

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
FEBRUARY 16, 2017  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, February 16, 2017 at the Maintenance Facility on Damascus Street.

Vice Chairman Bill Krog called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Andy Dubots, Gary Walaski, Bill Krog, and Mark Peet. Also present at the meeting were Pat Ward, Gareth Gockley, and Holly Hyde

**VISITORS PRESENT**

Mayor Whitman was present to ask the board to take in consideration of the businesses that use more than 100,000 gal in water to get a discount. Her business is in the top six and is wondering if the board has ever thought about doing a discount for the businesses that use the most water. Bill Krog stated the board will take it under advisement and report back.

**APPROVAL OF MINUTES**

It was motioned by Mark Peet, seconded by Andy Dubots to approve the January 19, 2017 meeting minutes as amended. Motion carried by voice vote.

**TREASURERS REPORT**

It was motioned by Andy Dubots, seconded by Gary Walaski to accept the financial reports pending the Amended Budget. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. Motion carried.

\$40,000 has been transferred back to the Revenue account.

**SOLICITOR REPORT**

No Solicitor Present

**MANAGERS REPORT**

Manager Morris came across the application for Maple Fest and saw that they were charging a fee for the water that has been provided to them at no cost, advised them to remove this on their application.

JLKM stakeholder meeting will be held at the Golf Course on February 23, 2017 at 9 am.

Charles Cole Hospital will be starting their 72 hour draw down. In approximately 6 weeks they will no longer be using our water.

A letter has been received from Dr. Fouany at 301 Ross Glen asking for a reduction in his billing due to two toilets that had been running while he was out of town.

It was motioned by Gary Walaski, seconded by Mark Peet to give a \$ 714 credit to Dr. Fouany. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. Motion carried.

Luke Watson was here in November asking for a reduction in his bill. After several months we have an average amount of usage at 406 East Maple Street. It was motioned by Mark Peet, seconded by Gary Walaski to credit his account in the amount of \$975.00. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. Motion carried.

**ENGINEER REPORT**

**I. Requisition for Approval:**

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 02-17 Summary</b>					
<b>Item Number</b>	<b>Payee Name &amp; Address</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Purpose Obligation Incurred</b>	<b>Amount to be Paid</b>
1	Uni-Tec Consulting Engineers, Inc.	1000038243		Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.				
3	Uni-Tec Consulting Engineers, Inc.				
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 175.00</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Mark Peet, seconded by Andy Dubots to approve Resolution 02-17 in the amount of \$175.00. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. Motion carried.

**II. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

**III. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

At the January 2017 Board meeting Uni-Tec was authorized to assist Manager Morris on preparation of an application to PENNDOT for reimbursement of funds to date. Uni-Tec fee to

be a maximum of \$500. We are working on putting this together to be submitted in March of 2017.

No change since the December 2016 Board meeting on the work in the field. The water main replacement work will resume in the spring and will be completed in 2017.

**IV. PENNDOT Route 6 Dingman Run Bridge Utility Relocation**

Uni-Tec Project Number 0012-108-000

PennDOT is replacing the bridge west of downtown on Route 6 over Dingman Run. This project is one of those fast tracked jobs. And possibly we misinterpreted some of PENNDOT's intentions. The project is being run through a private consortium named Walsh/Granite Joint Venture.

The essence of this is that there is a water main and two hydrants involved with the bridge that have to be addressed in some manner – possibly moved with a deadline of sometime in April. Manager Morris has given me the authorization to work on this with Gareth. I am not sure how this may play out in the next few weeks. Gareth and I will work through Bev on this issue.

**V. Water Sales to Gas Drillers – Leak Detection**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2017.

**VI. Other Items of Interest – DEP Annual and Permit Fees**

There has been a several year erosion of state government funding support for the PA DEP. This has resulted in very slow permit review and the absence of DEP at times when we do need them.

Since the DEP has been unsuccessful in obtaining sufficient operating funds through taxes they have been pursuing legislative changes that would allow them to charge much higher fees for permit applications as well as impose an annual service fees.

I have attached a document that is recent state agency discussion about the annual fee for your reading pleasure.

**CORRESPONDENCE**

PA Rural Water Conference will be held on March 28-31, 2017

PA Rural Water are looking for Board of Directors for a 3 year term, meeting will be March 28<sup>th</sup>.

**BILLS**

Stenhach & Stenhach for lien fillings in the amount of \$63.63

To pay the recording secretary \$65 for meeting and 1 hour prep time total amount of \$75

It was motioned by Mark Peet, seconded by Andy Dubots to pay said bills. Roll call vote taken: Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, 4 Yes and 0 No.

**NEW BUSINESS**

Discount on business water email information out to board members before next meeting

**OLD BUSINESS**

Hire of Water Operator, Reaching out to other Municipalities and advertise in PA Rural water magazine.

Adjournment 7:33 pm

Respectively Submitted by,

Holly Hyde

