

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
MARCH 19, 2015  
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, March 19, 2015 at the Maintenance Facility on Damascus Street.

Bill Krog called the meeting to order at 6:35 pm

**ROLL CALL**

Present at the meeting were members Phil Hershey, Andy Dubots, Mark Peet, and Bill Krog. Also present at the meeting were George Stenhach, Pat Ward, Bev Morris, Gareth Gockley and Holly Hyde.

**APPROVAL OF MINUTES**

It was motioned by Mark Peet, seconded by Andy Dubots to approve the February 19, 2015 meeting minutes as presented. Motion carried.

**SOLICITOR REPORT**

Liens have been filed on the Maple Tree at 127 North Main St. owner Walter Baker.

The letter that has been sent to all the customers that was effected by the 2014 billing problem have been provided to all the members present.

**TREASURER'S REPORT**

It was motioned by Andy Dubots, seconded by Mark Peet to approve the Treasurers Reports for February 2015 as presented. Roll call taken: Bill Krog Yes, Andy Dubots Yes, Phil Hershey and Mark Peet Yes. 4 Yes and 0 No.

It was motioned by Phil Hershey, seconded by Andy Dubots to pay the Solicitor \$87.04 for the preparation of the lien, and the temporary recording secretary \$85 for the preparation and the meeting on February 19, 2015. Roll call taken: Bill Krog Yes, Andy Dubots Yes, Phil Hershey and Mark Peet Yes. 4 Yes and 0 No.

**MANAGERS REPORT**

Please provide totals of the 2014 billing issue at next month's meeting.

Frozen service lines, some have been able to be thawed out and others we have been jumping from a neighbor's house to there's with a garden hose. The town has been advised to let water run to keep this from happening.

One of the homes that is frozen on Huff Lane, the address is 105 Water St owned by Chris Wilson. He has asked the office how to access the service line, do to it going through the neighbor's yard. Solicitor Stenhach states this is a right of way problem.

There is still no word from Joe Pagano on the Grant for the East Seventh Street water project.

**I. Requisition No. 03-15:**

A. The requisition total is as shown in the Requisition Summary table below.

<b>Requisition Summary</b>					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000034317	3/5/2015	Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000034318	3/5/2015	Water Sales Gas Drillers	\$ 1,555.00
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 1,730.00</b>

**IT WAS MOTIONED BY MARK PEET, SECONDED BY ANDY DUBOTS TO APPROVE REQUISITION 3-15 IN THE AMOUNT OF \$1730.00. ROLL CALL TAKEN: MARK PEET YES, ANDY DUBOTS YES, PHIL HERSHEY YES, AND BILL KROG YES.**

**II. Seventh Street Water Main Replacement Project (CDBG Funded)**

Uni-Tec Project Number 0012-104-000

Manager Morris reported in January that the income survey had to be completed again. She will give an update at the meeting if there is any new news.

**III. PENNDOT Main Street SR0006 Relocation Project (CFA Part)**

Uni-Tec Project Number 0012-089-002

**A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation**

Uni-Tec Project Number 0012-089-002

Masters Excavating has been issued the notice to proceed. We are planning on having a preconstruction meeting on April 7<sup>th</sup> and then construction in the field will start in early May.

**IV. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

The project has had little to no activity since the last Board meeting. We continue to be in a waiting mode on PENNDOT further actions.

Our main concern remains the percent share that PENNDOT will agree to (hoping for 75%). We also should be planning on setting aside money for the Authority share as well.

V. **DEP Reports Preparation Support**

Uni-Tec Project Numbers 0012-097-000 and 0012-099-000

I will be doing a final check on Gareth's 2014 reports that are due at the end of March. I will be coming up early on Board meeting day to review this with Gareth. From my preliminary discussions with Gareth he has the report preparation well in hand and we expect a minor amount of assistance from me.

VI. **Acquisition of Charles Cole Memorial Hospital as a Customer**

Uni-Tec Project Number 0012-022-000

At the February meeting the Board authorized a maximum \$1,000 expenditure to move the project forward. I have had one phone confirmation from Jamie Evens of CCMH. He stated that CCMH remains interested in pursuing the relationship.

I have been examining ways (possibly capital improvements) that need to be completed to effectively serve the hospital.

With Manager Morris I will be looking at potential revenue from the hospital to get a preliminary feel if we can be competitive with rates.

**Discuss progress and potential rates.**

VII. **Water Sales to Gas Drillers**

Uni-Tec Project Number 0012-066-000

The company we are working with is JKLM Energy. Through their engineer Jeff Walsh of Penn E&R we have been advised that they see some problems with our East Well site. One is the lack of ground and two is a concern about a complaining neighbor.

We have prepared some drawing information showing how there is adequate ground by the East Plant. Manager Morris has also informed me that additional ground may be available by East Well No. 1 (the original site) as well. I have put this information on a drawing for Penn E&R as well. I have attached a copy of my memo and drawings sent to Jeff Walsh discussing our new information. I will bring larger drawings to the Board meeting.

I have spoken to Jeff Walsh of Penn E&R and he seems much encouraged by the new information we have given him. He has asked us to check out the relationships with the neighbors to get a better handle on how much concern they should have over that issue. I will ask for help on this from staff.

Jeff Walsh has stated that JKLM will need a considerable amount of water as he has stated before. CBA is still a serious possibility as a source of the water. He did say that JKLM always has multiple sources approved and they are working on multiple sites for this year as well.

**RECOMMENDED BOARD ACTION: Continue to work with Penn E&R to establish a suitable water take point.**

**VIII. North Well No. 1 Iron Treatment**  
Uni-Tec Project Number 0012-070-000

No change since the December 2014 Board meeting. Gareth is coordinating with SubSurface Technologies and CAMA to get the work done. Gareth will report on this schedule.

**RECOMMENDED BOARD ACTION: No action recommended by Uni-Tec at this time.**

**IX. Leak Detection Program**  
Uni-Tec Project Number 0012-103-000

No change since the April 2014 Board meeting. A leak detection program is important for CBA to initiate and to make part of regular operational activities. At the April 2014 Board meeting I recommended not starting this program until CBA has time to sort out its workload and staffing needs.

**RECOMMENDED BOARD ACTION: Act on this only after staffing issues have been addressed or until other means to implement are put in place.**

**Retrieve some pricing from companies that can check for leaks on main lines throughout town.**

**X. Timbering**

Update on timbering will be provided by Manager Morris.

Please call me at the office 888-238-8223, ext 323 or at my cell number of 814-571-2867 if you have questions about this report.

**END OF REPORT**



**OLD BUSINESS**

The Wacker has been purchased.

Adjournment at 7:27p.m.

Respectfully submitted by,

Holly Hyde

