

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
JULY 21, 2016  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, July 21, 2016 at the Maintenance Facility on Damascus Street.

Marty Fry called the meeting to order at 6:30 pm

**ROLL CALL**

Present at the meeting were members Marty Fry, Andy Dubots, and Mark Peet. Also present at the meeting were Solicitor George Stenhach, Gareth Gockley, Beverly Morris, and Holly Hyde. No representative from Uni-Tec present.

**APPROVAL OF MINUTES**

It was motioned by Mark Peet, seconded by Andy Dubots to approve the June 16, 2016 meeting minutes as presented. Motion carried by voice vote.

**TREASURERS REPORT**

It was motioned by Andy Dubots, seconded by Mark Peet to approve the Treasurers Report. Roll call taken Mark Peet Yes, Andy Dubots Yes, and Marty Fry Yes. 3 Yes and 0 No.

**MANAGERS REPORT**

The new water truck will be in next week and have brought the check in amount of \$51,752 to be signed.

It was motioned by Mark Peet, seconded by Andy Dubots to approve signatures and authorize the Borough Manager to complete anything that is needed for the transfer of the vehicle. Roll call taken Mark Peet Yes, Andy Dubots Yes, and Marty Fry Yes. 3 Yes and 0 No.

Scada system is scheduled for August 22, 2016 to be installed.

Dingman run bridge construction meeting is set for August 1, 2016 at the Gunzburger building from 4-6 pm.

We have the new server for the billing system all in and has been professionally set up. We are still on target to run both billings for the July August billing.

There is an agreement from Badger Brothers for bulk water sales that will need approved for water sales.

It was motioned by Andy Dubots, seconded by Mark Peet to approve the signing of the bulk water sales for Badger Brothers, and to ratify the sale of Badger Brothers water sales for 34,000 gals of water used for Kwik fill tanks. Also to allow the Borough Manager to approve the sale of bulk water sales and to follow up with an accounting report at the followings months meeting. Roll call taken Mark Peet Yes, Andy Dubots Yes, and Marty Fry Yes. 3 Yes and 0 No.

## SOLICITORS REPORT

Nothing to report at this time.

## ENGINEERS REPORT

### I. Requisition For Approval:

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition No. 07-16 Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000036970	6/28/2016	JKLM North Wells	\$ 919.35
2	Uni-Tec Consulting Engineers, Inc.	1000036971	6/28/2016	Main Street SR0006 Relocation	\$ 917.50
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 1,836.85</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

**IT WAS MOTIONED TO PAY RESOLUTION NO. 07-16 IN THE AMOUNT OF \$,1836.85.** Roll call taken Mark Peet Yes, Andy Dubots Yes, and Marty Fry Yes. 3 Yes and 0 No.

### II. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

JKLM continues to move toward drilling its deep gas wells north of Coudersport. They have been diligent about keeping us informed of each of their actions. They have placed monitoring and measuring devices in the North Springs and North Wells. There were some issues with getting the monitoring device into north well #3 and a modified monitoring approach is being pursued. This work may be done by Board meeting time. Gareth can report on this.

Drilling of the wells will be in September or October.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

### III. Seventh Street Water Main Replacement Project (CDBG Funded)

Uni-Tec Project Number 0012-104-000

Manager Morris will give an update (if any) on this project and its funding.

**RECOMMENDED BOARD ACTION: No action recommended at this time.**

### IV. PENNDOT Main Street SR0006 Relocation Project (CFA Part)

Uni-Tec Project Number 0012-089-002

**A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation**

Uni-Tec Project Number 0012-089-002

No change since the March 2016 Board meeting. This project is in the hands of Solicitor Stenhach. Updates will be provided by the Solicitor. As a reminder there remains about \$3,400 to be paid on the project once issues are resolved.

**V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

Glenn O. Hawbaker was awarded the work. Their bid for the water main work was below our estimate.

Uni-Tec Estimate Amount:	\$521,957.00
Hawbaker Bid Amount:	<u>\$447,397.10</u>
Construction Contingency Available	\$74,559.90

The work is scheduled to start in August of 2016. Uni-Tec will have continuing involvement on an as needed basis by CBA or PENNDOT. There is about \$30,000 in the PENNDOT reimbursement agreement to pay for these services (75% reimbursement).

**VI. Water Sales to Gas Drillers**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. Mike Robinson of the Mifflintown Municipal Authority working through the DEP outreach program will come to Coudersport to complete some leak detection work for the Authority. I will wait for Gareth to give me some times that work for him before scheduling the work.

**VII. SCADA System Maintenance**

Uni-Tec Project Number 0012-084-000

Reporting on the system upgrade will be by Manager Morris and Operator Glockley.

**BILLS**

It was motioned by Andy Dubots, seconded by Marty Fry to reimburse the Borough for Mark Peets registration for the PMAA conference in the amount of \$432.00. Roll call taken Mark Peet abstains, Andy Dubots Yes, and Marty Fry Yes. 2 Yes and 1 abstain.

It was motioned by Mark Peet, seconded by Andy Dubots to pay the Recording Secretary for June 16, 2016 meeting minutes in the amount of \$65 and \$20 for prep time a total of \$85. Roll call taken Mark Peet Yes, Andy Dubots Yes, and Marty Fry Yes. 3 Yes and 0 No.

**OLD BUSINESS**

Emma has retired, and the authority would like to thank her for all her years of service.

**NEW BUSINESS**

There was a small fire behind the water plant on Alliance Avenue today, not on our property

**ADJOURNMENT** at 6:50 pm

Respectfully submitted by,

Holly Hyde