

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
SEPTEMBER 18, 2019
6:30PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, September 18, 2019 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President George Hults called the meeting to order at 6:30 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present were Council members George Hults, Wayne Hathaway, Todd Husson, Brian Ruane, and Jack Keifer.

Also present were Mayor Andy Dubots, Manager Beverly Morris, Solicitor Glassmire, Holly Hyde, Jr. Council Member Hannah Taylor, Chief McClain, Todd Brown, Tom Costa, Robert Wagner, Barry Hayman, Charles Jewell, Bob Frank,(representative from Sheetz) and Eric Banks (Engineer Stiffler and McGraw).

VISIORS REQUEST AND COMMENTS

Barry Hayman is running in the November Election for Potter County Commissioner and provides information on his background and was willing to answer question if Council had any.

Chuck Jewell was present to provide us more information about the property next to him on North Main St. He has not seen the mortgage holder from Wellsboro and will be paying him a visit at his office soon. Mr. Jewell has visited the District Justice office and there has been another fine sent to the property owner. Solicitor Glassmire feels with his help they can take a more forceful action to get the problem resolved.

Bob Franks (Sheetz) and Eric Banks (Stiffler & McGraw) presented information on the new Sheetz building with sketches on dimensions and an over view of how it would look. These drawing have been passed by the Borough Planning board and are waiting on approval from Council. Penndot has approved the traffic study and there will need to be a left hand turning lane on Route 6. Through conversations with the Borough we added to the scope to upgrade Peet Street with the anticipation that with the road it currently is if there was truck traffic certainly not be the best condition and felt that they would be proactive and upgrade that street. Through the process we had concerns with the residence and have met with them and came to agreement with them on ways to lessen the affect on their properties. Sheetz legal group created a letter and sent it to each one of the residence on Peet Street. There are still two relatively misc. comments with the Borough Engineer and are working with the conservation district on the NPDES permit.

The landscaping along Peet Street has been upgraded with trees shrubs about 4 feet tall to help with head lights and Sheetz will not play music at the gas pumps at night. Solicitor Glassmire asked if they would be willing to share the template that has been presented to the residence on Peet Street. Mr. Franks stated he would have to check with the legal group. Councilman Husson stated that there have been many concerns from the residence on Peet Street brought to Council and just want to cover all bases.

The Borough Engineer has expressed two concerns one being the easement plan a pipe at the corner of the property that was not in the easement. The other one was the upgrades that will be completed to Peet Street and Eric sent them to him. They were the two technical comments the rest were administrative such as preparing the maintenance agreement, security, and sign plans. Manager Morris has spoken with the LaBella Engineering and he stated what Eric just covered. When Labella is happy with it he would send a letter.

Manager Morris asked about the Peet Street Maintenance agreement that was brought up at the Borough Planning meeting. Bob stated there was a lot of conversation but was thinking it was for plowing. Mr. Franks stated he doesn't feel they have a problem with setting up an agreement with the Borough. Solicitor Glassmire states he would like to have Sheetz come up with a plan to have them ready to deal with the future.

Councilman Hults asked what will happen with the old Sheetz building and Mr. Franks stated that they lease that property and once the employees are moved, they will remove tanks and anything that is Sheetz and the existing property owner would handle property and do as he wishes.

Solicitor Glassmire asked Mr. Franks if Council waited till October's meeting if Sheetz would comply with the time. Mr. Franks stated yes he feels October meeting would be fine.

It was motioned by Councilman Hathaway, seconded by Councilman Husson to defer the decision on the Sheetz subdivision till next months meeting. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

APPROVAL OF MINUTES

Council President Hults asked if there were any changes or corrections to the minutes of the meeting of August 21, 2019 as there were none the minutes were approved as presented.

VOUCHER LIST

It was motioned by Councilman Husson, seconded by Councilman Ruane to approve the voucher list in the following amounts: General Fund \$81,297.67, Water Operating \$32,125.43, Sewer Operating \$44,037.45, Capital Reserve Fund \$ 586.13, Street Lighting Fund \$2,894.20, Fire

Protection Fund \$1,380.96, and Recreation Fund \$19,974.26. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

REPORTS RECEIVED Police, meeting notes, voucher list, fund balances, treasurer's report

OLD BUSINESS

It was motioned by Councilman Ruane, seconded by Councilman Husson to ratify the clean up of the garbage at 302 South East St Coudersport, PA 16915. This was completed on September 10 & 11th by B & S Disposal the cost totaled \$452.50. Manager Morris and Solicitor Glassmire will be filing a Municipal Lien. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

NEW BUSINESS

ANTI SKID

We received one quote for anti skid from IA Construction in the amount of \$21.75 a ton, this is \$2300 more than last year. It was motioned by Councilman Husson, seconded by Councilman Hathaway to accept IA Constructions quote for anti skid. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

RESOLUTION 2019-9 Requesting Liquor License transfer

Solicitor Glassmire stated that Sheetz is requesting for Council to adopt a Resolution that would allow a transfer from a restaurant liquor license from somewhere else to transfer into Coudersport to allow Sheetz to sell.

