting this offer or bidding this out to all contractors. It was motioned by Councilman Fry, seconded by Councilman Minor to approve the offer from LaForge for a three (3) year contract. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

UPFITTING OF 2023 FORD F150

Three quotes were received for upfitting of the 2023 Ford F550 from Watson Diesel in the amount of \$52,445, Stephenson Equipment in the amount of \$48,500 and A&H Equipment in the amount of \$34,898. It was motioned by Councilman Fry, seconded by Councilman Keifer to accept the quote from A&H Equipment in the amount of \$34,898. Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

COMPACT MOWER

Quotes for a compact tractor for the primary use at the parks were received from John Deere in the amount of \$35,523, Mahaley's/Bobcat \$18,988.52 and Moon's/Mahindra \$26,368.31. It was motioned by Councilman Husson, seconded by Councilman Keifer to purchase the Bobcat from Mahaley's in the amount of \$18,988.52 Roll call vote taken: Councilman Keifer Yes, Councilman Husson Yes, Councilman Hults Yes, Councilman Fry Yes, Councilman Minor Yes and Councilman Hathaway Yes. Motion carried 6 Yes 0 No.

FINANCE/ORDINANCE

The 2024 proposed budget has been distributed for review.

COUNCIL COMMENTS

Councilman Husson expressed his appreciation to the Coudersport Volunteer Fire Department for responding to his downtown building that had a faulty smoke detector.

Councilman Husson also appreciates the Pickleball community and their efforts to raise money for Pickleball in the community.

ADJOURNMENT

As there was no further business to address the meeting adjourned at 6:15 pm.

Respectfully submitted,

Beverly Morris, Secretary

