

**COUDERSPORT BOROUGH COUNCIL  
REGULAR MONTHLY MEETING  
OCTOBER 16, 2019  
6:30PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, October 16, 2019 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

**ROLL CALL**

Present were Council members George Hults, Wayne Hathaway, Todd Husson, Brian Ruane, and Jack Keifer.

Also present were Mayor Andy Dubots, Manager Beverly Morris, Solicitor Glassmire, Holly Hyde, Jr. Council Member Hannah Taylor, Chief McClain, Todd Brown, Tom Costa, Delores Costa, Betty Costa, John Norquist, Robert Wagner, Gary Gunsburger, Hailey Kines, Charles Jewels, Wayne Wentzel, Linda and John Domaleski, Bob Franks, Kyle Smith,(representative from Sheetz), Eric Banks (Engineer Stiffler and McGraw).

**VISTIORS REQUEST AND COMMENTS**

John Norquist would like an update on the 2 acre parcel, the Monger property that was brought to Council 8 months ago Solicitor Glassmire would like to answer this question. Solicitor would like to meet with John in his office and would also like to have John show him the corner pins of the property. John has agreed and has also surveyed the entire perimeter of the Borough property.

It was motioned by Councilman Husson, seconded by Councilman Ruane to allow the Solicitor and John to meet and that the Solicitor will have an opinion for Council at the November's meeting. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Gary Gunzburger has been walking around the down town area and is very disappointed by the work on the sidewalks and the joint compound that was used and feels this needs addressed. Manager Morris has been in contact with PennDOT and was told they would look into it. Manger Morris will make a follow up call to PennDOT again.

Bob Franks (representative from Sheetz) is present to ask for the approval for the rebuild of Sheetz at the Costa property.

Manger Morris stated that Labella has confirmed that the storm water is in compliance with the Ordinance and there are not issues.

Kyle Smith stated that the agreement letters have been sent to the Peet Street residence and soon as they are signed and brought back to Sheetz then the Borough will be shown copies.

Upgrading Peet Street will be completed along with the construction of the building. It will be able to handle all vehicles. With them upgrading the street Sheetz would like to maintain it . Bob Franks states once approved Sheetz should be able to be open in the new location in August or September of 2020. The current location of Sheetz would need to be cleaned up and has a lease until August 31, 2023 but they are willing to work with the landlord to help them find a fit to the current location.

It was motioned by Councilman Ruane, seconded by Councilman Keifer to accept the proposed plan for the Sheetz rebuild. This plan was reviewed and approved by Coudersport Borough Planning Commition. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve the Operations Maintenance agreement with Sheetz. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

#### **APPROVAL OF MINUTES**

Council President Hults asked if there were any changes or corrections to the minutes of the meeting of September 18, 2019 as there were none the minutes were approved as presented.

#### **VOUCHER LIST**

It was motioned by Councilman Ruane, seconded by Councilman Hathaway to approve the voucher list in the following amounts: General Fund \$239,655.96, Water Operating \$50,393.35, Sewer Operating \$65,145.56, Street Lighting Fund \$2,932.37, Fire Protection Fund \$1,380.96, Recreation Fund \$14,420.68, and Swimming Pool Fund \$ 131,857.00. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

It was motioned by Councilman Ruane, seconded by Councilman Hathaway to ratify the payment to Premier pool. Note this is not the final payment. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

#### **NEW BUSINESS**

#### **RESOLUTION 2019-11 Elimination of the Police Pension Contributions**

It was motioned by Councilman Husson, seconded by Councilman Ruane to approve Resolution 2019-11 Elimination of the Police Pension Contributions plan for 2020. Roll Call vote taken:

Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **RESOLUTION 2019-12 Stormwater facilities on State Highways**

It was motioned by Councilman Husson, seconded by Councilman Ruane approve Resolution 2019-12 Stormwater facilities on State Highways. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **MANAGERS REPORT**

Coudersport Borough Authority meeting has been rescheduled for Monday October 21, 2019 at 6:30pm

Coudersport Area Municipal Authority meeting will be held on October 28, 2019 at 6:30 at the WWTP

JKLM stakeholder meeting will be held at the Coudersport Golf course on November 7, 2019 at 9am

### **Ordinance 450-8 Sec A**

Karschner's Inc wishes to paint their entire building. The Ordinance states that any of the downtown buildings must leave the original brick unpainted but other buildings have been painted in the past. It was motioned by Councilman Ruane, seconded by Councilman Walaski to not enforce Ordinance 450-8 section A at this time and take a look at this Ordinance. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **POLICE CHIEF'S REPORT**

Chief McClain would like to add Sean Batterson as a part time Police officer. He would be an asset to the force. He would work with Forensic crime and any accident reconstruction. He would not be patrol unless we are under staffed.

It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve Sean Batterson as a part time employee. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **Memorandum of Understanding**

Memorandum of understanding initiated from the Coudersport School.

It was motioned by Councilman Ruane, seconded by Councilman Keifer to approve the Memorandum of understanding initiated from the Coudersport School. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **MAYOR DUBOTS REPORT**

Mayor Dubots states he is getting ready for Trunk or Treat and could use more Trunks this year.

### **SOLICITOR REPORT**

The Noise Ordinance and Sheetz Liquor license will be advertised for public on November 20, 2019.

### **JR. COUNCIL REPORT**

Nothing to report at this time.

### **PERSONNEL/POLICE**

The employee health insurance will be increasing 8%.

### **UTILITIES, STREETS, BRIDGES, TREES**

The sidewalk agreements need George's signature so we can send the bills. It was motioned by Councilman Ruane, seconded by Councilman Walaski to approve George Hults to sign the sidewalk agreements. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **PROPERTY AND EQUIPMENT**

The Property and Equipment committee met with the Lions Club members and discussed the work they would like to complete on the rail car that sets on the borough property between the Service Center and the Borough Office. It was motioned by Councilman Walaski, seconded by Councilman Keifer to approve the ramp to be installed and have it facing the Borough office side of the railcar. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **RECREATION/LIBRARY**

The pool cover has been put in place and the punch list is being worked on.

### **FINANCE & ORDINANCE**

#### **2020 Budget review**

The Finance & Ordinance Committee would like to meet with Manager Morris to go over the budget before it is advertised in November.

### **2020 Fireman's Contract**

The Finance & Ordinance Committee would like to meet and review the 2020 Fireman's budget and there contract. Meeting date will be November 4<sup>th</sup> at 4 pm.

### **Advertise for Garbage bids**

It was motioned by Councilman Husson, seconded by Councilman Ruane to advertise for Garbage bids and haulers for 2020. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

### **ADJOURNMENT**

Motion to Adjourn 7:43 pm

Respectfully Submitted by,

Holly Hyde