

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
MARCH 17, 2016
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, March 17, 2016 at the Maintenance Facility on Damascus Street.

Chairman Marty Fry called the meeting to order at 6:30 pm

ROLL CALL

Present at the meeting were members Marty Fry, Andy Dubots, Gary Walaski, Bill Krog, and Mark Peet. Also present at the meeting were Solicitor George Stenhach, Pat Ward, Beverly Morris, Gareth Gockley, and Holly Hyde.

APPROVAL OF MINUTES

It was motioned by Andy Dubots, seconded by Mark Peet to approve the February 18, 2016 meeting minutes. Motion carried by voice vote.

TREASURERS REPORT

It was motioned by Mark Peet, seconded by Andy Dubots to approve the Treasurers Report. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

MANAGERS REPORT

Jerry Chitester had a water leak in a crawl space. He was notified as soon as the readings came in and the leak was taken care of right away. He is asking for an adjustment in the water billing. His average usage in a twelve month period is 11,000 gal.

It was motioned by Gary Walaski, seconded by Bill Krog to credit his water bill in the amount of \$1000. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

Manager Morris did a rundown for the Penn Dot project and it seems very conservative.

Quotes for new water vehicle under Costars are as followed

Murrays with plow \$56,570 the prices are without tools and tool boxes.

Kightlingers \$56,213

Manager Morris stated that the Council has approved to purchase a new truck. Looking to see what we can get in trade or if we need to bid them out.

Still very interested in getting a new billing system, CUSI is the one Beverly and Holly are interested in. It was discussed at the Coudersport Municipal meeting about a 60% sewer to 40% water split on payment of the new system.

It was motioned by Bill Krog, seconded by Mark Peet to purchase CUSI as our new water and sewer billing system in the amount of \$9,100 and to have it set up as a 60% sewer, 40% water split.

2014 SNAFU

There has been 3 months of payments for the 2014 SNAFU and will continue for another 3 billings till it will be completely paid.

SOLICITORS REPORT

Solicitor Stenhach stated that the Engineer has it in his report about the Masters dispute.

Executive session was called at 7:15pm

Executive session ended at 7:18pm. The Solicitor certified there were no decisions reached.

BILLS

Recording Secretary for February 2016 meeting \$65 and \$20 for prep time totaling \$85

It was motioned by Gary Walaski, seconded by Andy Dubots to pay the recording secretary \$85 for February’s meeting and prep for minutes. Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

ENGINEERS REPORT

I. Requisition For Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 03-16 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000036374	3/14/2016	Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000036375	3/14/2016	Cole Memorial Hospital Meters	\$ 337.50
3	Uni-Tec Consulting Engineers, Inc.	1000036376	3/14/2016	JKLM Contamination Response	\$ 67.50
4	Uni-Tec Consulting Engineers, Inc.	1000036377	3/14/2016	Main Street SR0006 Relocation	\$ 2,091.25
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 2,671.25

It was motioned by Bill Krog, seconded by Mark Peet to approve Requisition # 3-16 in the amount of \$2,671.25 . Roll call taken Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 5 Yes and 0 No.

II. DEP Annual Report Preparation
Uni-Tec Project Number 0012-099-000

The Board authorized Uni-Tec to assist Gareth with DEP Annual Report preparation for a fee of \$400. I will be completing this work with Gareth on March 17th.

III. JKLM North Well Area Fracking
Uni-Tec Project Number 0012-066-002

I have had conversations with Scott Blauvelt of JKLM, Jeff Walsh of JKLM consultant PENN E&R, and the DEP about the proposed drilling by JKLM north of town and about a mile from the North Spring and North wells.

JKLM has promised to work closely with us in their development plans and has invited us to an initial stakeholder meeting about their plans. I have advised Scott Blauvelt that CBA is very concerned about any potential impacts on the CBA water supplies and he acknowledges that JKLM must satisfactorily address this concern. DEP has told me that it would be difficult to prohibit the drilling unless we have a strong reason to stop it. We should have a discussion about this at the Board meeting.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

IV. Seventh Street Water Main Replacement Project (CDBG Funded)
Uni-Tec Project Number 0012-104-000

No change since the July 2015 Board meeting. We are now waiting a County decision which may come sometime in 2016.

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V. PENNDOT Main Street SR0006 Relocation Project (CFA Part)
Uni-Tec Project Number 0012-089-002

A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation
Uni-Tec Project Number 0012-089-002

This project is in the hands of Solicitor Stenhach. He is responding to the attorney for Masters Excavating.

VI. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

PENNDOT cancelled the March scheduled meeting of the Executive Committee.

Uni-Tec has made the revisions to the bridge plans and specifications as requested by PENNDOT project manager Christie Lannen.

PENNDOT should soon be in position to allow CBA to ask for 75% reimbursement of costs incurred to date.

The project is planned for a bid letting in June of 2016 and a construction start about August 2016 with a project completion in 2017.

VII. Acquisition of Charles Cole Memorial Hospital as a Customer/Metering

Uni-Tec Project Number 0012-022-000

We have not moved forward on the metering of the hospital. Gareth advises me that the hospital is about to go back on its own systems and metering may be an unnecessary expense. Gareth does plan to continue forward with metering the Coudersport Volunteer Fire Company on Route 6. Gareth is working with L/B Water to obtain the correct Sensus Omni Turbo-meter for the project.

VIII. Water Sales to Gas Drillers

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. Mike Robinson of the Mifflintown Municipal Authority working through the DEP outreach program will come to Coudersport in April of 2016 to complete some leak detection work for the Authority. I have a message in to Mike to firm up a date that works for Gareth.

IX. Gas Driller JKLM Water Contamination

Uni-Tec Project Number 0012-066-001

The East wells are back on line – crisis averted. Well done. **SCADA System Maintenance**

Uni-Tec Project Number 0012-084-000

Reporting on this will be by Manager Morris and Operator Gockley.

X. Water Rates

Uni-Tec Project Number 0012-084-000

There is an interesting article being distributed by PMAA on water rates. I have attached the first page of the article that shows comparative rates. This is for information only. If you are interested in the entire article let me know and I will email it to you.

OLD BUSINESS

Manager Morris stated that we only received one application for water and they were not interested in the amount of pay.

NEW BUSINESS

Life Insurance for members

Members are not eligible under the Authority and will check to see if this is possible at the PMAA conference.

CORRESPONDENCE

2016 PMAA Spring Management Workshops

They will be held at Hotel Hershey in Hershey PA Wednesday April 13, 2016 and Nemaocolin Woodlands in Farmington, PA Wednesday April 20, 2016

ADJOURNMENT at 7:54 pm

Respectfully submitted by

Holly Hyde

Recording Secretary