

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
May16, 2019
6:36 pm**

The Coudersport Borough Authority held its regular monthly meeting on Thursday, May 16, 2019 at 6:36 pm at the Coudersport Borough Maintenance Facility.

ROLL CALL

Present were members Marty Fry, Bill Krog, Wayne Wentzel, and Mark Peet. Also present were Uni-Tec Eng. Pat Ward, and Chief Operator Gareth Gockley.

APPROVAL OF MINUTES

It was motioned by Mark Peet, seconded by Wayne Wentzel to approve the minutes of April 18, 2019 regular meeting as amended. Motion unanimously carried.

SOLICITOR’S REPORT

No report at this time.

TREASURER’S REPORT

Tabled until June’s meeting

ENGINEER REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 05-19 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000042902	5/10/2019	Authority Meeting Attendance	\$175.00
2	Uni-Tec Consulting Engineers, Inc.	1000042903	5/10/2019	JKLM Mill Creek Boring	\$340.00
3	Uni-Tec Consulting Engineers, Inc.	1000042905	5/10/2019	North Main Water Main Design	\$11,000.00
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 11,515.00
Note: The purpose of these requisitions is for record-keeping only – no loans are outstanding					

IT WAS MOTIONED BY BILL KROG, SECONDED BY MARK PEET TO APPROVE REQUISITION NO. 05-19 IN THE AMOUNT OF \$11,515.00. Roll call vote taken - Wayne

Wentzel Yes, Mark Peet Yes, Bill Krog Yes, Chis Ianson and Marty Fry Yes. Motion approved
5 Yes 0 No

II. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

The one significant leak is planned to be repaired as part of the North Main Street line replacement project. This work will be discussed as part of Item VI on the next page.

The Board is waiting on apply to DEP to increase water sales to gas drillers until the leak detection work can provide an idea of how much leak repair needs to be completed.

III. JKLM Mill Creek Boring

Uni-Tec Project Number 0012-066-003

Uni-Tec prepared a follow up letter report reviewing the water quality data submitted by JKLM due to the spill that occurred while boring across Mill Creek. The report was submitted to CBA for your records. The report concluded that there was no risk to the CBA water supplies.

IV. Hospital Metering

Uni-Tec Project Number 0012-022-000

No change since the March 2019 Meeting.

Dieter Reichmann of UPMC said they are sincerely interested in speaking with CBA about water service and to get back in touch with him in late May or early June. At the moment, they are not ready to discuss service.

V. Cleaning North Well No. 1

Uni-Tec Project No. 0012-070-000

Gareth will give an update on this work.

VI. North Main Street Water Main Relocation

Uni-Tec Project No. 0012-111-000

Project Summary: The project is to replace approximately 1,450 LF of 6" water main along North Main Street with 8" PVC C-900 water main and a small section of 6" PVC C-900. The project will include installation of gate valves, fittings, service line extensions, fire hydrants, and restoration.

Project Update: The project has been designed and the PENNDOT permit has been received. Upon Board approval, the project will be advertised in the Bradford Era tomorrow, May 17, 2019 and May 31, 2019. The project will be uploaded on Penn Bid for online procurement of the contract. Bids will be opened and read aloud during the June 2019 Board Meeting.

It was motioned by Wayne Wentzel, seconded by Chris Ianson to advertise the bid process. Roll call vote taken - Wayne Wentzel Yes, Mark Peet Yes, Bill Krog Yes, Chis Ianson and Marty Fry

Yes. Motion approved 5 Yes 0 No

Approve the advertisement for bid dates: May 17, 2019 and May 31, 2019.

VII. DEP Required Comprehensive Monitoring Plan

CBA is required by DEP regulations to submit a newly developed Comprehensive Monitoring Plan. The plan is to be submitted to the DEP by August 19, 2019. I have spoken to Bev and Gareth and they feel they need support to complete this effort. I estimate that it will take Uni-Tec \$2,500 of effort to be the primary preparer of the plan. I have included the regulations below for Board review.

