

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
DECEMBER 19, 2018
6:30PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, December 19, 2018 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council Vice President Wayne Hathaway called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were Council members Wayne Hathaway, Todd Husson, Gary Walaski, Brian Ruane, and April Castano.

Also present were Mayor Andy Dubots, Manager Beverly Morris, Solicitor Glassmire, Holly Hyde, Chief McClain, Todd Brown, Robert Wagner, Tom Majot, Kathy Majot, Laurie Barr, Valerie Mosch, Attorney Mike Plummer, and Hailey Kine.

VISITORS REQUESTS AND COMMENTS

Robert Wagner mentioned the vote about the caboose was not in the previous minutes. Mr. Wagner also mentioned that maybe Gary Buchsen would like to help with the downtown flower baskets. Manager Morris stated that he is the one that started donating the baskets but has passed it on for someone else to take them over.

Laurie Barr asked about moving the trees from the Arboretum if the land is sold and if there is a certain time they would need moved. Solicitor Glassmire stated there is a lot of time to work out the details on this matter. Solicitor Glassmire stated for her to study the History of Downingtown.

APPROVAL OF MINUTES

It was motioned by Councilman Ruane, seconded by Councilman Husson to approve the amended minutes from November 21, 2018. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

VOUCHER LIST

It was motioned by Councilman Husson, seconded by Councilperson Castano to approve the voucher list in the following amounts: General Fund \$55,460.69, Water Operating \$28,258.03, Sewer Operating \$36,898.34, Street Lighting Fund \$2,787.65, Fire Protection \$23,609.12 Recreation \$3,074.08, Library \$75.00, and Pool Fund \$2,000.00. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

REPORTS RECEIVED Police, Meeting notes, Voucher List, Fund Balance, Treasurer's Report and 2019 proposed budget.

NEW BUSINESS

2019 Budget

It was motioned by Councilman Ruane, seconded by Councilperson Castano to approve the 2019 Budget as advertised. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

Ordinance 620 – 2019 Millage

It was motioned by Councilman Husson, seconded by Councilman Walaski to approve the 2019 Millage listed below. General 14 mills, Street Lighting 1 Mill, Fire Protection 1.75 Mills, Recreation 2.25 Mills, Library 1 Mill, Emergency Services .5 Mills. Total 20.5 Mills Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

Wage Increase

The Borough Manager shared with Council that the Police are willing to accept the pay raise for the Police at 2.5% and the rest of the terms of the Union Contract.

It was motioned by Councilman Ruane, seconded by Councilperson Castano to have the Police and Police Chief Pay raise at 2.5% and the rest of the terms under the Union Contract. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

Councilman Ruane was approached by a disgruntled member of the community about a rate increase for the Chief of Police and Borough Manager. Councilman Ruane would like this publically and on record about the Police Chief.” I have seen him out all ours of the night doing what he is supposed to be doing protecting us; I think he deserves an increase. I have seen Manager Morris any where everywhere anytime the Borough needs something she's there, anytime we need information she's there. I see her out while they are paving the streets. I see her when the streets are flooding. I see her at the parks when we have a bad storm. I see no reason why these individuals shouldn't get an increase.”

It was motioned by Councilman Ruane, seconded by Councilperson Castano to give Chief McClain an increase. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

It was motioned by Councilman Ruane, seconded by Councilperson to give our Borough Manager an increase as well. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

Garbage Bids

Gozelski received there hauling permit and check

Office \$ 130 WWTP \$ 35 Water Plant \$ 54 Library \$ 74

Casella hauling permit and check

Office \$ 130 WWTP \$ 40 Water Plant \$ 40 Library \$ 48 Shop \$ 96

Carp \$ 96 Little League \$ 48 Pool \$ 48 Total \$ 546

LaForge hauling permit and check

Office \$ 170 WWTP \$ 36 Water Plant \$ 55 Library \$ 75 Shop \$ 96

CARP \$ 99 Little League \$ 35 Pool \$ 35 Total \$ 650

Foils hauling permit and check

Office \$ 135 WWTP \$ 35 Water Plant \$ 54 Library \$ 77 Shop \$ 144

CARP \$ 98 Little League \$ 34 Pool \$ 34 Total \$ 614

B & S Disposal hauling permit and check

WWTP \$ 468 a year or \$ 39 a month

It was motioned by Councilman Husson, seconded by Councilman Walaski to accept Casella garbage bid for Office \$ 130, WWTP \$ 40, Water Plant \$ 40, Library \$ 48, Shop \$ 96, Carp \$ 96, Little League \$ 48, Pool \$ 48, Total \$ 546 Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

It was motioned by Councilperson Castano, seconded by Councilman Walaski to accept all the hauler permits for Garbage hauling in 2019.

2019 Fuel Bids

Kwik Fill- They can provide us with emergency calls, no tax, and a 5% discount

Sheetz- They can provide us with emergency calls, no tax and a 3% discount

It was motioned by Councilman Husson, seconded by Councilman Ruane to accept both bids. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

American Natural Supply at regular rate on diesel.

It was motioned by Councilman Husson, seconded by Councilman Ruane to accept the Diesel bid. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

Plummer Invoice

Solicitor Glassmire would like to suggest the wording of the motion. The invoice for Plummer be approved for the purposes of forwarding it onto Mr. Majot that again we reemphasize we are not accepting any responsibility Mr. Plummer has been very straight forward about that and want to be very clear that we are not agreeing to pay it, we are just sticking to the contract that we review it and it goes to Mr. Majot if anyone cares to say so moved! Councilman Ruane stated so moved, seconded by Councilman Walaski. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

APPOINTMENTS RESOLUTION 2018-12

Appointments for 2019 Coudersport Borough Zoning Hearing Board as Greg Morey for 5 year term ending December 31, 2023, Solicitor as Attorney Glassmire and Shaffer, Depository Northwest Savings Bank, Sewage Enforcement Officer as Roger Bickleman, Zoning Hearing Solicitor Attorney Pat Larsen, Vacancy Board Wick Furman, and Emergency Management Officer Shane Wilson.

