

COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
MAY 19, 2016
6:30 PM

The Coudersport Borough Authority held their regular monthly meeting on Thursday, May 19, 2016 at the Maintenance Facility on Damascus Street.

Bill Krog called the meeting to order at 6:30 pm

ROLL CALL

Present at the meeting were members Marty Fry, Gary Walaski, Bill Krog, and Mark Peet. Also present at the meeting were Solicitor George Stenhach, Pat Ward, Gareth Gockley, and Beverly Morris.

APPROVAL OF MINUTES

It was motioned by Mark Peet, seconded by Gary Walaski to approve the April 21, 2016 meeting minutes as presented. Motion carried by voice vote.

TREASURERS REPORT

It was motioned by Marty Fry, seconded by Mark Peet to approve the Treasurers Report as corrected. Roll call taken Bill Krog Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 4 Yes and 0 No.

MANAGERS REPORT

The new billing company CUSI has said we will need to put in a server and it will cost us \$2000 and that this amount can be paid over several months. Checking to see if the Borough would split it 3 ways.

Hersheys Market has been sold. They will be working with Gareth to hook into the water and wants to use there well for the green house. Gareth will be in contact and will inspect the greenhouse situation.

The old Hoffman house at 506 North East St has been sold and will be hooking into the water.

Scott Blauvelt is asking if our Engineer would be interested in meeting with JKLM and with DEP on June 1, 2016. JKLM will need to cover the Uni-Tec costs.

It was motioned by Mark Peet, seconded by Gary Walaski to authorize Uni-Tec to attend the meeting and will bill JKLM for Uni-Tec service. Motioned passed by voice vote.

Jeff Carts has sent the bid request for timber sales and no bids were received.

Maple Tree is going up for sheriff sale.

There was discussion on fire hydrants and where the funds come from to replace the hydrants. The cost comes out of the Fire protection fund and the contract amount balance out of general funds. We are in need of purchasing 5 new hydrants.

SOLICITORS REPORT

Incorporated into the Borough Managers Report

ENGINEERS REPORT

I. Requisition For Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 05-16 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000036667	5/15/2016	Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000036668	5/15/2016	JKLM Drilling North Well Area	\$ 604.80
3	Uni-Tec Consulting Engineers, Inc.	1000036669	5/15/2016	Main Street SR0006 Relocation	\$ 2,755.00
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 3,534.80
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

It was motioned by Mark Peet, seconded by Gary Walaski to approve Requisition No. 05-16 in the amount of \$3,534.80. Roll call taken Bill Krog Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 4 Yes and 0 No.

II. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

I am working with Bev and Gareth to see what historical water quality data we have on each of our sources. We are going to assure that we have lab certified documentation of the pre-drilling water quality.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

III. Seventh Street Water Main Replacement Project (CDBG Funded)

Uni-Tec Project Number 0012-104-000

Manager Morris will give an update on this project and its funding.

RECOMMENDED BOARD ACTION: No action recommended at this time.

IV. PENNDOT Main Street SR0006 Relocation Project (CFA Part)

Uni-Tec Project Number 0012-089-002

A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation

Uni-Tec Project Number 0012-089-002

No change since the March 2016 Board meeting. This project is in the hands of Solicitor Stenhach. He is investigating the issues.

V. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)
Uni-Tec Project Number 0012-089-000

PENNDOT has been supplying us with changes and updates to our plans and specifications on a daily basis. We continue to make changes and modifications as requested. This month's bill is for a portion of that work. As of this writing I have been told by the PENNDOT project manager Christie Lannen that she believes all work is complete.

There will be one more bill next month for the work we have completed since 4/23/16.

VI. Water Sales to Gas Drillers
Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. Mike Robinson of the Mifflintown Municipal Authority working through the DEP outreach program will come to Coudersport to complete some leak detection work for the Authority. We had hoped for this work to occur in April of 2016. Gareth had flushing and other activities to complete so we have moved the date back. I will wait for Gareth to give me some times that work for him before scheduling the work.

VII. SCADA System Maintenance
Uni-Tec Project Number 0012-084-000

I have completed the analysis of the meter accuracy concerns at the North plant. The analysis looks at daily hand readings versus daily computer readings for all of calendar year 2015. The summary of the analysis is attached to this report. It can be seen from the data that SCADA accuracy verses hand readings has a 1% differential since April of 2015. It was in April that the SCADA calibration correction was completed.

Reporting on the system upgrade will be by Manager Morris and Operator Gockley.

BILLS

It was motioned by Mark Peet, seconded by Gary Walaski to pay the Recording Secretary for April 2016 meeting \$65 and \$20 for prep time totaling \$85. Roll call taken Bill Krog Yes, Gary Walaski Yes, Mark Peet Yes, and Marty Fry Yes. 4 Yes and 0 No.

ADJOURNMENT at 7:40 pm

Respectfully submitted by,

Holly Hyde
Recording Secretary

