

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
DECEMBER 16, 2015
6:30PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday December 16, 2015 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were Council members Richard Neefe IV, George Hults, Eugene Neefe, Wayne Wentzel and Todd Husson.

Also present were Solicitor Shaffer, Chief McClain, Renee McClain, Manager Morris, Mayor Whitman, Todd Brown, Kelly Stemkowsky, Jason Holmberg, Bryan Welsh, Kenneth Welsh and Holly Hyde.

VISITORS REQUEST AND COMMENTS

Todd Brown and Jason Holmberg were here to check in and see if there has been any time line placed on the proposal for Sheetz and 201 South Main Street property to have phase one completed. Manager Morris, Solicitor Glassmire and Mr. Fry had met at the Borough office to discuss and present what the expectations are. Manager Morris stated as of today there had been no decisions made.

Council members would like to see a timeline put on the negotiations.

APPROVAL OF MINUTES

It was motioned by Councilman E. Neefe, seconded by Councilman T. Husson to approve the November 2015 minutes as presented. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

VOUCHER LIST

General Fund \$57,023.72, Water Operating Fund \$23,353.78, Sewer Operating Fund \$34,435.69, and Recreation Fund \$2,893.98. It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to approve the voucher list as presented. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

OLD BUSINESS

2016 FIREMAN'S CONTRACT

It was motioned by Councilman T. Husson, seconded by Councilman R. Neefe IV to accept the negotiated amount of \$42,000, subject to the Fireman's approval. Manager Morris will contact Council with the fireman's decision. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

2016 BUDGET

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to accept the 2016 Budget as advertised. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

2016 MILLAGE ORDINANCE 615

It was motioned by Councilman E. Neefe, seconded by Councilman T. Husson to adopt the 2016 Millage Ordinance 615 of 19.5 mills. General 13.5 mills, street lighting 1.5 mills, Recreation 2.25 mills, Fire Protection 1.25 mills, and Library 1 mill. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

NEW BUSINESS

RESOLUTION 2015-11 Appointments for 2016

It was motioned by Councilman E. Neefe, seconded by Councilman T. Husson to adopt Resolution 2015-11. The Coudersport Borough Council appoints William Krog to serve a five year term on the Coudersport Area Municipal Authority with the term to end January 1, 2022, to appoint Martin Fry to serve a five year term on the Coudersport Borough Authority with the term to end January 1, 2022, to appoint James Snyder and Christopher Wilson to serve five year terms on the Zoning Hearing Board ending December 31, 2021, to appoint Helen Pryslak to the Coudersport Borough Planning Commission to a four year term ending May 10, 2020, to appoint William Dawson to the Civil Service Commission for a six year term ending on January 19, 2022, to appoint Roger Bickleman as Sewage Enforcement Officer for the year 2016, Dan Glassmire and Tom Shaffer as Borough Solicitor for 2016, Northwest Savings Bank as depository for 2016, Patrick Larsen as Zoning Hearing Solicitor for 2016 and to appoint Frederick Furman as Vacancy Board Chairman for the year 2016.

. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

MEMORANDUM OF UNDERSTANDING

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to approve the Memorandum of understanding between the Coudersport School District and the Police Department. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

2016 FEE SCHEDULE

It was motioned by Councilman W. Wentzel, seconded by Councilman T. Husson to accept the 2016 fee schedule as presented. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

MANAGER'S REPORT

The organizational meeting is scheduled for 4:30pm on January 4, 2016 at the Coudersport Borough office and will be advertized.

The Dark Sky Grant lighting project for downtown has been denied. There were several applicants so we will apply again next year.

PSAB Bootcamp information has been provided to members and is very informative if any member is interested, starting January 2016.

POLICE CHIEF'S REPORT

Chief McClain reported he met with the Pennsylvania Police Assistance Foundation representative. Mayor Whitman and the Manager Morris presented them with a thank you letter for funding of the speed survey equipment.

Officer Donovan has taken a full time position at the sheriff's office. This limits him to nights and weekends for the Borough.

MAYOR REPORT

After the holidays the Mayor is working on having another Winter Fest and is requesting to use the funding that she receives from conducting weddings to rent the Carp pavilion and bathrooms. It was motioned by Councilman E. Neefe, seconded by Councilman R. Neefe IV to allow the Mayor access to the Carp pavilion and bathrooms at no cost for the Winter Fest. Roll call taken: Councilman R. Neefe IV Yes, T. Husson No, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 4 Yes and 1 No

SOLICITOR REPORT

The negotiations with Kudrick property swap, Solicitor has informed Council that it would have to be equal or greater value of the property to be a swap, and they have been requested to have phase one soil study completed.

PERSONNELL/POLICE

Short Executive session started at 7:04 pm to discuss personnel matter.

Executive session ended at 7:17pm back in session with no decisions reached.

It was motioned by Councilman E. Neefe, seconded by Councilman T. Husson to carry five days of vacation over to the following year and to pay out the remaining of various employees because of unforeseen circumstances. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to adjust the compensation for the Borough Manager to the amount of \$50,000 with benefits per union contract. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

COUNCIL COMMENTS

Council would like the Authority to seriously look into hiring another certified water employee.

Gene would like to thank Wayne Wentzel for stepping up and for filling in for a few months and hope to have him back in the future.

Motion to Adjourn at 7:20pm

Respectfully submitted,

Holly Hyde

Recording Secretary