

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
OCTOBER 19, 2017
6:30 PM**

The Coudersport Borough Authority held their regular monthly meeting on Thursday, October 19, 2017 at the Maintenance Facility on Damascus Street.

Vice Chairman Bill Krog called the meeting to order at 6:30 pm.

ROLL CALL

Present at the meeting were members Bill Krog, Andy Dubots, and Mark Peet. Also present at the meeting were Pat Ward, Gareth Gockley, Holly Hyde, Beverly Morris, Solicitor Stenhach, Lonnie Jo Hynds and Dale Anderson.

VISITOR REQUEST AND COMMENTS

Lonnie Jo Hynds asked who owned the shed on 872 where the big trucks get bulk water and if it is metered. Manager Morris stated yes the Coudersport Borough Authority owns it and the water that is pulled has always been metered and accounted for.

Dale Anderson was present asking for an adjustment for a tenant at 604 South West St. Holly called and told me there was high usage and to check for a leak. Dale stated he started checking the trailer a day later. Gareth stopped by and helped and they found a leak under the trailer that was leaking from a fitting that had rusted through. Couldn't hear water running they just saw a wet spot on the ground coming from under the trailer.

It was motioned by Mark Peet, seconded by Andy Dubots to approve an adjustment for water to \$281.35. No late fees will be applied if they need to make payments on this payment. Roll call taken: Bill Krog Yes, Mark Peet Yes, and Andy Dubots Yes. Motion carried

APPROVAL OF MINUTES

It was motioned by Mark Peet, seconded by Andy Dubots to approve the September 21, 2017 meeting minutes as amended. Roll call taken: Bill Krog Yes, Mark Peet Yes, and Andy Dubots Yes. Motion carried

SOLICITOR REPORT

Filed 4 liens and will report on them at next month's meeting.

MANAGERS REPORT

Janet Waltz owner of OIP has been asked to come to the meeting to explain her leak instead of communicating through email with the Borough Manager. This will be tabled until next month's meeting.

Gary Buchsen has asked for a letter from the Authority that water is available at 863 North Main St. Manger Morris has permission from the Authority to send this letter that states it's available but will be subject to the approval of the Authority and using the required pipe and fittings.

There was discussion on the 2018 Proposed Operating Budget.

TREASURERS REPORT

We are 75% through the year and have used 65% of the budget

BILLS

It was motioned by Andy Dubots seconded by Mark Peet to pay the recording secretary \$85 for 2 hour prep time. Roll call taken: Bill Krog Yes, Mark Peet Yes, and Andy Dubots Yes. Motion carried.

It was motioned by Mark Peet, seconded by Andy Dubots to approve Requisition 10-17 in the amount of \$310.00. Roll call taken: Bill Krog Yes, Mark Peet Yes, and Andy Dubots Yes. Motion carried.

ENGINEER REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 10-17 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000039549	10/11/2017	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000039550	10/11/2017	Hospital Metering	\$ 135.00
3	Uni-Tec Consulting Engineers, Inc.				
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 310.00
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

II. JKLM North Well Area Fracking

Uni-Tec Project Number 0012-066-002

There has not been any new activity related to the fracking project as it affects CBA since the December 2016 Board meeting. JKLM continues to hold regular stakeholder meetings that are attended by CBA staff.

RECOMMENDED BOARD ACTION: Continue to monitor JKLM progress and planned activity.

III. JKLM North Well Area Future Fracking

Uni-Tec Project Number 0012-110-000

As reported at the September Board meeting, JKLM has future drilling plans that may impact the CBA North Spring source.

JLKM has asked that Uni-Tec provide a proposal to complete a new source analysis to sight possible new sources. This work would be done for CBA and the cost would be reimbursed to CBA by JKLM. I will be preparing a proposal to CBA to be presented at your November Board meeting.

IV. PENNDOT Main Street SR0006 Relocation Project (PENNDOT Part)

Uni-Tec Project Number 0012-089-000

I do not have anything to report on the project. Gareth may have some insights as to the status of the work related to the water main.

V. PENNDOT Route 6 Dingman Run Bridge Utility Relocation

Uni-Tec Project Number 0012-108-000

I do not have any information to report on this project. Gareth may have an update on his work to isolate and relocate certain parts of the water main.

VI. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

No change since the December 2015 Board meeting. We have not been able to establish times when CBA is ready for the leak detection outreach program to come to Coudersport. We will attempt to restart this work in the spring or summer of 2018.

VII. Hospital Metering

Uni-Tec Project Number 0012-022-000

Melvin Blake has sent me a drawing of the interconnection area near their wells along Route 6. He has also offered to provide a tour of the Charles Cole system for Gareth and me. We will be following up with Mr. Blake to continue to work toward metering the Hospital.

VIII. Bulk Water

At last month's meeting there was a motion that stated if Gareth and Uni-Tec could get permit and building up using \$10,000 or under to move forward. We have gone over it and feel that this can be done. The permit and application will probably not be approved till spring from DEP.

OLD BUSINESS

The gate at the east plant will be repaired.

The fall flushing is being completed this week and so far so good.

Adjournment at 7:23 PM

Respectfully Submitted by,

Holly Hyde

