

**COUDERSPORT BOROUGH AUTHORITY**  
**REGULAR MONTHLY MEETING**  
**APRIL 21, 2016**  
**6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, April 21, 2016 at the Maintenance Facility on Damascus Street.

Marty Fry called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Marty Fry, Andy Dubots, Gary Walaski, Bill Krog, and Mark Peet. Also present at the meeting were Solicitor George Stenhach, Pat Ward, Gareth Gockley, and Holly Hyde.

**APPROVAL OF MINUTES**

It was motioned by Mark Peet, seconded by Andy Dubots to approve the March 17, 2016 meeting minutes once noted corrections have been made. Motion carried by voice vote.

**TREASURERS REPORT**

It was motioned by Andy Dubots, seconded by Mark Peet to approve the Treasurers Report. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

**MANAGERS REPORT**

The Manager Report was given to the Authority by Chairman Marty Fry in Manager Morris absence.

Village Carpet at 247 Route Six West Coudersport, PA has hooked into our water service.

Spring flushing was completed the week of April 17-20, 2016.

During the flushing, Beau and Gareth have reported that there are six hydrants that will need repaired or have new installed.

There was discussion on the cost of new hydrants and how this is paid. There will be more to report at next month's meeting by Manger Morris. It was tabled by the Chairman

New water truck will be delivered mid to late May.

**A WAY OUT**

A Way Out is asking to use the hydrant for water on Third Street for the vendors, and is asking if there will be a charge from the Authority.

It was motioned by Gary Walaski, seconded by Mark Peet to allow A Way Out to use the water on third st at no cost. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

An email was presented tonight from Bruce Fink who owns 302 South East St. It was brought to his attention from Aprils meter read that the water usage was unusually high. Mr. Fink researched to find there had been a leaking toilet and is asking if the Authority would consider a reduction in the bill.

It was motioned by Andy Dubots, seconded by Mark Peet to give a 50% adjustment the water bill. This would be an adjustment in the amount of \$ 388.50. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

**SOLICITORS REPORT**

Solicitor Stenhach had spoken to Stewart Hall the lawyer for Masters. The Solicitor confirmed the proposal from our engineers, Uni-Tec, position of a full settlement of \$3,038.

Solicitor Stenhach stated that reviewing no litigation pending and submitted a bill in the amount of \$250.

Executive session called at 7:18pm

Executive session ended at 7:20pm Solicitor Stenhach hereby certifies no decisions were reached.

**BILLS**

The second payment for the purchase of the equipment for the Invensys system is due in the amount of \$7133.10.

\$250 for Stenhach & Stenhach for negotiations on Masters discrepancy.

Eurotherm second payment for the purchase of equipment in amount of \$7133.10

CUSI payment in the amount of \$3,640

Recording Secretary for March 2016 meeting \$65 and \$20 for prep time totaling \$85

Uni-Tec Requisition No. 04-16 in the amount of \$1500.

It was motioned by Mark Peet, seconded by Andy Dubots to pay bills as presented. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

**A. Requisition For Approval:**

The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 04-16 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000036508	4/4/2016	Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000036510	4/4/2016	JKLM Drilling North Well Area	\$ 438.75
3	Uni-Tec Consulting Engineers, Inc.	1000036511	4/4/2016	Main Street SR0006 Relocation	\$ 515.00
4	Uni-Tec Consulting Engineers, Inc.	1000036512	4/4/2016	DEP Chapter 110 Reports	\$ 371.25
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 1,500.00</b>

**II. DEP Annual Report Preparation**  
Uni-Tec Project Number 0012-099-000

The DEP reports were completed by Gareth with some assistance from me and have been submitted to the DEP on schedule.

**RECOMMENDED BOARD ACTION: No action recommended at this time.**

**III. JKLM North Well Area Fracking**  
Uni-Tec Project Number 0012-066-002

JKLM representatives Scott Blauvelt, Jake Long, and Matt Barch met with Manager Morris, Water Operator Gockley, and me on Tuesday April 12, 2016 at the Borough office to discuss the JKLM plans for drilling and fracking north of Coudersport.

We spoke at length about the JKLM plans. JKLM was very forthcoming with information and mapping. They did request their mapping information back at the end of the meeting. They also promised to continue to share details with CBA about their ongoing activities. I am inclined to believe that they will do so based upon their response to their other incident near the East Wells.

As I have mentioned before there is not such a thing as a “no risk” situation. However I believe that the JKLM activity poses only a very small amount of risk. I would be inclined to say “no risk” but since I believe that to be impossible I am settling on “very small” risk.

