

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
APRIL 20, 2017  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, April 20, 2017 at the Maintenance Facility on Damascus Street.

Chairman Marty Fry called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Marty Fry, Gary Walaski, Bill Krog, and Mark Peet. Also present at the meeting were Pat Ward, Gareth Gockley, Beverly Morris and Holly Hyde

**APPROVAL OF MINUTES**

It was motioned by Bill Krog, seconded by Mark Peet to approve the April 20, 2017 meeting minutes as amended. Motion carried by voice vote.

**MANAGERS REPORT**

There was discussion on Brenda Whitman's water usage.

There was more discussion on usage from 26,000 gal to 100,000 gal and over. No decisions were made.

The Coudersport Borough Authority will send a letter to Brenda Whitman in regards to her request of adjusting the water rates schedule for your business. They have determined that they are not in the position at this time to change their water rates.

JKLM stake holders meeting will be held April 27, 2017 at 9am if anyone is interested in going.

Manager Morris has reached out to other Boroughs in surrounding areas. Ulysses and Roulette are very interested and would like to discuss sharing a water operator.

David Yocxheimer a Hydrologist would like to place monitors on our wells. After a discussion, the consensus of the board was to not allow monitors on the wells.

We have received a request from Danielle Long regarding her last water bill. There was a leak that was found when reading the meters. Water was turned off until we could notify the residents. There was no phone number to reach the owners. Danielle Long called after stopping by the trailer and found mold and no water.

They are asking for a break in the water bill at 308 Route Six West Coudersport, PA 16915.

It was motioned by Bill Krog, seconded by Mark Pete to wave the remaining balance on the account in the amount of \$493.49. Roll call taken: Marty Fry Yes, Gary Walaski Yes, Mark Peet Yes, Bill Krog Yes. Motion carried.

## MAPLE FESTIVAL

It was motioned by Mark Peet, seconded by Gary Walaski to have water hook up on North Main and Third St for the Maple Festival. Roll call taken: Marty Fry Yes, Gary Walaski Yes, Mark Peet Yes, Bill Krog Yes. Motion carried.

Gareth is asking for approval to order a fiberglass fish tape in the amount of \$ 679.27

## TREASURERS REPORT

We are 25 % through the year and have used 18% of the budget.

It was motioned by Mark Peet, seconded by Gary Walaski to approve the treasures report. Roll call taken: Marty Fry Yes, Gary Walaski Yes, Mark Peet Yes, Bill Krog Yes. Motion carried.

CAMA is in negotiations with Ephiphany

## SOLICITOR REPORT

Nothing to report at this time

## ENGINEER REPORT

### I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 04-17 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000038597	4/7/2017	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000038598	4/7/2017	Main Street SR0006	\$ 236.25
3	Uni-Tec Consulting Engineers, Inc.	1000038599	4/7/2017	DEP Annual Reports	\$ 540.00
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 951.25</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Bill Krog, seconded by Gary Walaski to approve Requisition 04-17 in the amount of \$ 951.25. Roll call taken: Marty Fry Yes, Gary Walaski Yes, Mark Peet Yes, Bill Krog Yes. Motion carried.

### II. DEP Annual Reports Preparation

Uni-Tec Project Number 0012-099-000

Gareth and I (with information provided by Holly as well) completed the DEP reports prior to the March meeting. Gareth has informed me that the DEP kicked back the reports for some changes and additional information.

Gareth and I will check our submission and make the necessary adjustments.

**III. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

**IV. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

The first reimbursement request to PENNDOT has been prepared. A copy of the summary pages is attached to this report. The amount being requested is \$38,507.86.

The water main replacement work has resumed and will be completed in 2017. Gareth has been monitoring the contractor activity and may be able to give a detailed report at the Board meeting.

It was motioned by Bill Krog, seconded by Mark Peet to approve PennDot request for the first reimbursement. Roll call taken: Marty Fry Yes, Gary Walaski Yes, Mark Peet Yes, Bill Krog Yes. Motion carried.

**V. PENNDOT Route 6 Dingman Run Bridge Utility Relocation**

Uni-Tec Project Number 0012-108-000

PENNDOT has postponed this bridge replacement until 2018. At the March meeting the Board directed me to check with PENNDOT as to the schedule and arrangement for making the necessary water line adjustments. PENNDOT wants the water main work completed in 2017 because they plan on reconstructing the bridge as early as possible in 2018 and they do not want any delays for utility relocation. PENNDOT has issued a letter to CBA authorizing CBA to incur costs related to the work. PENNDOT will be paying 75% of all water line work and CBA will be responsible for 25% of the cost. A right of way will need to be obtained to do the work.

We need to complete the PENNDOT paperwork process and then complete our work in the field.

Gareth believes CBA forces can complete the necessary construction.

**RECOMMENDED BOARD ACTION: Authorize Solicitor/Engineer to perform the work necessary per PENNDOT requirements including acquiring the needed right of way.**

**VI. Water Sales to Gas Drillers – Leak Detection**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2017.

## **BILLS**

It was motioned by Mark Peet, seconded by Gary Walaski to pay the recording secretary \$65 for meeting and 2 hour prep time for a total amount of \$85. Roll call taken: Marty Fry Yes, Gary Walaski Yes, Bill Krog Yes, Mark Peet Yes. Motion carried.

Adjournment at 7:46 PM

Respectfully Submitted by,

Holly Hyde