

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
AUGUST 17, 2017  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, August 17, 2017 at the Maintenance Facility on Damascus Street.

Vice Chairman Bill Krog called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Bill Krog, Andy Dubots , Gary Walski and Mark Peet. Also present at the meeting were Pat Ward, Gareth Gockley, Mark Meholick, Holly Hyde and Beverly Morris.

**2016 ANNUAL AUDIT**

Mark Meholick was present to cover the Annual Audit for 2016

It was motioned by Mark Peet seconded by Andy Dubots to approve the Annual 2016 Audit. Roll call taken: Bill Krog Yes, Mark Peet Yes, Andy Dubots Yes and Gary Walaksi. Motion carried

It was motioned by Andy Dubots seconded by Mark Peet to authorize the correct signatures and for plublishment of the 2016 Audit. Roll call taken: Bill Krog Yes, Mark Peet Yes, Andy Dubots Yes and Gary Walaksi. Motion carried

**APPROVAL OF MINUTES**

It was motioned by Mark Peet, seconded by Andy Dubots to approve the July 20, 2017 meeting minutes. Motion carried by voice vote.

**SOLICITOR REPORT**

No report at this time.

**MANAGERS REPORT**

Rodney Yentzer has asked for us to wait to shut him off till he can get back to the Dr. He recently had neck surgery and is unable to get to office and to pay the bill at this time. The board authorized us to wait untill September 12, 2017. If there has been nothing submitted the service will be terminated.

We have connected Walter Page on 215 Ross Glen to water service and Acker house at 502 East Oak St.

We have lost a few connections from demo of properties at 101 & 106 South West St, 11 Eulalia St, 199 East Second St and 14 South Main St.

**TREASURERS REPORT**

We are 58 % through the year and have used 50% of the budget

It was motioned by Mark Peet seconded by Andy Dubots to Accept the Treasures Report. Roll call taken: Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, and Gary Walaski Yes. Motion carried.

**BILLS**

It was motioned by Mark Peet, seconded by Gary Walaski to pay the recording secretary \$75 for 1 hour prep time. Roll call taken: Bill Krog Yes, Mark Peet Yes, Andy Dubots Yes and Gary Walaski Yes. Motion carried.

**ENGINEER REPORT**

**I. Requisition for Approval:**

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 08-17 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000039247	8/1/2017	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000039248	8/1/2017	Main Street SR0006	\$ 135.00
3	Uni-Tec Consulting Engineers, Inc.	1000039249	8/1/2017	Dingman Run Bridge	\$ 360.00
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 670.00</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Andy Dubots seconded by Mark Peet to approve Requisition 08-17 in the amount of \$670.00. Roll call taken: Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, and Gary Walaski Yes. Motion carried.

**II. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

**III. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

I do not have anything to report on the project. Gareth may have some insights as to the status of the work related to the water main.

**IV. PENNDOT Route 6 Dingman Run Bridge Utility Relocation**

Uni-Tec Project Number 0012-108-000

On my recommendation, the Board decided to complete the necessary work without pursuing a reimbursement agreement with PENNDOT. The action was taken because it was determined that the cost of seeking the reimbursement would exceed the benefit of the reimbursement amount.

PENNDOT did require that we complete a paperwork package confirming the CBA decision. We did that work and submitted the package to PENNDOT. All that remains is for Gareth to do his final work which he can do at any convenient time this summer or fall.

V. **Water Sales to Gas Drillers – Leak Detection**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2017.

**NEW BUSINESS**

Would the members that will be going to the conference be interested in getting polo shirts with the Coudersport Borough Authority on them? Manager Morris will look into ordering them.

Adjournment at 7:23PM

Respectfully Submitted by,

Holly Hyde



