

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
JULY 18, 2019
6:30 pm**

The Coudersport Borough Authority held its regular monthly meeting on Thursday, July 18, 2019 at 6:30 pm at the Coudersport Borough Maintenance Facility.

ROLL CALL

Present were members Marty Fry, Bill Krog, Wayne Wentzel, Chris Ianson, and Mark Peet. Also present were Uni-Tec Eng. Pat Ward, Manger Beverly Morris, Rick Angood, and Chief Operator Gareth Gockley.

APPROVAL OF MINUTES

It was motioned by Bill Krog, seconded by Chris Ianson to approve the minutes of July 18, 2019 regular meeting. Motion unanimously carried.

VISITORS REQUESTS AND COMMENTS

Rick Angood is asking about having water run from the 425 Route Six West property to the Eulalia Township line. Pat Ward stated first we will need to see how far and if they will need to bore the line. Gareth will call Rick and set a time to meet with him on site and measure the distance.

SOLICITOR'S REPORT

No Solicitor present

MANAGER REPORT

Manager Morris and Gareth attended an uninterrupted service plan training

Manager Morris has attended a utilities meeting with Sheetz and Sheetz are asking to have the water line moved. Gareth and the Manager will be having more discussion on moving the water line.

TREASURER'S REPORT

It was motioned by Wayne Wentzel, seconded by Bill Krog to approve the Treasurer's report as presented. Motion unanimously carried.

ENGINEER REPORT

I. Requisition for Approval:

- A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 07-19 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000043242	7/8/2019	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000043243	7/8/2019	North Main Water Main Design	\$ 2,692.00
3	Uni-Tec Consulting Engineers, Inc.	1000043244	7/8/2019	Comprehensive Monitoring Plan	\$ 120.00
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 2,987.00

It was motioned by Mark Peet, seconded by Wayne Wentzel to approve Requisition 07-19 in the amount of \$2,987.00. Roll call vote taken: Wayne Wetzel Yes, Mark Peet Yes, Chris Ianson Yes, Bill Krog Yes, Marty Fry Yes, Motion approved 5 Yes 0 No

Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

No change since the May 2019 Meeting.

The one significant leak is planned to be repaired as part of the North Main Street line replacement project. This work will be discussed as part of Item VI on the next page.

The Board is waiting on apply to DEP to increase water sales to gas drillers until the leak detection work can provide an idea of how much leak repair needs to be completed.

II. Hospital Metering

Uni-Tec Project Number 0012-022-000

No change since the March 2019 Meeting.

Dieter Reichmann of UPMC said they are sincerely interested in speaking with CBA about water service and to get back in touch with him in late May or early June. I have not been able to reach him and I hope to have a report by Board meeting time.

III. Cleaning North Well No. 1

Uni-Tec Project No. 0012-070-000

Gareth will give an update on this work.

IV. North Main Street Water Main Relocation

Uni-Tec Project No. 0012-111-000

Project Summary: The project is to replace approximately 1,450 LF of 6” water main along North Main Street with 8” PVC C-900 water main and a small section of 6” PVC C-900. The project will include installation of gate valves, fittings, service line extensions, fire hydrants, and restoration.

Project Update: The solicitor and engineer reviews were positive and as directed a contract was

awarded to J. L. Watts Excavating, Inc. in the amount of \$198,036.71. We are waiting for the contractor to return the executed contract documents.

It was motioned by Wayne Wentzel, seconded by Bill Krog to authorize the appropriate officers to sign the contracts after the Solicitor, engineer and Manager state it all is in order and further authorize a notice to proceed to the contractor upon CBA contract execution. Roll call vote taken - Mark Peet Yes, Bill Krog Yes, Chris Ianson Yes, Wayne Wentzel, and Marty Fry Yes. Motion approved 5 Yes 0 No

V. DEP Required Comprehensive Monitoring Plan

The work is in progress. Uni-Tec has a draft plan which we need to review with Gareth and Bev before submission to the DEP.

Background: CBA is required by DEP regulations to submit a newly developed Comprehensive Monitoring Plan. The plan is to be submitted to the DEP by August 19, 2019 Uni-Tec is in progress preparing the new comprehensive plan per the regulations presented in the May 2019 meeting.

VI. Other Items of Interest

Solicitor Stenhach and I are working on an intermunicipal agreement to be signed with Eulalia Township to memorialize the Township's approval for CBA to serve water in the Township.

Please call me at the office 814-238-8223, ext 323 or at my cell number of 814-571-2867 if you have questions about this report.

BILLS

It was motioned by Mark Peet, seconded Chris Ianson, to pay the recording secretary \$85. Roll call vote taken - Mark Peet Yes, Bill Krog Yes, Chris Ianson Yes, Wayne Wentzel, and Marty Fry Yes. Motion approved 5 Yes 0 No

OLD BUSINESS

Chairman Fry asked about the letter to Majots. Solicitor Stenhach stated by phone that he was still working on it.

NEW BUSINESS

In 2020 the EPA will be developing a grant for small systems. The grant will be under \$10,000 and this should still include us.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 7:38 pm.

Respectfully submitted,

Holly Hyde