

**COUDERSPORT BOROUGH AUTHORITY
REGULAR MONTHLY MEETING
April 18, 2019
6:30 pm**

The Coudersport Borough Authority held its regular monthly meeting on Thursday, April 18, 2019 at 6:30 pm at the Coudersport Borough Maintenance Facility.

ROLL CALL

Present were members Marty Fry, Bill Krog, Wayne Wentzel, and Mark Peet. Also present were Manager Bev Morris, Uni-Tec Eng. Pat Ward, Chief Operator Gareth Gockley, Brenda Whitman, and Holly Hyde.

APPROVAL OF MINUTES

It was motioned by Mark Peet, seconded by Wayne Wentzel to approve the minutes of March 21, 2019 regular meeting as presented. Motion unanimously carried.

SOLICITOR'S REPORT

Request by Stenhach and Stenhach for payment of \$150 for review of the Uni-Tec Contract.

It was motioned by Bill Krog, Seconded by Mark Peet to pay Stenhach and Stenhach for reviewing the Uni-Tec contract in the amount of \$ 150.00. Roll call vote taken - Wayne Wentzel Yes, Mark Peet Yes, Bill Krog Yes and Marty Fry Yes. Motion approved 4 Yes 0 No.

TREASURER'S REPORT

It was motioned by Wayne Wentzel, seconded by Bill Krog to approve the Treasurer's report as presented. Motion unanimously carried.

MANAGER'S REPORT

JKLM stakeholder meeting

2018 CCR Report will be on the next bills.

It was motioned by Bill Krog, seconded by Mark Peet to rarify the portion of the Kenworth Truck. Roll call vote taken - Wayne Wentzel Yes, Mark Peet Yes, Bill Krog Yes and Marty Fry Yes. Motion approved 4 Yes 0 No

ENGINEER REPORT

I. Requisition for Approval:

A. The requisition total is as shown in the Requisition Summary table below.

Requisition No. 04-19 Summary					
Item Number	Payee Name & Address	Invoice Number	Invoice Date	Purpose Obligation Incurred	Amount to be Paid
1	Uni-Tec Consulting Engineers, Inc.	1000042728	4/9/2019	Authority Meeting Attendance	\$ 175.00
2	Uni-Tec Consulting Engineers, Inc.	1000042729	4/9/2019	Annual Water Allocation Report	\$ 405.00
3	Uni-Tec Consulting Engineers, Inc.	1000042730	4/9/2019	DEP Chapter 110 Facility Reports	\$ 540.00
TOTAL AMOUNT TO BE REQUISITIONED:					\$ 1,120.00

It was motioned by Mark Peet, seconded by Wayne Wentzel to approve Requisition No. 04-19 in the amount of \$1,120.00. Roll call vote taken - Wayne Wentzel Yes, Mark Peet Yes, Bill Krog Yes and Marty Fry Yes. Motion approved 4 Yes 0 No

RECOMMENDED BOARD ACTION: **Approve the requisition as presented.**

II. Water Sales to Gas Drillers – Leak Detection

Uni-Tec Project Number 0012-066-000

No change since the December 2018 Board meeting.

The one significant leak is planned to be repaired as part of the North Main Street line replacement project. This work will be discussed as part of Item VI on the next page.

The Board is waiting on apply to DEP to increase water sales to gas drillers until the leak detection work can provide an idea of how much leak repair needs to be completed.

III. Hospital Metering

Uni-Tec Project Number 0012-022-000

No change since the March 2019 Meeting.

Dieter Reichmann of UPMC said they are sincerely interested in speaking with CBA about water service and to get back in touch with him in late May or early June. At the moment, they are not ready to discuss service.

IV. Cleaning North Well No. 1

Uni-Tec Project No. 0012-070-000

Gareth will give an update on this work.

V. Preparation of Annual Chapter 110 Facility Report and the Water Allocation Compliance Report

Uni-Tec Project Nos. 0012-097-000 and 0012-099-000

Corrected information from the last monthly report.

1. 2017 Unaccounted for water 64%
2018 Unaccounted for water 59%
2. 2017 Average daily consumption by household (101 gallons/day) (3,030 gallons/month)
2018 Average daily consumption by household (95 gallons/day) (2,850 gallons/month)
3. 2017 Average daily water sold entire system (182,000 gallons/day)
2018 Average daily water sold entire system (218,000 gallons/day)

VI. North Main Street Water Main Relocation

Uni-Tec Project No. 0012-111-000

The engineering agreement was modified per the solicitor comments and was approved on 4/9/19. Preliminary design drawings are being provided at the meeting for review.

RECOMMENDED BOARD ACTION: Make a motion to put the project to bid with bid due time discussed by the Board.

VII. Other Items of Interest

Solicitor Stenhach and I are working on an intermunicipal agreement to be signed with Eulalia Township to memorialize the Township's approval for CBA to serve water in the Township.

Please call me at the office 814-238-8223, ext 323 or at my cell number of 814-571-2867 if you have questions about this report.

BILLS

It was motioned by Wayne Wetzel, seconded by Mark Peet to pay the recording secretary \$85.65 for the meeting and 2 hour prep.