

**COUDERSPORT BOROUGH AUTHORITY  
REGULAR MONTHLY MEETING  
NOVEMBER 17, 2016  
6:31 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, November 17, 2016 at the Maintenance Facility on Damascus Street.

Marty Fry called the meeting to order at 6:31 pm

**ROLL CALL**

Present at the meeting were members Marty Fry, Andy Dubots, Bill Krog, Gary Walaski and Mark Peet. Also present at the meeting were Gareth Gockley, Beverly Morris, Pat Ward, George Stenhach and Holly Hyde.

**VISITORS PRESENT**

Luke Watson was present to ask if there is anything that can be done to the water bill at 406 East Maple St. The usage at the residence was 160,000 gal. This was the first actual reading we have gotten since the meter was installed in June 2016. The wire was damaged and we were unable to connect with Luke until Gareth drove by the residence and noticed his plumber at the home. They were able to gain access to basement. We installed another line running to the outside reader. The Authority members have discussed it and have asked Luke to pay \$117.71 at the office for the water bill which will allow us to get a few reads and then reevaluate after a few billing cycles early next year. No penalties will be applied to the water bill at this time.

**APPROVAL OF MINUTES**

It was motioned by Andy Dubots, seconded by Gary Walaski to approve as presented the October 20, 2016 meeting minutes. Approved by voice vote

**TREASURERS REPORT**

We are 83% through the year and have used 76% of the budget

JKLM as of November 1, 2016 will no longer be paying for Charles Cole's hospital water. WE will be sending the bill directly to the Hospital.

Consumption is down

Solicitor Stenhach would like authorization from the Authority to contact the Auditors in regards to the water operating audit.

It was motioned by Bill Krog, seconded by Mark Peet to authorize Solicitor Stenhach to contact the Auditors regarding the water operating audit. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

2017 Budget

Change the line that states Solicitor Fees to Legal Fees on the CBA Budget.

It was motioned by Bill Krog, seconded by Andy Dubots to approve the 2017 Operating Budget in the amount of \$362,000.

### **MANAGER REPORT**

JKLM has pulled the monitors from the wells and all is good. They will be holding a stake holders meeting on December 1, 2016 at 9am. They will be discussing Norms and Tenorms.

Triple Divide is asking if we would like to participate in source water monitoring. Authority needs more information before a decision can be made.

A resident of the Borough has brought in a letter that was sent to him from Home Owners repair Insurance. The letter states that they are responsible from the main to the home and would offer the customer insurance to cover this if there ever was a problem.

2017 Fee Schedule has been passed out

More discussion on raising rates and will decide at next month's meeting.

### **BILLS**

Requisition No 11-16 in the amount of \$457.50. It was motioned by Bill Krog, seconded by Mark Peet to approve Requisition no. 11-16 in the amount of \$ 457.50. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Andy Dubots Yes, Gary Walaski Yes, Bill Krog Yes. 5 Yes and 0 No

It was motioned by Bill Krog, seconded by Andy Dubots to pay the recording secretary \$85 for the meeting and 2 hour prep time. Roll Call Taken: Marty Fry Yes, Mark Peet Yes, Bill Krog Yes, Andy Dubots Yes, Gary Walaski Yes. 5 Yes and No

### **SOLICITOR REPORT**

The last payment of \$3000 was sent to the contractors and will be the last payment.

Executive session called at 7:47pm

Executive session ended as there were no decisions reached at 7:54 pm

### **ENGINEER REPORT**

#### **I. Requisition For Approval:**

- A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 11-16 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000037755	11/9/2016	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000037756	11/9/2016	JKLM North Wells Drilling	\$ 67.50
3	Uni-Tec Consulting Engineers, Inc.	1000037757	11/9/2016	Main Street SR0006 Relocation	\$ 215.00
<b>TOTAL AMOUNT TO BE REQUISITIONED:</b>					<b>\$ 457.50</b>
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

**II. JKLM North Well Area Fracking**

Uni-Tec Project Number 0012-066-002

The following information is as reported by Scott Blauvelt of JKLM.

A huge thank you to JKLM for taking the Authorities members on a tour of well pads 115+117.

JKLM's drilling of pad number 115 continues to be active. JKLM has completed all the drilling on pad 115 to depths below the water bearing zones. All drilled holes have been cased and grouted a distance well below potential influence zones with groundwater. So the most critical phase of the drilling activity that could affect CBA is complete. JKLM will continue the drilling at the depths needed to be reached for fracking. The horizontal drilling being completed by JKLM will not be toward the CBA water supplies. At this time, it is anticipated that the fracking will not have any impact or influence on the CBA water supplies.

**RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.**

**III. PENNDOT Main Street SR0006 Relocation Project (CFA Part)**

Uni-Tec Project Number 0012-089-002

**A. Commonwealth Financing Authority (CFA) Grant Portion of Relocation**

Uni-Tec Project Number 0012-089-002

As directed by the Board at the October meeting Bev prepared final payment in the amount of \$3,390.98. The certified letter sent to Masters and its attachments are appended to this report.

**IV. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)**

Uni-Tec Project Number 0012-089-000

The contractor has complete the work south of the bridge on Main Street. The water main replacement work will resume in the spring and will be completed in 2017.

**V. Water Sales to Gas Drillers**

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2017.

**VI. SCADA System Maintenance**

Uni-Tec Project Number 0012-084-000

Reporting on the system upgrade will be by Manager Morris and Operator Gockley.

**OLD BUSINESS**

Authority would like Manager Morris to call around to other municipalities to see if they bill there Fire Department for water.

Need to get a meter installed at the Fire hall so we have all water accounted for.

**ADJOURNMENT** at 8:10 pm

Respectfully submitted by,

Holly Hyde