

**COUDERSPORT BOROUGH COUNCIL  
REGULAR MONTHLY MEETING  
NOVEMBER 18, 2015  
6:30PM**

The Coudersport Borough Council held their regular monthly meeting on Wednesday November 18, 2015 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

**ROLL CALL**

Present were Council members Richard Neefe IV, George Hults, Eugene Neefe, Wayne Wentzel and Todd Husson.

Also present were Solicitor Glassmire, Police Officer Collins, Police Officer Donovan, Manager Morris, Mayor Whitman, Don and Kim Kudrick, Todd Brown, Kelly Stemkowski, Jerry Schnitzius, Tom and Kathy Majot, Marty Fry, Brian Welsh, Ted Parcell, Mark Meholick, Brian Phelps, Joe Ostroski, Harry Benton, Brian Dinges, and Holly Hyde.

**VISITORS REQUEST AND COMMENTS**

Mark Meholick was present to go over the 2014 Audit and answer any questions that Council has for him. Mark was present to report that there are no problems with the 2014 Audit. Mark has been our Auditor since 1988 and has done a very good job. Mark specializes in nonprofit and government auditing.

Motion made by Council T. Husson, seconded by Councilman R. Neefe IV to approve the 2014 Audit. Roll call taken: Councilman R. Neefe IV Yes, H. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

Motion made by Council T. Husson, seconded by Councilman E. Neefe to advertise the 2014 Audit Report. Roll call taken: Councilman R. Neefe IV Yes, H. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

Brian Phelps was present to explain the Fireman's financial report to Council. Brian states that when he receives the report at year end, we will get a copy. The Solicitor asked Brian for a copy of the 2013 Audit which will allow Council to look over everything from previous years. Brian stated that once he has a copy, we will get one as well. The Council wanted it to be known that they stand behind the Fire Company and support them fully.

## **APPROVAL OF MINUTES**

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to approve the October 2015 minutes as presented. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

It was motioned by Councilman W. Wentzel, seconded by Councilman R. Neefe IV to approve the special meeting minutes held November 4, 2015. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

## **VOUCHER LIST**

General Fund \$79,271.52, Water Operating Fund \$26,976.71, Sewer Operating Fund \$41,053.74, Highway Aid Fund \$5,408.68, Street Lighting Fund \$3,150.65, Fire Protection Fund \$ 22,700.64, and Recreation Fund \$8,281.59. It was motioned by Councilman T. Husson, seconded by Councilman W. Wentzel to approve the voucher list as presented. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

**REPORTS RECEIVED:** Fund Balance, Revised Treasurer's report, meeting notes, police report, and voucher list.

## **SHEETZ, ARBORETUM, AND PROPOSALS**

Solicitor Glassmire stated there was an executive session held at his office with the entire Council to discuss in depth the Arboretum, Sheetz and both proposals. No action was taken.

It was motioned by T. Husson, seconded by Councilman R. Neefe IV to have the Solicitor and Borough Manager proceed with formal negotiations with the Kudrick's, Majot's, and their representatives for a land swap of 200 South Main St known as the Coudersport Service Center and a portion of approximately .35 acres of 201 South West St at the corner of South West St and Chestnut Street with results of formal negotiations reported back to council for evaluation. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

It was motioned by Councilman T. Husson, seconded by Councilman W. Wentzel to give the Solicitor and Borough Manager the authorization to hire an environmental consultant to evaluate potential environmental issues on the 200 South Main Street property should the Kudrick's, Majot's, and their representatives wish to proceed with formal negotiations. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to give the Solicitor the authority to change the usage ordinance of West Maple Street from Route Six to the Borough Office from a motor vehicle street to a pedestrian Street. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

## **NEW BUSINESS**

### **Bids for fuel and diesel**

**Kwik Fill** can supply the Borough with Diesel and can be used when open, but will give a .05 cent discount on fuel.

**Sheetz** will deduct the tax and provide us with a .02 cent discount per gallon for fuel.

Motion made by Councilman T. Husson, seconded by Councilman E. Neefe to accept the bids for fuel and diesel from Sheetz and Kwik fill as presented. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

### **Garbage Bids**

	<b>Office</b>	<b>WWTP</b>	<b>Water</b>	<b>Shop</b>	<b>Library</b>	<b>Carp</b>	<b>LL</b>	<b>Pool</b>
<b>Cassella</b>	<b>\$120</b>	<b>\$32</b>	<b>\$48</b>	<b>\$136</b>	<b>\$75</b>	<b>\$90</b>	<b>\$34</b>	<b>\$35</b>

**Laforge no bid**

It was motioned by Councilman E. Neefe, seconded by Councilman W. Wentzel to accept Cassella for the garbage bid. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

Laforge has provided us with their haulers license application of \$100 for 2016.

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to accept Laforge trash haulers license and authorize it. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

## **RESOLUTION 2015-9**

### **Appointment to CBA**

It was motioned by Councilman T. Husson, seconded by Councilman W. Wenzel to appoint Gary Walaski to the Coudersport Borough Authority effective immediately to fulfill Phil Hershey's term until January 1, 2018. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

## **RESOLUTION 2015-10**

### **Emergency Management Coordinator**

It was motioned by Councilman T. Husson, seconded by Councilman E. Neefe to authorize the setting of a salary for Coudersport Borough Emergency Management Coordinator and to set an hourly wage of \$15.00 per hour, and \$25.00 a day for meeting attendance. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

### **MANAGERS REPORT**

The Manager has received an apology letter from one of the people that had taken the flags from the downtown area last year and she read the letter to Council.

The manager will be on vacation next week.

Manager Morris and Susan Kefover had a meeting in Harrisburg with Senator Scarnati and Mr. Richards the Secretary of Penn Dot regarding the Main Street Project.

The sewer dye test has been completed on East Second St.

### **MAYOR REPORT**

Mayor Whitman officiated a wedding on November 1, 2015 in Mitchel Park.

The Mayor request to have the parking meters downtown bagged from Thanksgiving through January 2, 2016.

It was motioned by Councilman T. Husson, seconded by Councilman R. Neefe IV to bag the meters downtown from Thanksgiving through January 2, 2016. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

### **SOLICITOR REPORT**

A request was made by a resident to have late fees and penalties removed from his 2011 local income tax. He has \$400 in late fees and penalties and has requested that the Council wave the late fees and penalties. Solicitor Glassmire has looked over the letter of request and is recommending that we deny the request.

It was motioned by Councilman T. Husson, seconded by Councilman R. Neefe IV to decline the request excused from the late fees and penalties from his 2011 local tax, per our Solicitor. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe No, G. Hults Yes and W. Wentzel Yes. 4 Yes and 1 No

## **FINANCE & ORDINANCE**

It was motioned by Councilman T. Husson, seconded by Councilman W. Wentzel to advertise the 2016 budget. Roll call taken: Councilman R. Neefe IV Yes, T. Husson Yes, G. Neefe Yes, G. Hults Yes and W. Wentzel Yes. 5 Yes and 0 No

It was motioned to adjourn by Councilman T. Husson, seconded by Councilman E. Neefe.

Meeting adjourned at 7:54pm

Respectfully submitted,

Holly Hyde

Recording Secretary