The risk involved is when they are drilling vertically downward and passing through the water bearing zones. Once the vertical hole is drilled, cased, and grouted this risk will be alleviated.

Should something happen as did at the East location, the potential contamination would be most likely be temporary and short lived. Permanent contamination or damage should not occur.

In addition the chances of contamination from the drill sites getting into the North wells and springs are remote.

JKLM will keep CBA informed of scheduled drilling activity and we may choose to monitor at that time along with JKLM.

I will work with Bev and Gareth to see what historical water quality data we have on each of our sources as we may want to do a round of testing before JKLM start. This will give us lab certified documentation of our pre-drilling water quality.

It was motioned by Andy Dubots, seconded by Bill Krog to authorize Engineering to clarify, monitor labs, and submit a written letter from Engineering to JKLM. . Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

**IV. Seventh Street Water Main Replacement Project (CDBG Funded)**  
Uni-Tec Project Number 0012-104-000

Manager Morris will give an update on this project and its funding.

**V. PENNDOT Main Street SR0006 Relocation Project (CFA Part)**  
Uni-Tec Project Number 0012-089-002

**A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation**  
Uni-Tec Project Number 0012-089-002

No change since the March 2016 Board meeting. This project is in the hands of Solicitor Stenhach. He is investigating the issues.

**VI. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**  
Uni-Tec Project Number 0012-089-000

I have several times reported that PENNDOT has asked for drawing revisions and that I believed this process to be over.

To my dismay we recently received rather massive change requests from PENNDOT. Apparently the new team of PENNDOT people on the project wants a lot of changes to the drawings. Most of the changes they are requesting have to do with formatting and

standardization of every drawing sheet. I have shown this information to Bev. We have completed the latest PENNDOT requests.

**VII. Acquisition of Charles Cole Memorial Hospital as a Customer/Metering**

Uni-Tec Project Number 0012-022-000

The hospital has upgraded its water system compliments of JLKM. I believe this opportunity to be no longer available and will remove this item from my report.

Authority posed a question on how JKLM or the hospital has reacted to placing a meter at the hospital so we can see how much water they are using. The Authority will always be there emergency source of water.

**VIII. Water Sales to Gas Drillers**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. Mike Robinson of the Mifflintown Municipal Authority working through the DEP outreach program will come to Coudersport to complete some leak detection work for the Authority. We had hoped for this work to occur in April of 2016. Gareth had flushing and other activities to complete so we have moved the date back. I will wait for Gareth to give me some times that work for him before scheduling the work.

**IX. SCADA System Maintenance**

Uni-Tec Project Number 0012-084-000

Reporting on this will be by Manager Morris and Operator Gockley.

**NEW BUSINESS**

There was a discussion regarding the water to the pool. It's that time of year and we will be filling the pool soon. Chairman Marty Fry stated he was at the Council meeting the night before. The Council members and Recreation Committee are meeting at the pool to discuss issues and make a decision. Chairman tabled this until next month's meeting.

**CORRESPONDENCE**

2016 PMAA REGION 5 SPRING DINNER MEETING hosted by Craig Bubb on May 25, 2016 at Mountain View Country Club in Boalsburg, PA. Speakers will be Benjamin Ried - Rhoads & Sinon LLP, Travis Long - Gwin, Dobson & Forman, Inc., and Preparing for the Storm-Flood and Pollution Control for the Future.

It was motioned by Bill Krog, seconded by Mark Peet to approve Andy Dubots, Gareth Gockley, and Gary Walaski to attend the 2016 PMAA REGION 5 SPRING DINNER MEETING and to include the meeting, dinner and mileage. Roll call taken Bill Krog Yes, Andy Dubots abstained, Gary Walaski abstained, Mark Peet Yes, and Marty Fry Yes. 3 Yes and 2 Abstained

It was motioned by Gary Walaski, seconded by Bill Krog to approve Mark Peet to attend the 2016 PMAA REGION 5 SPRING DINNER MEETING and to include the meeting, dinner and millage. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Abstained, and Marty Fry Yes. 4 Yes and 1 Abstained

There was a letter presented in support of the Triple Divide and JKLM water quality monitoring. There were a lot of questions pertaining to the letter and it was recommended that Manager Morris contact Solicitor Stenhach to review the letter.

**ADJOURNMENT** at 8:22 pm

Respectfully submitted by

Holly Hyde