It was motioned by Bill Krog, seconded by Wayne Wentzel to approve Uni-Tec assisting CBA with preparation of the DEP Comprehensive Monitoring Plan not to exceed \$2500. Roll call vote taken - Wayne Wentzel Yes, Mark Peet Yes, Bill Krog Yes, Chis Ianson and Marty Fry Yes. Motion approved 5 Yes 0 No

DEP Regulations § 109.718. Comprehensive monitoring plan.

(a) By August 19, 2019, a community or nontransient noncommunity water supplier shall develop a comprehensive monitoring plan to assure that all sources, purchased interconnections and entry points are included in compliance monitoring at the entry points and within the distribution system. The plan must contain at least all of the following:

(1) A list of all sources, purchased interconnections, treatment plants and entry points permitted under this chapter. The availability of each source, treatment plant and entry point must be designated as either permanent or reserve. The availability of each purchased interconnection must be designated as either permanent or emergency. Permanent, reserve and emergency availability categories are as follows:

(i) *Permanent*—A source, treatment plant, entry point or purchased interconnection permitted under this chapter that is used on a regular basis. Permanent facilities must be included in compliance monitoring. Permanent entry points receiving water from a reserve source must be monitored in accordance with § 109.301(15) (relating to general monitoring requirements).

(ii) *Reserve*—A source, treatment plant or entry point permitted under this chapter which is not used on a regular basis, but remains on standby to augment or supplement permanent sources, treatment plants or entry points. A reserve source, treatment plant or entry points may not be used without prior written approval from the Department under § 109.703(d) (relating to facilities operation).

(iii) *Emergency*—A purchased interconnection permitted under this chapter which is used during temporary emergency situations.

(2) A schematic of all sources and associated treatment plants and entry points, purchased interconnections and the relative locations of the points of entry into the distribution system.

(3) For each entry point, a description of normal operating conditions, including whether the entry point provides water continuously, whether each source contributing to the entry point provides water continuously and whether sources are alternated or blended. For alternated sources, include the operation schedule for each source. For blended sources, include a description of the range of blending ratios.

(4) A description of how all permanent sources and permanent entry points are included in compliance monitoring.

(b) The plan must include the sample sitting plans and monitoring plans required under other sections of this chapter, including the total coliform sample sitting plan required under § 109.701(a)(5) (relating to reporting and recordkeeping), the monitoring plan for disinfectants, DBPs and DBP precursors required under § 109.701(g), the lead and copper sample site location plan required under § 109.1107(a)(1) (relating to system management responsibilities) and the source water sampling plan required under § 109.1202(h) (relating to monitoring requirements).

(c) The water supplier shall review and update the plan at least annually and as necessary to reflect changes to facilities or operations. The date of each update must be recorded on the plan.

(d) By August 19, 2019, the water supplier shall submit the initial plan to the Department. The water supplier shall review the plan annually and submit an updated plan to the Department, if revisions are made. These plans are subject to Department review and revision.

There was much discussion on the scada system at the East Water Plant. There is someone coming to fix the problem and the board would like a phone call to the Chairman or Vice Chairman with the amount to repair the problem.

CORRESPONDENCE

JKLM stakeholder meeting will be held on May 24, 9am.

The United States Department of internal US geological survey proposed that a free water study is available if you're selected. The Coudersport Borough Authority has declined and will not be participating.

BILLS

It was motioned by Wayne Wentzel, seconded Mark Peet pay the recording secretary \$75. Roll call vote taken - Wayne Wentzel Yes, Mark Peet Yes, Bill Krog Yes, Chris Ianson Yes, and Marty Fry Yes. Motion approved 5 Yes 0 No

OLD BUSINESS

Bill Krog asked Gareth about the new employee that has been working with him. Gareth states that the trainee has been let go. Gareth expressed that the trainee needs to show interest in the field. There was discussion on hiring a water operator.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 7:42 pm.

Respectfully submitted,

Holly Hyde