

COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
MARCH 19, 2014
6:30PM

The Coudersport Borough Council held their regular monthly meeting on Wednesday, March 20, 2014 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge Allegiance.

ROLL CALL

Present were Council members George Hults, Gene Neefe, Richard Neefe IV, and Michael Heroux.

Also present were Mayor Whitman, Sol. Glassmire, Lou Karija, Chief Gross, and Holly Hyde. Visitors present were Kurt Barclay, Tom Buck and Todd Korb.

Kurt Barclay and Tom Buck are here to discuss and receive any questions on the proposal of the GIS mapping for the Coudersport Borough, Coudersport Borough Authority, and Coudersport Borough Municipal Authority. This product will provide us with as much information and data that we would like to enter. Gathering information and entering it into a program that is more technical. This will provide us with the information and tools to locate information without having to dig through snow or paperwork to be sure of where things are located. It will enable us to access information over the internet and will be managed by North Central. It will be \$882 a year and have one username and password. The cost will be split between the three Authorities. We can purchase more logins if needed. This will provide us with 5 Gigs of space and can also purchase more when needed.

Uni-Tech has information that can be shared with this by importing and exporting the data.

The approval by Council to go ahead and set up meeting to get assets in place for the GIS mapping.

Todd Korb is here asking for \$1000 to finish the back boards with Aluminum poles. They have received funding for 5 and just need an additional \$1000 to finish. Motion made by Councilman R. Neefe IV, seconded by Councilman E. Neefe to pay \$1000 for the back boards at Carp Park. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

APPROVAL OF MINUTES

Motion made by Councilman M. Heroux, seconded by Councilman E. Neefe to approve the minutes from February 19, 2014. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

APPROVAL OF VOUCHER LIST

Motion made by Councilman E. Neefe, seconded by Councilman M. Heroux to approve the Voucher List. General Fund \$89,068.70, Water Operating Fund \$19,884.74, Sewer Operating Fund \$27,655.57, Street Lighting Fund \$3,832.29, Fire Protection Fund \$972.90, Recreation Fund \$2,652.92, Library Fund \$80.00, Act 13 Gas Well Impact Fund \$1,439.19

Sol. Glassmire has a bill for Appalachian Basin Land Resources for \$228. Motioned by Councilman M. Heroux seconded by Councilman E. Neefe to approve the bill for ABLR in amount of \$228. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

REPORTS RECEIVED

Police, public works, meeting notes, voucher list, fund balances, treasurer's report.

MANAGERS REPORT

Motion made by Councilman E. Neefe seconded by Councilman M. Heroux to approved the advertisement of mowing bids for arboretum, water plants, shop and around the cul de sac on Market Street. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Clean up days had been discussed at previous meeting and have talked to a scrap dealer from Bradford and is willing to come to Coudersport on a set date to collect listed items. He is also willing to pick items up at residents' homes that are unable to have the items dropped off at the site. Motion made by Councilman M. Heroux seconded by Councilman E. Neefe IV to have Lou and Bev in charge of handling the Clean up days. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Beverly Morris will be attending the PSAB Conference in State College, April 6-9, 2014. Motion made by Councilman M. Heroux seconded by Councilman R. Neefe IV to have Beverly to be a voting delegate. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Motioned by Councilman M. Heroux seconded by Councilman R. Neefe IV to appoint Beverly Morris as Chief Administrative Officer for the Police and non uniform pension plan. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

God's Country Marathon to be held on June 7, 2014 and Potter County Visitor Assoc. are requesting no parking on Main Street from Allegany Ave to Third Street. We would bag meters

Friday Evening June 6th. They are also requesting fire police. Motioned by Councilman. M. Heroux, seconded by Councilman E. Neefe. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Ehrlich has given their yearly quote of \$7,136.25 for weed control-along the channel, around the fences at the water and sewer plants, the fence lines at CARP, infields at the ball fields, fence lines at pool, and various riprap and street areas. Motioned by Councilman E. Neefe, seconded by Councilman M. Heroux to keep Ehrlich as the vegetation control company at the quote of \$7,136.25. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

West Penn Power is requesting the right of way agreement to move an electric line at the sewer plant. Motioned by Councilman M. Heroux, seconded by Councilman E. Neefe to approve Resolution 2014-7. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Discussion on the Route Six Pennsylvania Byway Designation Resolution 2014-6

Lee Zeger was here to give Beverly a lesson on the levee project. Everything has been approved just waiting for DEP permit. Lee has prepared the bid that will be advertised next week. Motioned by Councilman R. Neefe IV, seconded by Councilman E. Neefe to ratify the bid advertisement and to have Beverly be able to make the decision to advertise. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Motion made by Councilman R. Neefe IV seconded by Councilman E. Neefe to have a pre bid meeting on the levee on March 31, 2014. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Motion made by Councilman R. Neefe IV seconded by Councilman E. Neefe to have a special Council meeting on April 10, 2014 at 4pm to open the levee bids. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

OLD BUISNESS

Motion made by Councilman M. Heroux seconded by Councilman R. Neefe IV to have a port a john at Mitchell Park through the construction. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

NEW BUSINESS

Motion made by Councilman R. Neefe IV seconded by Councilman E. Neefe to have banners hung, meters bagged and parade permits for the Maple Festival. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

PUBLIC WORKS DIRECTOR

Lou reported looking into having Reese's Hollow to the reservoir dirt and graveled. There has been a grant applied for in the amount of \$50,000.

Discussion on Security Cameras for Police Department, Shops, Carp, and pool. They would be wireless and can receive a grant for half the price. We would receive funds back from North Central. Motion made by Councilman M. Heroux seconded by E. Neefe to approve the purchase of 14 Security Cameras to be used in 4 places. Roll call vote taken: Councilman R. Neefe IV No, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 3 Yes and 1 No.

SOLICITORS REPORT

Motion to Adopt the Peddler's Permit Ordinance 611 by Councilman E. Neefe seconded by M. Heroux. Peddler's Permit fees as \$5 a day, \$20 calendar month, \$30 season 90 days will start the day they pay (unless specified a particular season) and \$50 a year. Roll call vote taken: Councilman R. Neefe IV Yes, Councilman E. Neefe Yes, Councilman G. Hults Yes, Councilman M. Heroux Yes. 4 Yes and 0 No.

Sol. Glassmire is reviewing the Social Media Policy.

MAYOR REPORT

The Mayor would like to show people in the Community our appreciation and provide them with a certificate. Wayne Hathaway for picking up trash, Gary Buchsen for planting trees, Tony Winters for weed eating and Richard Darrin for mowing West Street.

UTILITIES, STREETS, BRIDGES, TREES

Discussion to have a bridge put into place behind Ace Hardware on North East Street for the Route Six Detour.

RECREATION

Pool liner has been tabled till next meeting.

FIANCE & ORDINANCE

The Borough Manager has sent a letter to Penn Dot asking to pay 100% of the project.

8:05 pm moving into the Executive Session.

8:49pm Meeting Adjourned

Respectively submitted,

Holly Hyde