

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
JUNE 21, 2018
6:30 pm**

The Coudersport Borough Authority held its regular monthly meeting on Thursday, June 21, 2018 at the Coudersport Borough Maintenance Facility on Damascus Street.

Chairman Marty Fry called the meeting to order at 6:30 pm.

ROLL CALL

Present were members Marty Fry, Bill Krog, Mark Peet, Chris Ianson and Wayne Wentzel. Also present were Manager Bev Morris, Gareth Gockley, Lonnie Jo Hynds, and Holly Hyde.

VISITORS REQUESTS AND COMMENTS

Lonnie Jo Hynds was present and stated that she has attended the Bradford water meeting. She would like the Authority to stop doing business with the gas industry.

APPROVAL OF MINUTES

It was motioned by Bill Krog, seconded by Mark Peet to approve the minutes of May 17, 2018 as presented. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes, Bill Krog Yes., and Marty Fry abstained. Motion carried 4 Yes 0 No, 1 abstained

SOLICITOR REPORT

No Solicitor present

TREASURERS REPORT

We are 42 % through the year and have used 32% of the budget

It was motioned by Bill Krog, seconded by Mark Peet to approve the Treasures Report as presented. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes, Bill Krog Yes., and Marty Fry Yes. Motion carried 5 Yes 0 No

MANAGER'S REPORT

Manger Morris is working on the Budget for next year.

Members are asking for the Budget to be available to be approved in October.

A Way Out is asking for water hook up for their Christmas in July Festival on July 7, 2018

It was motioned by Bill Krog, seconded by Wayne Wentzel to approve for A Way Out to hook to the hydrant at the court house for their Christmas in July festival. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes, Bill Krog Yes., and Marty Fry Yes. Motion carried 5 Yes 0 No

Gareth has been replacing a water line on Avenue C and has installed a hydrant by the Alliance parking lot. He will be completing the proper testing to making sure ready to go online.

Gareth has filled out Leak Detection papers and is waiting on the decision.

Gareth did a test on the meter that was installed at Cynthia Finks place and found out there was an inch register going into a ¾ inch meter. This was showing the water usage was higher than it should have been. It was motioned by Bill Krog, seconded by Mark Peet to remove all the old charges on the account. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes, Bill Krog Yes, and Marty Fry Yes. Motion carried 5 Yes 0 No

ENGINEER’S REPORT

No Engineer present

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 06-18 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000040897	5/26/2018	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000040898	5/26/2018	Water Rate Changes Evaluation	\$ 135.00
3	Uni-Tec Consulting Engineers, Inc.	1000040899	5/26/2018	Cole Memorial Hospital	\$ 135.00
4	Uni-Tec Consulting Engineers, Inc.	1000040901	5/26/2018	New Source North Spring Replace	\$ 204.62
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 649.62

IT WAS MOTIONED BY MARK PEET, SECONDED BY CHRIS IANSON TO

APPROVE REQUISITION NO.06-18 IN THE AMOUNT OF \$649.62. Roll call vote taken: Wayne Wentzel Yes, Mark Peet Yes, Chris Ianson Yes, Bill Krog Yes., and Marty Fry Yes. Motion carried 5 Yes 0 No

II. Water Rates Changes Evaluation

Uni-Tec Project No. 0012-017-008

Evaluation was completed and presented at the May Board meeting. My report gave several scenarios for eliminating the rate anomalies. The Board did not make any decisions about rate changes at the May meeting, nor did the Board decide on continued consideration of future changes.

I have attached the letter report I presented at the May meeting.

RECOMMENDED BOARD ACTION: Consider altering the rate system.

III. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff. Bev may have information to report to the Board.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

IV. North Well Appraisal

Uni-Tec Project Number 0012-110-000

No change since the May 2018 Board meeting. The Hydrogeologist, Jim Casselberry, is in the process of preparing his findings in written form. I am continuing to wait for the written report from the hydrogeologist Jim Casselberry. I do not have any additional update for this meeting. He should be completing his work soon.

V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

No change since the December 2017 Board meeting. I do not have anything to report on the project. Gareth and Bev can report on the status and on any financial billings from PENNDOT. We have one final requisition to submit once we are done incurring costs. Completion should be confirmed by PENNDOT in the spring or early summer of 2018.

VI. PENNDOT Route 6 Dingman Run Bridge Utility Relocation

Uni-Tec Project Number 0012-108-000

Gareth will be moving about 60 feet of main in the spring/summer of 2018. He will provide an update.

VII. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

I will be following up with Bev about approaching the DEP to increase this sales level. As part of this effort Bev and Gareth have made a request to the DEP for Outreach assistance in finding leaks. I will be meeting with the DEP on June 19th to get some input on whether the outreach program is agreeing to CBA.

VIII. Hospital Metering

Uni-Tec Project Number 0012-022-000

No change since the May 2018 Board meeting. I will be calling Mr. Reichmann to see if he has

made any progress on his efforts to determine if CBA will be considered as the water provider to the hospital.

IX. PADEP Bulk Water Loading Permit.

Uni-Tec Project No. 0012-083-002

The permit has been issued. CBA can sell up to 80,000 gallons per day.

X. Cleaning North Well No. 1

Uni-Tec Project No. 0012-

No change since the December 2017 Board meeting. At the November Board meeting Gareth and Uni-Tec were authorized to proceed on the North Well No. 1 cleaning. We are planning on using a different process (less expensive and more effective) than we have used in the past. To date we have not done work on this. Gareth and I need to establish a schedule for doing this work. It will be in the spring or summer of 2018.

BILLS

There is a bill for the 76 Annual conference attendances for Mark Peet in the amount of \$736.00. This amount includes Mark's spouse attendance which was reimbursed to CBA from Mark Peet. It was motioned by Bill Krog, seconded by Chris Ianson to pay for the attendance for the 76 annual conferences for Mark Peet. Roll call vote taken: Wayne Wentzel Yes, Mark Peet abstained, Chris Ianson Yes, Bill Krog Yes, and Marty Fry Yes. Motion carried 4 Yes 0 No 1 abstained

Voting delegate for Convention

It was motioned by Bill Krog, seconded by Chris Ianson to approve Mark Peet as out voting deleet for the 2018 Convention. Roll call vote taken: Wayne Wentzel Yes, Mark Peet abstained, Chris Ianson Yes, Bill Krog Yes, and Marty Fry Yes. Motion carried 4 Yes 0 No 1 abstained

OLD BUSINESS

There has been a proposal given to Twin Tier Linen. There has not been any contact about the proposal from Twin Tier.

Manger Morris will call John Wright and check in with him.

NEW BUSINESS

Rate increase for 2019 was discussed and will cover it next month's meeting with the Engineer.

Adjournment at 7:04 PM

Respectfully Submitted by,

Holly Hyde