

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
&  
REORGANIZATIONAL MEETING  
JANUARY 19, 2017  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, January 19, 2017 at the Maintenance Facility on Damascus Street.

Chairman Marty Fry called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Marty Fry, Andy Dubots, Gary Walaski, Bill Krog, and Mark Peet. Also present at the meeting were Solicitor George Stenhach, Pat Ward, Gareth Gockley, and Holly Hyde.

**REORGINIZATION**

It was motioned by Bill Krog, seconded by Mark Peet to ratify the publication of the Reorganizational meeting. Roll call vote taken: Marty Fry Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, 5 Yes and 0 No.

**Retain the same slate of officers**

It was motioned by Bill Krog, seconded by Mark Peet to retain the same slate of officers as Marty Fry Chairman, Bill Krog Vice Chairman, and Andy Dubots Secretary/ Treasurer. Roll call vote taken: Marty Fry Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, 5 Yes and 0 No.

It was motioned by Bill Krog, seconded by Mark Peet to keep Uni-Tec for the Engineer. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

It was motioned by Mark Peet, seconded by Bill Krog to keep Stenhach & Stenhach (George Stenhach) for solicitor. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

It was motioned by Mark Peet, seconded by Andy Dubots to keep Calliari & Meholick & Company for auditor. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

It was motioned by Andy Dubots, seconded by Gary Walaski to retain the recording secretary for 2017. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried

It was motioned by Bill Krog, seconded by Andy Dubots to have the meetings on the 3<sup>rd</sup> Thursday of the month in 2017, and to have the recording secretary publish the meeting dates and times. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

## **APPROVAL OF MINUTES**

It was motioned by Bill Krog, seconded by Andy Dubots to approve the December 15, 2016 meeting minutes. Motion carried by voice vote.

## **TREASURERS REPORT**

It was motioned by Andy Dubots, seconded by Gary Walaski to accept the financial reports. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

## **SOLICITOR REPORT**

Thank you for the reappointment.

## **ENGINEER REPORT**

Thank you all for the reappointment.

Gareth will be coming up on reports again and Pat has in the past helped Gareth with the reports.

It was motioned by Bill Krog, seconded by Andy Dubots authorizing the Engineer to assist the water operator with the reports but not to exceed \$600. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

Manager Morris has been working on the reports for the 75% from Penn Dot. Pat thinks it would be in the best interest to complete them with the Authorities consent. It was motioned by Andy Dubots, seconded by Gary Walaski to have the Manager and Uni-Tec Engineering work on this. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

### **I. Engineering Services 2017**

I appreciate the business CBA has given to Uni-Tec in 2016. I have enjoyed our long relationship and look forward to its successful continuation. It is my wish for Uni-Tec to remain as the CBA engineering consultant for calendar year 2017. I am pleased to report that Uni-Tec will not have any increases in fees or charges for 2017.

Thank you and I look forward to a working together in 2017

### **II. Requisition for Approval:**

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 01-17 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.				\$ -
2	Uni-Tec Consulting Engineers, Inc.	1000038085	1/6/2017	JKLM North Wells Drilling	\$ 125.00
3	Uni-Tec Consulting Engineers, Inc.				
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 125.00</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

IT WAS MOTIONED BY BILL KROG, SECONDED BY MARK PEET TO APPROVE REQUISITION 01-17 IN THE AMOUNT OF \$125. Roll call taken: Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes, Marty Fry Yes. Motion carried.

**III. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting.

**IV. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

No change since the December 2016 Board meeting. The water main replacement work will resume in the spring and will be completed in 2017.

**V. Water Sales to Gas Drillers – Leak Detection**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2017.

**VI. Other Items of Interest – DEP Annual and Permit Fees**

There has been a several year erosion of state government funding support for the PA DEP. This has resulted in very slow permit review and the absence of DEP at times when we do need them.

Since the DEP has been unsuccessful in obtaining sufficient operating funds through taxes they have been pursuing legislative changes that would allow them to charge much higher fees for permit applications as well as impose an annual service fees.

## **BILLS**

To pay Stenhach and Stenhach retainer fee in the amount of \$2500.

To pay PMAA dues in the amount of \$856.96

To pay the recording secretary \$65 for meeting and 1 hour pre time total amount of \$75.

It was motioned by Gary Walaski, seconded by Andy Dubots to pay said bills. . Roll call vote taken: Marty Fry Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, 5 Yes and 0 No.

## **CORRESPONDENCE**

PA Rural Water

The Authorities Municipal Association

## **NEW BUSINESS**

Gareth has price quote on the medllion filters that need changed about every 10-15 years. This will need to be done in 2018 price quote of about \$54,000. Pat would like to see if we can get some additional price quotes after talking to Bev. The authority would like to see if it would be possible to take part from this year's budget and part from 2018 budget.

Dr. Fouany had high water bill and was told to be at meeting tonight. He was at Council last night and stated his request and was told to come to the Authority meeting on Thursday. The Authority would like the office to have him send a written request so they can look over it.

Adjournment 7:07pm

Respectfully Submitted by,

Holly Hyde