It was motioned by Councilman Ruane, seconded by Councilman Keifer to adopt Resolution 2019-9. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

RESOLUTION 2019-10 APPOINTMENT OF EMO

It was motioned by Councilman Ruane, seconded by Councilman Hathaway to approve Andy Dubots for the position and current pay will be \$15 an hour and non emergency will be \$25 an hour. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

MANAGERS REPORT

CBA meeting will be held on September 19, 2019 6:30pm

CAMA meeting will be held on September 23, 2019 at 6:30pm at the WWTP

The McWaPEC meeting will be in Youngsville on September 26, 2019

The Potter –Tioga Visitors Association would like to advertise for the Coudersport pool the cost would be \$100 to advertise the community pool. Councilman Husson spoke up and stated he will pay for this advertisement.

POLICE CHIEF’S REPORT

Nothing more than what is on the written report.

MAYOR DUBOTS REPORT

Trunk or Treat will be held on October 31, 2019 at the Borough Office parking lot from 5pm-6pm.

Trick or Treat will be held on October 31, 2019 from 6pm till lights out.

Proclamation for Constitution week September 17 to 23, 2019

Mayor Dubots performed a wedding.

SOLICITOR REPORT

POOL

Solicitor Glassmire stated there is a lot going on with the pool, he has working with the Engineer, and there is possible litigation on the pool.

CABOOSE

There is some progress with the Caboose. Mr. Majot has signed a transition agreement and donated the caboose to the Potter County Historical Society and is very positive. Mr. Plummer on behalf of Mr. Majot has filed a document in court totally withdrawing the lawsuit that has been filed against the Borough.

PUBLIC HEARING

Solicitor Glassmire requested that there be a public hearing for the 911 Ordinance & Noise Ordinance it held October 16, 2019 and it will be advertised.

It was motioned by Councilman Ruane , seconded by Councilman Husson to hold a public hearing on October 16, 2019 on Sheetz, County 911 Ordinance, and Noise Ordinance subject to

Solicitor approval. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Refund of a Transfer Tax

It was motioned by Councilman Husson, seconded by Councilman Ruane to authorize repayment on the request for transfer tax assuming that it is proven to be a child to parent transfer. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Paint Issue

Solicitor Glassmire feels that this should be turned over to the Solicitor and Manager to see what we can do to extricate ourselves from this. The insurance company is trying to resolve the issue.

Municipal Lien

We will be filing a Municipal Lien against residence that have created nuisance that we have to clean up.

Monger

The Monger property is under further study.

JR. COUNCIL REPORT

Hannah has been working on the website and will be visiting the historical society to complete research on Coudersport.

UTILITIES, STREETS, BRIDGES, TREES

Manager Morris has received a quote from Apache Tree Service for removal of trees at the pool, Mitchell and Carp. Manager Morris will be getting a few other quotes for the trees.

PROPERTY AND EQUIPMENT

MILL ST BRIDGE SIDEWALK

The Concrete Man has quoted the sidewalk work at \$3700 to bring the sidewalk to code. It was motioned by Councilman Ruane, seconded by Councilman Keifer to approve the quote for the Concrete Man to complete the work for the sidewalks in the amount of \$3700. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

The Lions Club would like to meet with the Property & Equipment Committee to discuss the Rail Car that sits on the Borough property.

RECREATION/LIBRARY

The pool house and chemical building are in need of new roofs and there are adequate funds for this, Councilman Hathaway added he would like to have gutters and downspouts along with the roofs. It was motioned by Councilman Husson, seconded by Councilman Hathaway to approve the roofs, gutters and downspouts for the pool house and chemical building. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

Nash Delp has completed the installation of the GaGa Ball play area at Mitchell. There have been many kids enjoying it. He will receive his Eagle Scout badge for completing this project.

Mr. Lagrua has provided us with a few color choices for a new sign that he is donating to the Borough that will be placed at the entrance of North Main and Seventh Street for CARP Park. It was motioned by Councilman Ruane, seconded by Councilman Hathaway to go with falcon purple for the new CARP Park sign. Roll Call vote taken: Councilman Husson Yes, Councilman Hults Yes, Councilman Hathaway Yes, Jack Keifer Yes, and Councilman Ruane Yes. 5 Yes and 0 No

FINANCE & ORDINANCE

2020 Fire Contract is available to be reviewed. Councilman Husson asked about the deficit amount and Manager Morris will check and get back.

Manager Morris has been working on the 2020 Budget

Executive session called at 8:10 to discuss possible litigation

Executive session ended at 8:25 with no decisions reached

ADJOURNMENT

Motion to Adjourn 8:26 pm

Respectfully Submitted by,

Holly Hyde