It was motioned by Councilman Ruane, seconded by Councilman Walaski to adopt Resolution 2018-12. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

We do have vacancies on the Zoning Hearing Board and two on the Planning Commission.

It was motioned by Councilman Husson, seconded by Councilperson Castano to advertise for Coudersport Zoning Hearing Board and Coudersport Planning Commission board. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

MANAGERS REPORT

CBA meeting was held December 20, 2018

CAMA met December 18, 2018 due to the Holiday

2019 Fee Schedule if any changes need to be made please let Manager Morris know. It was motioned by Councilman Walaski, seconded by Councilperson Castano to adopt the 2019 Fee Schedule. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

2019 Meeting Dates

It was motioned by Councilman Ruane, seconded by Walaski to keep the Borough Council meetings as the third Wednesday of the month with the workshop starting at 6pm and meeting at 6:30 pm. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

POLICE CHIEF'S REPORT

Police Chief wants to thank Council for the wage increase for the department.

Monday the department completed the annual juvenile justice certifications.

Wire Tap Training at Hershey state police academy the first week of March 2019. The district attorney office is offering to pay half the cost of the training and hotel. It was motioned by Councilman Husson, seconded by Councilman Walaski to approve up to \$2000 for the Wire Tap Training for the Police Chief. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

MAYORS REPORT

Mayor Dubots would like to become a member of the Associations of the Mayors of the Boroughs of Pennsylvania. It was motioned by Councilman Husson, Seconded by Councilman Walaski to approve the membership of Associations of the Mayors of the Boroughs of Pennsylvania in amount of \$60 for 2019. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

SOLICITOR REPORT

Solicitor Glassmire stated he will have the handicap parking on First Street Ordinance ready for the regular January meeting and will have it advertised. It was motioned by Councilman Husson, seconded by Councilman Walaski to have the Handicap Parking Ordinance on First Street advertised. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

Solicitor Glassmire would like to turn the floor over to Attorney Plummer so he can describe what is going on February 7, 2019 if you would do so please. Attorney Plummer stated following the filing of the petition as I reported to the Council at this last meeting. Judge Williamson has entered a preliminary decree directing the issuance of a situation to the friends of the Arboretum. He read the citation "We command you the Friends of the Coudersport Arboretum Inc. That laying aside all business and excuse whatsoever to appear in proper person before the honorable J. Michael Williamson senior Judge of Clinton County PA on the Seventh Day of February 2019 at 11 am in the courtroom of the Potter County Courthouse in Coudersport Pennsylvania to show cause if any you may have why the prayer of the petition should not be granted and the request of the petitioners should not be sustained and further abide such order as maybe made by the court in hear of fail not. This is where we stand by as required by the dedicated property act the friends has been served by service on their council, The Attorney General and Commonwealth has been served with a copy of the citation and petition. I spoke with Mr. Strenton and anticipate filing an insert to the petition within the next few days. At that point we should have issues joined and be off and running. There is a requirement to be advertised three consecutive weeks in advance of the hearing date."

PERSONNEL/ POLICE

Manager Morris would like Councils permission to advertise for a water employee. This is a three year process to get someone certified before Gareth will retire. Per union contract the rate of pay will be \$15 an hour without a license with a .25 cent raise every three months until they reach the maximum amount. If they have water license then will start out at \$18 an hour per union contract. It was motioned by Councilman Husson, seconded by Councilman Ruane to have the Borough Manager advertise for a Water employee. Roll Call vote taken: Councilman

Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

It was motioned by Councilman Husson, seconded by Councilperson Castano to have the Borough Manager advertise for lifeguards for the summer of 2019. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway Yes, and Councilman Ruane Motion Yes carried 5 Yes 0 No.

PROPERTY AND EQUIPMENT

We purchased a back door seal for the street sweeper. The parts for this vehicle are becoming obsolete, its 20 years old and not sure how long we will be able to rebuild.

There has been vandalism at the old dump, Manager Morris has authorized the property be posted and locks changed.

RECREATION/LIBRARY

Manager Morris and Chris Ernst, our engineer for the pool have been discussing the final plans for the bathhouse at the pool.

FINANCE & ORDINANCE

It has been requested by the Coudersport Planning Commission to set up zoning for medical marijuana and has been recommended for Hwy Commercial or Commercial. It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve for zoning for Hwy Commercial. Roll Call vote taken: Councilman Walaski Yes, Councilman Husson Yes, Councilperson Castano Yes, Councilman Hathaway No, and Councilman Ruane Motion Yes carried 4 Yes 1 No.

COUNCIL COMMENTS

Councilman Husson stated they will try to make sure to keep the pool open by fund raiser and would like to have all the kids swim for free.

Councilman Walaski would like to discuss the alleys. He has found 7 or 8 alleys that we plow all winter long. Solicitor Glassmire would like to do an update to the Street Ordinance and have an Ordinance that truly identifies all of the streets and alleys as official ordained public Borough roadways.

ADJOURNMENT

It was motioned by Councilman Husson, seconded by Councilman Walaski to adjourn at 7:55pm

Respectfully submitted,
Holly Hyde